

**SMITHFIELD CITY COUNCIL**

**JUNE 8, 2016**

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, June 8, 2016. The meeting began at 6:00 P.M. and Mayor Darrell G. Simmons was in the chair.

The following council members were in attendance: Deon Hunsaker, Jeff Barnes and Curtis Wall.

Barbara Kent and Kris Monson were excused.

City Manager Craig Giles, Police Chief Travis Allen, and City Recorder Justin Lewis were also in attendance.

The opening remarks were made by Jeff Barnes.

**VISITORS:** Heidi Harper, Jeff Gittins, Scott Archibald, Val Potter, Jay Downs

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM MAY 11, 2016.**

\*\*\*A motion to approve the city council meeting minutes from the May 11, 2016 city council meeting was made by Deon, seconded by Curtis and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Barnes, Wall

No Vote: None

Absent: Kent, Monson

**RESIDENT INPUT**

There was not any resident input.

**UPDATE AND REPORT FROM HEIDI HARPER ON THE CACHE VALLEY TRANSIT DISTRICT.**

Heidi Harper gave an update on the Cache Valley Transit District (CVTD).

Heidi has served on the board for four years and was recently reappointed for a second term by the city council.

A recent internal audit was completed.

The Health Days parade was a great success and one of CVTD's buses was in the parade.

Many non-residents come to the valley for the summer when the college is not in session and they appreciate the bus system and that it is a zero fare system.

New bus stop signs are being installed and they have smart response codes on them. A smart phone can now track the bus in real time with the QR code off of the sign. The program took 1 ½ years to develop. The QR code also shows if buses have been rerouted because of accidents or bad weather.

There is not any bus service to Wellsville City at this time but it is being considered for future expansion of the district. The amount of stops and where the stops would be is currently being determined.

There are 26 fixed route buses the district uses as well as 8 other vehicles.

A recent Title VI compliance review was completed. Title VI discusses that bus service will not be refused because of items such as gender or race. The review is completed every three years.

The board is currently reviewing the policies and procedures of the district to make sure they are appropriate and will update what is out of date.

Art in Transit is a very popular program where artwork completed by local youth is displayed inside the buses.

The surveillance cameras located at the transit center and main bus terminal have been vital in deterring criminal activity as well as helping apprehend those breaking the law.

There is a regular police presence around the transit center and main bus terminal during the day and night.

Chief Allen mentioned he was not aware of any local issues with the bus system.

Heidi mentioned she uses the bus system at least four times per week if not more.

Jeff asked the following questions: When will service begin to Wellsville City? Are there plans to expand service to Preston City and Franklin City? Are there plans to add more enclosures for people waiting for the bus in bad weather?

Heidi informed the council she was unsure of where and when new enclosures would be installed as that is something she is not involved with or had discussion on.

The route to Pepperidge Farms had been terminated previously because of a lack of riders.

Currently, there is a route that goes to Franklin at least two or three times per day and makes several stops as it comes back to Logan City.

The Wellsville City route is being discussed at this point and has not officially been approved.

Mayor Simmons asked if very many people use the QR code system on the signs? Heidi stated she uses the code all the time as well as other Utah State University employees she rides the bus with.

Mayor Simmons asked if there is a smart phone app that works the same as the QR code? Heidi stated she was not aware of an app and only knew about using the QR code.

Curtis asked Heidi to provide him copies of the minutes of the CVTD board meetings so he could share information with the council when appropriate. Curtis is the council member who oversees the transit district.

Curtis felt it was very appropriate to have a user of the system as a member of the CVTD board representing the city.

Heidi mentioned that Jenny Hoyt is one of the bus drivers for the district and grew up in Smithfield. Jenny recently won the rodeo program which is a program where bus drivers compete at a course and have to navigate objects and do other items. Jenny won the competition and will be representing the State of Utah at a national competition in Portland, Oregon.

Deon mentioned getting to the county fair by using the bus system is really easy and a good option. Heidi mentioned many senior citizens and youth utilize the bus system that week to get back and forth to the fairgrounds since parking is very limited in that area of Logan City.

Mayor Simmons thanked Heidi for her presentation and willingness to serve on the board.

**OVERVIEW, PRESENTATION, EXPLANATION, DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 16-07, A RESOLUTION TO ALL THE CITIZENS OF SMITHFIELD CITY TO VOTE ON THE CREATION OF THE CACHE VALLEY WATER DISTRICT IN THE UPCOMING GENERAL ELECTION IN NOVEMBER 2016.**

Mayor Simmons reminded the council Bob Fotheringham had attended a special meeting a couple of months ago and talked about the district and other water issues with the council.

