

SMITHFIELD CITY COUNCIL

DECEMBER 12, 2018

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, December 12, 2018. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Mayor Barnes.

The following council members were in attendance: Deon Hunsaker, Jamie Anderson, Bart Caley, Wade Campbell and Curtis Wall.

City Manager Craig Giles, Fire Chief Jay Downs and City Recorder Justin Lewis were also in attendance.

VISITORS: Alex Earl, Olivia Johnson, Dianne Campbell, David Olson, Merilee Olson, Ernest Bleinberger, Marty Spicer, Bruce Leishman, Curtis Hebdon, Zane Bagley

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM NOVEMBER 28, 2018.

A motion to approve the city council meeting minutes from November 28, 2018 was made by Bart, seconded by Curtis and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

RESIDENT INPUT

There was not any resident input.

YOUTH COUNCIL REPORT

Olivia Johnson mentioned the youth council worked with the Lion's Club on the Senior Ball event which was held on November 3rd.

The youth council helped to setup and cleanup for the Annual Night of Giving which is put together by the Smithfield Chamber of Commerce.

As part of their regular monthly meeting on December 6th a food drive was done. Each youth council member brought a present and a food item.

Right now service activities are being planned for 2019.

Mayor Barnes thanked Olivia and the youth council for their support of the city, Lion's Club, Night of Giving and other functions throughout the city.

DISCUSSION AND POSSIBLE VOTE ON THE PETITION FOR SERVICES REQUEST BY DAVE AND MERILEE OLSON TO HAVE CULINARY WATER SERVICE AT AN EXISTING HOME LOCATED OUTSIDE OF THE CITY BOUNDARY AT 560 NORTH 400 WEST. PARCEL NUMBER 08-043-0009.

Mayor Barnes mentioned at the November 28th city council meeting the city council voted to allow the disconnection of the parcel owned by Dave and Merilee from the city boundary. The parcel is now in the county. As part of the process water and sewer service for the existing home have to be discussed now the home is located in the county.

Bart asked if this request is granted will the new residence Dave wants to build be on a well? Craig replied a new home would be a separate request. Each connection to the city system is on its own. This request only deals with the water line connection to the existing home.

Bart mentioned he stands by his comments from the November 28th city council meeting where he stated this request is only being made out of convenience and he did not support it. The parcel and home are either in the city and have city services or out of the city without city services but not both.

Dave Olson stated it would cost an extra \$90,000 to build his home. Bart replied he understood the costs of the project. Dave replied all he is trying to do is provide for his family.

Bart mentioned the current connection does not meet current city code. Dave asked if the current home or the new proposed home is being referenced? Craig replied the connection to the existing home does not meet the current city standard.

Craig asked Dave if he had read the standards as required in the Petition for Services? Dave replied he had read the standards.

Dave mentioned there is a six inch sewer line with a clean out every 100 feet and it is all on private property. Craig replied that specific line does not meet the current city standards.

Dave replied any home sold in the future in the city would be required to be upgraded if this is true. Craig replied that is not correct. A request was made to disconnect the parcel and home from the city and it was granted. The parcel is now in the county and a new request for services has been made. The current standards must be met since this is a new request.

Dave asked what would be the requirements if he built in the city? Bart replied the current requirements and standards must be met. Craig replied one of the issues is the water main line must be in the street. Dave asked what the other issues are? Bart mentioned the water meter barrel needs to be 30 inch diameter plus some other items. Craig replied the water main line needs to be a larger size and the connection to the house has to be done at a 90 degree angle. Water and sewer lines cannot be in the same trench as well. Dave replied at the time the water and sewer lines were installed they were legal. Craig replied he understood but new standards have been adopted since those private lines were installed.

Dave read a section of a letter from the legal counsel of the city, Olson & Hoggan, PC to his attorney. Dave stated in his opinion legal counsel of the city is stating the city council had the right to approve or deny the disconnect request. The city council also has the ability to leave the existing water and sewer connections in place without making any changes.

Dave stated he has lived on the parcel for 25 years and one time there was a water line break by his home and he fixed it. The line leading to his home is a two inch line. The pipe is Schedule 40 PVC pipe and has thrust blocks in the corners.

