

Smithfield Public Library
Board Meeting
November 15, 2017, 7 pm

Attending: Marilyn Benavides, Holly Jones, Michelle Thompson, Angela Gibbons, Eric Bingham, Bill Emmett, and Lana Robinson. Randy Cluff was absent.

Welcome: Bill Emmett welcomed board members, and the minutes for the October 19, 2017 library board meeting were approved.

Night of Giving: This will be held on December 2, 2017. The library board will be donating a beautiful place setting for 8, as well as some gift cards, a Christmas book, and a centerpiece from Plant Peddler Floral to be auctioned off that night. We are requesting the minimum bid to be \$200. Michelle Thompson got these items from a private donor and will set everything up that morning.

Food for Fines November 6-18: Patrons are encouraged to bring in food items to pay off their library fines. The first week of the program started off slow, but has since picked up. Marilyn thinks there will be several boxes of food to donate.

Quality Library Status: Smithfield Public Library has achieved Certified Public Library Status. In addition, the library has achieved **Quality Library Status**. To qualify for this, five of nine requirements need to be met. The Quality status indicates that everybody involved has gone the extra mile. This means that Smithfield Public Library provides a level of service to the community that exceeds the standards developed by Utah public librarians and adopted by the State Library Board. One of the reasons our library has achieved this status is the very popular children's program with Sampson the Dog. Another is the library staff's effort to make sure that everyone in Smithfield has access to library books. They will pick out books for those unable to get to the library, and make sure they get to those who need them.

Library Statistical fiscal year 2017: 102,123 items were circulated in this fiscal year. 9,560 of these items were e-books. There were 279 programs for adults, teens, and children, and total attendance for these programs was 4,947. 5,691 patrons used the internet service. There are about 31,000 items in the library's collection with 21,000 of those being e-books.

December Holiday activities and closing dates and hours: On December 18, Santa will be visiting the library. The board members are encouraged to attend. There will also be several special holiday story times during the month of December. The library will be closed November 23-24, and December 25-26. The hours of operation will also be shortened during the holidays.

Library Christmas Tree: A Christmas tree was purchased for use at the library with money raised from selling folded paper sculptures that Karen Bowling's mother made for the library. It will be decorated by the library staff with books and stuffed animals.

Part Time Employee: Ashley Baker was hired as a part time employee. She will work nine hours every other week plus one Saturday a month.