Jim Gass was in attendance to discuss the water district and the resolution the county is asking the city to consider adopting. Val Potter was also in attendance to answer questions.

Jim stated the proposed resolution is to allow the residents of Smithfield City to vote on the creation of the proposed water district during the general election in November 2016.

A water master plan was completed for the county several years ago and after the plan was completed one of the suggestions was to create a water district. There are only two counties left in the state that do not have a water district.

The purpose of the district is to collectively work with the county and cities to protect water rights and make the best use of the available water.

Water is limited and difficult to find. Water is also very expensive to develop.

Other counties and the state are making plans of what to do with the water in the state and right now Cache Valley is at a disadvantage by not having a collective voice. The county does not have representation at the state level on water issues.

The county does not have any infrastructure or reservoirs. The county does not control the water. The local cities are not united in anyway. The district would unite all of the cities and county to make the best decisions for all parties.

State of Utah law limits how much the district can charge the taxpayers. The district cannot charge a fee of more than \$2.00 per month per household. The amount levied through a tax would be around \$33 per year on an average home and has a cap amount as well.

The creation of a water district has been voted down in the valley in the past.

The public needs to be informed so they can make a proper decision.

There will be a public hearing on the water district in July if the resolution is passed.

An advertisement must be placed in the local newspaper for four straight weeks before the public hearing. The cost of each publication is around \$1,000 and the publication has to be run four times. The county is paying for the cost of the publication.

Smithfield City will hold a public hearing during the regular council meeting on July 13<sup>th</sup> if the resolution is passed.

Mayor Simmons asked if Jim or someone from the county would be in attendance to answer questions at the public hearing? Jim stated that was correct.

Mayor Simmons asked Jim if he was on the current board? Deon asked who was on the board? Jim stated he is on a temporary board that was created to help create the bylaws for the district and answer questions regarding the district during the resolution and public hearing portion of the discussions. Once the issue goes to a vote the current board would be dissolved. They have no power; they are just an investigative and informative group at this time.

The board will consist of 11 board members and the original board members will be selected by the Cache County council.

Mayor Simmons asked Jim why the county would appoint the board members when they don't actually have any water rights in the district? Jim stated the county is leading the way in helping to create the district but the cities can recommend people to be on the initial board.

Val Potter informed the council of the following:

The county will help to cover the costs of the district for the first four years with the funding they have set aside for the water manager.

The board will consist of 11 members. One will have an agricultural background. Three board members will be at large and seven will be elected officials. The elected officials will come from the seven Cache County Council districts and have to be a current mayor or council member on the board that is originally created.

Half of the original board members will serve for two years and the other half for four years so the terms are staggered.

One of the biggest complaints or issues from the past was once the board was created there would be no way to get rid of the board members. By having them elected this issue will be resolved.

Justin reminded the council the resolution is simply allowing the residents to vote on the issue in November, it is not approving the creation of the district.

\*\*\*A motion to adopt Resolution 16-07, A RESOLUTION TO INITIATE THE CREATION OF THE CACHE WATER DISTRICT, was made by Jeff, seconded by Deon and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Barnes, Wall

No Vote: None

Absent: Kent, Monson

Jeff Gittins thanked the council for allowing the residents to vote on the issue. Jeff has over 34 years of experience with water related issues and felt the creation of the district is important for the city. The district would help to keep the local water rights in the area and not allow them to go out of the valley.

### **DISCUSSION AND APPROVAL OF OFFICERS TO SERVE ON THE HISTORICAL SOCIETY.**

Deon informed the council the historical society had met and recommended the following as the leadership of the historical society:

Jeffrey R. Gittins – President

Michael J. Harris – Vice President

Craig J. Neilson – Secretary/Treasurer

Mayor Simmons informed the council he had a good visit and discussion with Jeff Gittins about the historical society.

\*\*\*A motion to approve Jeffrey R. Gittins as President, Michael J. Harris as Vice President and Craig J. Neilson as Secretary/Treasurer of the Smithfield City Historical Society was made by Deon, seconded by Jeff and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Barnes, Wall

No Vote: None

Absent: Kent, Monson

### **DISCUSSION ON FUTURE LAND USE MAP.**

Craig asked the council for input on the proposed land use map that had been created for the new general plan. The general plan committee had come up with the proposed plan and the planning commission had reviewed the map and offered their comments and the city council needed to do the same thing.