Mayor Barnes asked if the sewer line is lower than the water line? Dave replied they are about four feet apart. The sewer line is around eight feet deep. The water line is lower than requirements at the time since the area was being farmed and Dave did not want a plow hooking onto the water line when the area was farmed. The sewer pipe was sloped properly and a clean out installed every 100 feet.

Bart asked what the existing services lines are made from? Craig replied the city does not know for sure since the line is a private lateral. Dave replied previous City Manager Jim Gass had inspected the lines when they were installed but there is not a written record of the inspection.

Jamie asked if there is a problem with either of the current private lines and is it Dave's responsibility to repair if they break? Craig replied that is correct.

Jamie asked what type of water meter is installed? Craig replied he would have to check but most likely it is an older manual meter.

Bart asked who pays the cost to replace the meter when needed? Craig replied that would be a city expense.

Dave stated he had tried all options to stay in the city but it is not financially feasible.

Mayor Barnes asked if the private line is metered? Craig replied it has a meter installed just like all other connections in the city.

Bart stated his concern is other property owners will make the same request in the future. Ultimately, it is a subdivision if the parcel is split and current ordinances and standards must be followed.

Bart mentioned he does not want people residing outside of the city to have the same benefits as those living in the city. Dave replied other people outside of the city limits are hooked onto the city system; not just his home. Bart replied the city allowed sidewalks to not be installed on the west side of town as the mindset was they would never be needed. Now they are needed, have not been installed and for them to be installed the city would have to pay the cost.

Deon stated his concern as well as another person he talked to is Dave is no longer paying property tax to the city but still wants to receive the benefit of living in the city. A benefit of

living in the city is having water and sewer service. Mayor Barnes mentioned others outside of the city boundary are receiving this benefit not just Dave.

Dave asked Deon if he wanted to build a home on the parcel in question? Did Deon have an extra \$90,000 to spend on infrastructure when it is not needed? Deon replied those living outside of the city have the option to be on a well and septic tank.

Dave stated the new house could be on a well and septic tank but he would make a formal request to have the new home on city services.

Dave reiterated the letter from the city attorney stated the council has the ability to leave the existing services in place.

Dave stated he will install a well and septic tank for the new home if the city will not allow city services to the new home.

Dave mentioned he understood he is responsible for all costs associated with his private laterals.

Dave stated the city is turning down revenue by not allowing the home to have city services. Bart replied if the project is not economically feasible Dave could build elsewhere where it is cheaper. Dave replied it is not easy to move as his family has owned the land for decades and it has sentimental value.

Bart stated he could see other residents on the west side of town making the same request for water service and want the benefit of being on the city system but at the same time avoiding paying property tax to the city. Dave stated if the council wants to deny his request for the new home to have city services he is fine with that. Mayor Barnes mentioned other people living on the edge of the city are benefiting from city services.

Bart replied Dave chose to make the disconnect request and his current request is trying to get around current city standards. If the request is approved non-conforming lines are being accepted by the city.

Mayor Barnes asked what part of the current system does not meet the city standard? Bart replied the main line needs to be eight inch in diameter and be made of ductile iron.

Mayor Barnes asked why one home needs to be on an eight inch line? Dave replied to allow for future development in the area. Bart mentioned by adding a new home the land is being subdivided and subdivision rules would be in effect.

Mayor Barnes asked if an eight inch line is the standard? Craig replied it is the current standard.

Mayor Barnes mentioned a Petition for Services request was approved for a new home on the east side of town. Craig replied that is correct and the main line running through the parcel meets the current city standards. Jamie mentioned the new home is a new connection meeting the current standard.

Mayor Barnes asked if the line feeding the new home east of town is eight inch? Craig replied the main line is eight inch but the service line feeding the home is smaller.

Mayor Barnes asked when an eight inch water line is required? Craig replied when a parcel is subdivided it requires an eight inch line.

Mayor Barnes asked how long the current private lateral is? Dave replied around one to one and a half blocks.

Mayor Barnes asked why a line larger than six inch is needed? Craig replied the old standards allowed for six inch but the State of Utah now requires eight inch. All future water lines that are upgraded are changed to eight inch if they are not currently eight inch.

