

Smithfield City Historic Preservation Commission Minutes
March 9, 2019

The Smithfield City Historic Preservation Commission met in the Smithfield Senior Citizens Center on Thursday, March 14, 2019. The meeting began at 7:00pm and Jeff Gittins conducted the Commissions first meeting.

Commission Members in attendance: Jeff Gittins, Mike Harris, Craig Neilson, Glen Jay Thornley, Juli Weber.

Commission Members excused: Jon Wells, Steve Teuscher

Mayor Jeff Barnes represented the City.

Welcome and Introduction of the creation of the commission

Commission meetings will begin with a "Moment in Time". Each member will have a turn to share a significant event in Smithfield history (2-3 minutes).

"Moment in Time" Glen Jay Thornley told about the geology around the Smithfield area and the Alluvial Plain that Smithfield was built on. The fact that Summit Creek was on the high point of the plain allowed the early settlers to divert water and irrigate their crops from both sides of the creek.

Rules of Operation for the Commission were discussed:

To pass, a vote will require a simple majority, with a quorum (minimum 4 members) present.

The Commission will meet quarterly or as needed.

Chairman will serve for 1-year term, beginning in January of each year.

Chairman may serve up to two (2) consecutive terms.

Jeff Gittins will serve as chair for the first year.

A motion to approve the Rules of Operation was made by Glen Jay Thornley, seconded by Mike Harris.

Yes Vote: Gittins, Thornley, Harris, Weber, Neilson

No Vote: none

Discuss Creating Historic Sites and Building Inventory

The commission discussed the need to create an inventory of Historic Buildings and Sites in Smithfield. It was suggested that we enlist the help of the Historical Society to compile a list.

Discuss CLG Grant application

A letter dated February 14, 2019 from United States Department of the Interior – National Park Service was read. The letter documented that Smithfield City has been approved as a Certified Local Government (CLG). The chairman emphasized the partnership with the Federal Preservation Program by reading the following sentence from the letter, “We welcome Smithfield City as a local partner in the Federal Preservation Program and look forward to working with them to preserve what makes their community special and significant.” (copy of letter attached)

Discussed the CLG grant application for \$10,000. Steve Cornell, the state Historical Architect, suggested we apply \$5,000 to the engineering of the base for the steeple on the Tabernacle and \$5,000 to the stabilization and update of the Douglass Mercantile Store. These dollar figures may be adjusted after Steve assesses the projects.

A motion to approve the grant application was made by Mike Harris, seconded by Juli Weber.

Yes Vote: Gittins, Thornley, Harris, Weber, Neilson

No Vote: none

This grant has been recently approved by the State. (copy of letter attached)

All commission members are invited to meet with Steve Cornell on Thursday, March 28th at 10:00 at the Tabernacle to assess the engineering of the base for a steeple and the stabilization and updating of the Douglass Mercantile building.

The commission would like to thank Jeff and Lynda for all of their work in applying for grants and we appreciate all they have done to help preserve Smithfield's History.

Discuss Budget needs for the coming year

Discussion on the need to develop a budget for the commission. Areas or items to be considered are administration, grant applications, markers, City's share of grant match, historic register applications, etc.

Other Business:

Mayor Barnes informed the Commission that the City has established a Historical Preservation Fund. It is a restricted fund, allowing donors to contribute for a specific purpose and can be carried over year to year.

A motion to adjourn the meeting at 8:40 pm was made by Mike Harris, seconded by Craig Neilson.

Yes Vote: Gittins, Thornley, Harris, Weber, Neilson

No Vote: none



United States Department of the Interior

NATIONAL PARK SERVICE
1849 C Street, N.W.
Washington, DC 20240

FEB 14 2019

Mr. Roger Roper
Deputy State Historic Preservation Officer
Utah Division of State History
300 South Rio Grande Street
Salt Lake City, Utah 84101-1182

Dear Mr. Roper:

Thank you for forwarding the necessary documentation concerning Smithfield City's application for participation in the Certified Local Government (CLG) Program. I have reviewed your submission and am pleased to concur in your recommendation that Smithfield City be certified under the provision of Section 101(c) of the National Historic Preservation Act.

The date of certification will be recorded as the date of this letter. We are also providing a copy of this letter to Mr. Jeff Gittins, Chair of Smithfield's Historic Preservation Commission.

We welcome Smithfield City as a local partner in the Federal Preservation Program and look forward to working with them to preserve what makes their community special and significant. They have been added to our database and can find their listing there as well as more information on the CLG program by going to: www.nps.gov/clg

If you have any questions about this letter, please feel free to contact me by phone at 202-354-2062, or by email at megan_brown@nps.gov.

Sincerely,

Megan J. Brown
Chief State, Tribal, Local Plans and Grants

cc: Mr. Jeff Gittins
Certified Local Government Contact and
Chair, Historic Preservation Commission
152 West 200 S
Smithfield, UT 84335

Smithfield City Historic Preservation Commission

Commission Meeting Agenda

Thursday, March 14 ,2019

7:00 P.M.

Smithfield Senior Citizens Center

- 1. Welcome and Introduction of the creation of the commission**
- 2. Discuss Creating Historic Sites and Building Inventory**
- 3. Discuss CLG Grant application**
- 4. Discuss Budget needs for the coming year**
- 5. Other Business:**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Smithfield City @ 435-563-6226 at least three working days prior to the meeting.