Deon asked for clarification on the eastern city boundary. Craig stated the new plan had shifted the potential boundary line to the west to create a buffer between the city and the forest where the property is still located in the county.

Deon mentioned he felt no new homes should be allowed east of the main power lines that come across the foot hills east of town.

Deon expressed concern for the proposed general commercial area on the map on the west side of town on approximately 100 North as the state road goes to Amalga Town. Deon felt that area would never develop into a commercial area as the traffic is limited and no business would want to be in that area.

Mayor Simmons asked Curtis for an update on how the general plan meetings were progressing? Curtis mentioned Cindy Gooch of J-U-B Engineers and her assistant have been very helpful and they run a very productive meeting. Cindy brought several examples of how other communities are trying different concepts in regards to commercial and residential growth.

Curtis mentioned he liked the general commercial area on the west side of town as it is off the beaten path and some businesses prefer not to be on Main Street and this area is easily accessible but not on Main Street.

Deon stated online sales of products are really affecting sales tax revenue and he felt long term this would be a real detriment to the city.

Jeff remarked in the beginning he had concern for general commercial on 100 North at the west side of town but the more he looked at the area and how close it is to Forrester Acres he felt it would be appropriate. As the city continues to develop and expand Forrester Acres businesses will want to locate nearby.

Craig stated the committee has done a good job and had great discussion about all aspects of the city. Several different options have been considered and several other cities have been reviewed as well to see what is working and what is not working.

Mayor Simmons asked if the information gathered by Envision Cache Valley had been incorporated? Craig mentioned Envision Cache Valley had not been a big focus of the group as the group was mainly focused on Smithfield City and not the entire valley.

Craig informed the council the planning commission and city council will have a joint meeting in the future to discuss the general plan together.

Craig mentioned a traffic count had been recently completed and the statistics were interesting to review.

Deon stated he did not feel developing 400 North going west would be a possibility. The road was not straight and there were too many issues or potential problems along the way.

Mayor Simmons asked when the general plan would be completed? Craig stated hopefully no later than January 1<sup>st</sup>.

Curtis mentioned the next general plan meeting will be held in about two months.

Curtis informed the council after reviewing the results of the recent traffic study that traffic had actually decreased in some areas such as on 300 South.

Curtis mentioned Jamie Anderson, Chairman of the Planning Commission, had done a great job on the committee and had offered valuable insight for the group to consider.

**PUBLIC HEARING, NO SOONER THAN 6:30 P.M., FOR THE PURPOSE OF DISCUSSING ADJUSTMENTS TO THE FISCAL YEAR 2016 BUDGET AND DISCUSSING THE NEW BUDGET FOR FISCAL YEAR 2017.**

Craig reminded the council typically adjustments are made to the budget in December and June of each year.

There were proposed changes to all funds.

Some of the general fund revenue increases were for sales tax and grants received.

Impact fees showed an increase and there was a significant transfer to the fund balance of the impact fee fund for parks.

The General Capital Improvement Fund showed changes for an increase in interest as well as changes in transfers.

Debt Service changed for transfers and interest.

Recreation Center changes were mainly for part-time employee wages and instructor payments.

Water Fund changes were for an increase in impact fees and the purchase of additional water meters so the staff can start to read meters 12 months a year rather than the current 4-5 months per year.

Sewer Fund showed a major change because of the loan to the park impact fee fund for the purchase of the Pitcher Property. The loan proceeds plus interest will be paid back over time.

Storm Water showed an increase for permit fees collected.

Golf Course revenue and expenses both showed an increase. The golf course is projecting they will meet or exceed their revenue goals as June is their biggest month of the year.

*\*\*\*The public hearing opened at 7:00 P.M.\*\*\**

There were not any comments from the public.

*\*\*\*The public hearing closed at 7:01 P.M.\*\*\**

**DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 16-09, A RESOLUTION ADJUSTING THE FISCAL YEAR 2016 BUDGET.**

*\*\*\*A motion to adopt Resolution 16-09, A RESOLUTION AMENDING THE FISCAL YEAR 2016 BUDGET FOR THE CITY OF SMITHFIELD, UTAH was made by Jeff, seconded by Curtis and the vote was unanimous.\*\*\**

Yes Vote: Hunsaker, Barnes, Wall

No Vote: None

Absent: Kent, Monson

**DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 16-08, A RESOLUTION ADOPTING THE FISCAL YEAR 2017 BUDGET.**

Craig informed the council since the last council meeting the city had been formally informed of the approval of \$150,000 of RAPZ tax funding for a recreation project and that item has been included in the new budget.