Dave stated to run new water and sewer service to his parcel would be around \$90,000.

Mayor Barnes asked whose parcel the current private laterals run through? Dave replied property owned by Ernie Garza.

Mayor Barnes asked if Ernie's home is on city water? Dave replied it is.

Mayor Barnes asked if the request is approved will an eight inch line have to be installed? Craig replied the decision is up to the council to decide but the current standard is eight inch.

Mayor Barnes replied the council has three options: allow as-is, required the existing lines to be upgraded or require disconnection from the system.

Curtis mentioned the city contested the request by Duane Williams to have seven new wells drilled west of 800 West. In Curtis's opinion allowing one well in Dave's area would not hurt the aquifer. Dave replied all wells affect the aquifer the city draws from.

Jamie stated he understood the new standards which are in place but did not have a problem with the existing six inch water line.

Jamie felt subdivision requirements were being forced on a parcel located outside of the city limits. Mayor Barnes concurred.

A motion to approve the Petition for Services request was made by Jamie and seconded by Wade and the discussion continued after the motion was made.

Mayor Barnes mentioned this is not an easy decision but he hoped the council would show compassion to a person already hooked onto the system.

Mayor Barnes stated he did not think the request should be denied.

Curtis asked Dave the cost of a new well and septic system? Dave replied he would estimate \$10,000 for a well and \$5,000 for a septic system. Those estimates did not include the costs of repairing the landscaping.

Bart stated Dave is trying to avoid subdivision requirements and if he stayed in the city he could have city water but if he is out of the city he should not have city water. If it is not economical to build there then don't build.

A motion to approve the Petition for Services request by Dave and Merilee Olson to have culinary water service at their home located at 560 North 400 West was made by Jamie, seconded by Wade and the motion was denied by a vote of 3-2.

Yes Vote: Anderson, Campbell
No Vote: Hunsaker, Caley, Wall

Justin asked the council to include a timeline of when the request must be completed by so everyone in attendance would know what is required. Wade asked if July 31st was long enough? Mayor Barnes felt September 30th was better.

Jamie asked Dave from a timing standpoint how long is needed to disconnect from the city system? Dave replied the end of September or the end of next year; it was up to the council.

The consensus of the council was to allow Dave and Merilee Olson until no later than September 30, 2019 to disconnect the Smithfield City culinary water service from their existing home located at 560 North 400 West.

DISCUSSION AND POSSIBLE VOTE ON THE PETITION FOR SERVICES REQUEST BY DAVE AND MERILEE OLSON TO HAVE SEWER SERVICE AT AN EXISTING HOME LOCATED OUTSIDE OF THE CITY BOUNDARY AT 560 NORTH 400 WEST. PARCEL NUMBER 08-043-0009.

Deon mentioned he was not as concerned about the existing home staying on the city sewer system as he was the home staying on the city culinary water system.

A motion to deny the request by Dave and Merilee Olson to allow their current/existing home at 560 North 400 West to stay on the city sanitary sewer system with the condition the home be permanently disconnected from the Smithfield City Sewer System no later than September 30, 2019 was made by Bart, seconded by Curtis and the motion passed 4-1.

Yes Vote: Anderson, Caley, Campbell, Wall
No Vote: Hunsaker

DISCUSSION AND POSSIBLE VOTE ON UPDATES TO THE EMPLOYEE PERSONNEL MANUAL.

Craig mentioned there are four areas in the personnel manual which are proposed to be changed.

The first two changes are to comply with the requirements of a safety grant the city applies for on a yearly basis.

Change number one states each city employee must have an active and valid driver's license.

Change number two states the city has a safety program and the verbiage talks about training and practices that are part of the safety program.

Bart asked if the city currently requires a valid driver's license? Craig replied the city does and this puts the requirement in writing. The insurance provider for the city, Utah Local Government's Trust, monitors the driving records of the employees to make sure all driver's licenses are and remain valid.

Change three deals with employees who used to have double health insurance coverage. If an employee had coverage elsewhere and chose not to be on the city's health insurance plan funds were deposited into a 401K plan in lieu of receiving the health insurance benefit. This has become problematic in working with URS (Utah Retirement System) and so this item would be removed from the personnel manual.

Jamie asked if anyone was currently utilizing this benefit? Craig replied a couple of employees are and they would be grandfathered in. No future employees would be offered this benefit.

Wade asked if some wording needed to be added regarding the employees who are grandfathered in? Craig did not think so since there are only two of them and won't be any in the future.

Change number four deals with how the employee preference day is handled. There has been some confusion on when it is allowed and available. The new wording states the preference day cannot be used until after the employee is off of their probationary period. All new employees have a probationary period. Right now an employee could use the preference day during the probationary period. In the future it would not be allowed.

Jamie asked if a preference day is the same as a floating holiday? Craig replied that is correct.

Mayor Barnes asked how long probationary periods typically last? Craig replied it all depends on the department the employee works in but typically six to twelve months.

Mayor Barnes mentioned all of the proposed changes are quite minor and he supported them.

A motion to adopt amendments to the Smithfield City Employee Personnel Manual was made by Jamie, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 18-22, AN ORDINANCE ESTABLISHING A TIME AND PLACE FOR HOLDING REGULAR MEETINGS DURING CALENDAR YEAR 2019.

Justin mentioned the proposed meeting schedule for 2019 takes into account holidays and the Utah League of Cities and Towns Meetings in April and September of 2019.

As proposed the city council will meet on the second and fourth Wednesday of each month on most months and the council meeting will start at 6:30 P.M.

The planning commission will continue to meet on the third Wednesday of each month starting at 7:00 P.M.

Seventeen city council meetings are proposed for 2019.

The RDA board will meet on the second Wednesday of each month after the conclusion of the city council meeting. On months where a city council meeting is not held on the second Wednesday the RDA board meeting will be held on the fourth Wednesday.

The council can reschedule any scheduled meeting or add addition meetings as long as they are properly advertised.

Jamie asked if a Truth in Taxation public hearing is held when would it be? Justin replied the state sets the dates the public hearing can be held and traditionally it is around the first two weeks of August. If a meeting is required it would be advertised and scheduled at a later date.

Mayor Barnes mentioned the planning commission, city council and RDA meeting agendas are all advertised in several places as well.

A motion to adopt Ordinance 18-22, an Ordinance establishing a time and place for holding regular meetings during calendar year 2019 was made by Curtis, seconded by Deon and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall
No Vote: None

OPEN AND PUBLIC MEETINGS TRAINING WITH THE COUNCIL AND MAYOR.

Justin mentioned as part of the audit one of the requirements is to have training with the council and mayor on open and public meetings. The training needs to happen at least once during the fiscal year and all council members and the mayor must be in attendance. Because the city council and mayor are not changing in January the training is being held now.

Justin mentioned several items in regards to what the council and mayor are allowed or not allowed to do in his/her capacity as the mayor or as a council member.

A quorum of the council is three council members.

A quorum is not two council members and the mayor.

The mayor only votes in the event of a tie and the absence of one council member.

All meetings of the council are to have an audio recording and written meeting minutes.

All meetings of the council must be advertised and are currently advertised at the city office building, library, city website, *The Herald Journal* and the Utah Public Notice Website.

The same rules apply to the planning commission, tree committee and historical preservation commission since they are all official city groups.

Any council member with a conflict of interest needs to announce the conflict before an item is discussed and give a reason for the conflict. The council member is allowed to participate in the discussion and vote if they choose to do so or they can abstain from the discussion and vote.

Any vote of the council requires a yes or no from each council member and the vote of each council member must be specifically listed in the meeting minutes.

Any vote to approve or amend the budget requires a public hearing beforehand.

Any land use item requiring a vote must also have a public hearing beforehand.

Administrative items do not require a public hearing.

The city council is required to meet at least once per month.

Resolutions do not require a public hearing. On some occasions a public hearing is held on a resolution such as in the case of the Utah Recycling Market Development Zone. The state made the public hearing a requirement as part of the application process.

Mayor Barnes mentioned he attended some training with Planning Commissioner Jackie Hancock. One item which was focused on was closed meetings/executive session.

A closed meeting/executive session can be held to discuss the competence of an employee.