Total General Fund Budget: \$5,279,443

Park Impact Fees: \$80,600 (Same as previous discussion)

General Capital Improvement Fund: \$4,228

Recreation Center: \$962,878 (An increase of \$1,000 for the approval of RAPZ tax funding for the Children's Theatre.)

Water Enterprise Fund: \$944,600 (Same as previous discussion)

Sewer Enterprise Fund: \$1,203,276 (Same as previous discussion)

Storm Water Enterprise Fund: \$208,700 (Same as previous discussion)

Golf Course Enterprise Fund: Revenue \$1,019,350

Expense \$1,049,955

The golf course is working on a two year plan to balance their budget.

Curtis asked if credit card fees had been reviewed at the recreation center as well as the golf course? Craig informed the council a competitor to the current credit card processor for the city had done a bid and the savings would be less than \$70 a month so the decision had been made to stay with the current company. Right now the city is getting a better than market average rate on credit card processing fees paid.

\*\*\*A motion to adopt Resolution 16-08, A RESOLUTION ESTABLISHING THE FISCAL YEAR 2017 BUDGET FOR THE CITY OF SMITHFIELD, UTAH was made by Curtis, seconded by Deon and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Barnes, Wall

No Vote: None

Absent: Kent, Monson

### **CITY MANAGER REPORT**

Craig did not have any additional items to discuss.

### **COUNCIL MEMBER REPORTS**

Deon informed the council the LDS Church is working with the Cache Highline Canal Company to add the temple and some church houses onto the irrigation system as right now they are watering their grounds with culinary water. The board is considering the request and the LDS church would be responsible for all costs associated with the project if approved.

Deon encouraged the staff to make sure all of the parks are being watered with irrigation water and not culinary water where possible.

Deon asked if any council member would be attending the land use training seminar on Saturday, June 11<sup>th</sup>? The Mayor stated he would be out of town. Curtis stated he would be out of town as well but planned to listen to the seminar via a podcast at a later time.

Jeff provided the council with pictures of the winning posters from the Arbor Day competition. Birch Creek Elementary and Sunrise Elementary both participated in the poster contest. The event was held during Health Days. Each winner received a bag of goodies, a frame for their poster and \$10. Sunrise Elementary actually won a tree for the poster one of their children submitted to a competition.

Mayor Simmons mentioned a local youth had received national recognition for the poster they had done for a competition.

Jeff informed the council he would be working with Jess Daines on getting some trees and bushes removed from graves at the cemetery. The trees and bushes Jeff was referring to are those that are illegally planted on a headstone base or next to a headstone base.

Craig asked why they needed to be removed? Jeff stated they are not allowed and in some cases headstones and headstone bases are being damaged by them.

Curtis mentioned there is a cemetery in Boise, Idaho that will not allow the cup holders to be put in headstones or headstone bases to prevent this problem from happening in the future.

Jeff provided the council with a picture showing a military headstone that was very hard to read because of hard water and being in the elements for many years. Jeff was learning what chemicals and the best process to clean up headstones in the cemetery.

Mayor Simmons mentioned he always receives compliments about how well the cemetery grounds are kept during Memorial Day and throughout the year.

Mayor Simmons appreciated the flag being hung during Memorial Day week and mentioned the solar light on the flag pole needed to be checked to make sure it was functioning properly.

Curtis reminded the council of their previous discussion on the pictures that are on the condolences card sent to the families of those that have passed away. Curtis is going to provide around eight photos for the council to consider putting on the condolences card for the future.

Curtis informed the council he had responded to the youth that had send a letter to the city asking for information about the city as she was from Virginia. Curtis had sent her three t-shirts, some Pepperidge Farm cookies, two newsletters and some pictures of the community from the past.

Stacey Dority will be working to update the email list for the Smithfield City Chamber of Commerce as the list is very out of date.

Deon mentioned the chamber of commerce website needed to be updated as he was looking for information and the golf tournament from the previous year was still listed and information on the 2016 golf tournament was not listed.

Curtis stated Heidi Harper was excited she was able to get a CVTD bus in the Health Days parade.