Reasonably imminent litigation can be discussed and the purchase of real property can be discussed.

Decisions and motions cannot be made during a closed session. A discussion can be held but a vote will not occur until back in the regular council meeting.

Another discussion topic during the training was the “resident input” section of a council meeting agenda. The council and mayor are only allowed to listen to a resident and should not discuss what is presented. A vote cannot occur during resident input. If the item needs to be discussed in more detail or a vote held it should be a specific agenda item.

All public hearings are advertised in *The Herald Journal*.

Jamie asked for clarification on discussing employee competence. If he understood correctly the issue would be discussed but formal action against the employee could not be voted on until the regular council meeting was reopened. Mayor Barnes replied that is correct.

Craig mentioned the city council only deals with the hiring and termination of exempt employees such as the department heads. Other employees are dealt with through the city administration.

CITY MANAGER REPORT

Craig mentioned the owner of the camp trailer discussed during the last council meeting located at about 150 East 100 South was working with the city and will have the trailer moved by spring.

The Birch Creek well lawsuit has been settled and the work is starting. Right now the city staff is working on the items they can complete such as the discharge area. The vibration dampening trench will be put out to bid most likely in January and the intent is to have the project completed by late spring. The entire project should be completed by June.

Jamie asked the cost of the work which will be completed? Craig replied a formal bid has not yet been received on the vibration dampening trench but the engineering estimate is \$70,000 to \$80,000.

Right now the city staff is in the process of locating a new well site. A hydrologist has done some work for the city. The best option, the hydrologist determined, is up Dry Canyon. The staff is currently working to submit a purchase agreement to the property owner where the well would be located. A test well would be done before a purchase agreement is finalized. If the test results come back positive then the city would work with the property owner to purchase the land needed for the new well.

Jamie asked approximately where the well will be located? Mayor Barnes asked if the well will be located on 300 South? Craig replied the well would be located east of the city water tank which is located in Dry Canyon and accessed east of 300 South.

Curtis asked which hydrologist was used on the project? Craig replied Bob Oaks. Bob is a former professor and department head from Utah State University. Bob is now retired and does private consulting.

Mayor Barnes asked why the well is not located in the northeast area of the city? Craig replied Bob could not find a suitable location in that area.

Mayor Barnes asked if there was an area in Summit Creek which would be suitable? Craig replied Bob did not find a suitable location in that area either.

Deon asked if the water from the new well will go into the existing water tanks? Craig replied a new tank is needed in the northeast area of town. The hope was the new tank and well could be in the same area but it is not possible in this case. The new well will feed into the Dry Canyon tank and then be pumped into a future tank built in the northeast area of town.

Mayor Barnes asked if a location for the new tank has been determined? Craig replied a general location has been determined but the well project is the first priority.

COUNCIL MEMBER REPORTS

Bart mentioned for the Night of Giving it was the most tickets ever sold. There were 176 names submitted who could use assistance for Christmas. The event keeps growing. Many local businesses donated to make the event possible.

Right now the Smithfield Chamber of Commerce is looking for additional volunteers and sign up in 2019.

Curtis thanked everyone who donated to the event. Bart mentioned there were donations from businesses outside of the city as well.

Curtis mentioned one of the donated trees sold for \$2,400.

Bart mentioned the invoices for the chamber dues for 2019 will be emailed in January.

One RFI, Request for Information, was received as a company is looking for a building to put a distribution warehouse in Cache Valley. The city does not have anything which will work at this time. The company was looking for 100,000 to 150,000 square feet of space.

Bart mentioned CCEMS (Cache County Emergency Medical Services) and the city have a joint contract for services. Bart suggested reviewing the agreement to make sure the city is paying its fair share as the county has continually been adding additional resources to the program. Craig mentioned the CCEMS agreement is part of the annual budget process but can be reviewed at any time.

Bart asked Chief Downs to prepare a spreadsheet showing how the program works and who is paying what amounts. The information can be discussed at a future council meeting.

Jamie mentioned the golf course is closed and all of the trails are covered with snow. The library board is taking the month of December off. The ambassador program will be starting soon.

Craig mentioned Santa Claus visited the library on December 10th and the event was well attended. Jamie mentioned a book sale was held as part of the event.

Deon mentioned the irrigation canals are drained and closed for winter. The Lion's Club is looking for additional members. Justin mentioned the city could advertise the request in places such as the newsletter if the Lion's Club would supply some verbiage for the posting such as contact information. Deon replied he would look to have something in place to advertise in the spring.

Curtis mentioned the rec center is busy. The Top of Utah boys basketball tournament was held on December 5th through the 8th and 53 teams participated.

This weekend, December 13th through 15th, is the Top of Utah girl's basketball tournament and 43 teams are participating.

Teams travelled from as far as Rigby, Idaho to participate in the boy's tournament.

The next planning commission meeting will be on Wednesday, December 19th. Rather than the traditional pizza party a Dutch oven dinner is being done. Curtis is cooking the Dutch oven dinner for the commissioners. The meal will be from 6:00 to 7:00 P.M. before the regular planning commission meeting starts at 7:00 P.M.

Deon asked if the dates for Health Days in 2019 had been finalized? Curtis replied he would contact Brett Daniels to finalize. Brett would like to have activities on a Saturday afternoon and evening. The intent would not be to make any changes to the parade or other events.

Wade mentioned both the youth council and senior citizen programs are doing well. Wade was not aware of any issues. Mayor Barnes mentioned the seniors are holding their annual Thanksgiving/Christmas dinner on Tuesday, December 18th at noon at the Birch Creek Clubhouse.

MAYOR'S REPORT

Mayor Barnes mentioned on Tuesday, December 11th at 2:00 P.M. a meeting was held at the Civic Center by Neighborhood Housing Solutions. About eight to ten families just finished up homes they have been working on for the last year or so. An open house of the homes was held after the meeting. The families are very excited to be able to move into the homes they helped to build.

Mayor Barnes toured one of the homes which does not have a basement but has a larger floorplan and four bedrooms all on one level.

Bart mentioned he visited with Wade Lindley about his concern regarding a berm and driveway issues on his property north of Forrester Acres on 800 West. People who utilize the Forrester Acres area cut the corner when exiting the property and have run over the berm and also run into the chain link fence. Two areas of fence are damaged.

Bart suggested adding one new section on the west end of the fence which runs east and west.

Bart also suggested removing the north most section of the fence which runs north and south. If the new section is added and the other section is removed it will keep the same width entrance/exit but move it farther south. Mayor Barnes liked the proposed solution.

Curtis asked why this area of Forrester Acres is accessed in the winter? Craig replied because of the recycle bins.

Bart asked if the horse arena is utilized in the winter? Wade replied on a very minor basis.

Bart stated he made no promises to Wade Lindley of what would be done to correct the problem but nothing can be done until at least spring. Mayor Barnes concurred.

Bart mentioned Wade Lindley has been dealing with this problem of people going across and damaging his driveway for a long time. Mayor Barnes suggested including the repairs and changes to the fence in the new budget year which starts on July 1st. Curtis replied he was fine with the proposal and mentioned a gate could be installed if necessary.

Bart mentioned any repair or change to the area needs to take into account the city snowplow trucks which clear the area.

****Bart made a motion to adjourn at 7:57 P.M.****

SMITHFIELD CITY CORPORATION

Jeffrey H. Barnes, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, December 12, 2018**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Mayor Barnes

1. Approval of the city council meeting minutes from November 28, 2018
2. Resident Input
3. Youth Council Report
4. Discussion and possible vote on the Petition for Services request by Dave and Merilee Olson to have culinary water service at an existing home located outside of the city boundary at 560 North 400 West. Parcel Number 08-043-0009.
5. Discussion and possible vote on the Petition for Services request by Dave and Merilee Olson to have sewer service at an existing home located outside of the city boundary at 560 North 400 West. Parcel Number 08-043-0009.
6. Discussion and possible vote on updates to the Employee Personnel Manual.
7. Discussion and possible vote on Ordinance 18-22, an Ordinance establishing a time and place for holding regular meetings during calendar year 2019.
8. Open and public meetings training with the council and mayor.
9. City Manager Report
10. Council Member Reports
11. Mayor's Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.