Deon mentioned he had seen all of the fire trucks and procession for Travis Petersen as he was taken to the cemetery on Saturday and it was very impressive and touching.

## **MAYOR'S REPORT**

Mayor Simmons informed the council he had received a call from a resident that left him very concerned. A refugee family had recently moved into the city and had come from a different culture and country. The family was walking up the side of a road where there was not a sidewalk and a resident came out of their house and told the refugee family to get off of their property. The family was walking on the city right-of-way. The refugee family had felt threatened. Mayor Simmons expressed concern about making the town have more civility and understanding. How can the city stimulate civility? Is the city doing enough to welcome new people to the city? The city has great services and programs but is the city welcoming to new people? How can or should new families moving into the family be handled? How can the city deal with new cultures and social items? Does Health Days need to be more cultural? Is the city doing enough for the rising population of Hispanic Americans in the city? There are Jewish and Buddhist families in the city and are they being treated with respect even though they are a minority? The city needs to be better at welcoming new people and cultures that are not the same as the status quo.

Craig mentioned at a previous place of employment they had the opening ceremony handled by different faiths and cultures and it was a learning experience for all involved. Mayor Simmons and Curtis both thought that would be a good idea.

Curtis asked if the city has a welcoming committee? Mayor Simmons stated in most cases it had been left to local faith based groups to handle this.

Mayor Simmons asked Jay Downs how the city has changed over the last few years as Jay's job requires constant communication and working with the residents of the city. Jay stated the city is not small anymore and is growing and more dynamic. The world is changing and the city is changing as well. Everywhere, including Smithfield City, is more violent than ever before.

Mayor Simmons asked Chief Allen for his thoughts. Chief Allen stated he has focused the last two years on trying to have a more friendly and community driven department. The police department is doing more events and fundraisers to try and reach out to the community in new ways other than just when help is needed.

Curtis mentioned he recalled Brett Daniels had mentioned it was a great positive that one of the new hires at the recreation center was Spanish speaking as some of the clients of the recreation center only speak Spanish. This is becoming more of a mainstay in the community.

Jeff mentioned the foreign exchange student he helped out felt very welcome in the city and at Sky View High School. The young man was very involved in school and the youth council had made him feel very welcome in the community.

Mayor Simmons informed the council he had asked Craig to do some research and obtain some cost estimates to rekey all of the buildings in the city. The same keys have been used for many years and new technology is now available for electronic keying as well as regular keys. Recently it has come to light the city manager does not have keys to certain buildings in the city and people that should not have keys still do. Buildings are being opened and not locked and lights left on by people that should not have access.

Craig informed the council he obtained a cost estimate from Beazer Lock and Key out of Logan City to rekey and add electronic lock systems to the city office building, library, youth center, civic center, public works buildings and golf course. The senior center has already been rekeyed and a key fob system added. A fob system would be installed and each building would still have access with a key. The fob system would allow the city to control when and how often the fobs are active. The city has millions of dollars of infrastructure and buildings that needs to be protected. Right now too many people have access. Also, all of the padlocks the city uses would be changed as part of the process. The total cost for the project is \$19,800. The money has been set aside in the current budget without making any changes or additions to accomplish this project.

Jeff asked if each building would have electronic access when the project is completed? Craig stated that is correct.

Mayor Simmons and Jeff both stated they were in favor of the project mainly for security reasons.

Craig stated the city would greatly benefit as access could be controlled and allowed when needed.

Mayor Simmons liked that the electronic lock system also created an audit trail of seeing who is coming and going and when.

Jeff asked who would be given keys or fobs? Mayor Simmons stated that would be on a case by case basis.

Curtis asked if a second bid was required? Craig stated he could get a second bid if the council wanted one but it was not required. Mayor Simmons mentioned he liked having someone local complete this project so help and assistance is available locally when needed.

Mayor Simmons mentioned the city has been lucky more areas have not been vandalized with so many people having access to city facilities. Chief Allen agreed and stated the only recent issues were broken windows at the Civic Center but since the surveillance camera system had been installed there had only been one incident there.

Mayor Simmons mentioned he would like to see more surveillance cameras installed in the future as the cost has decreased significantly and cameras do help deter crime and help when a crime has occurred. Chief Allen concurred.

Craig informed the council one of the restrooms at the golf course had been vandalized recently and there was no video footage to review or help to catch the vandal. Chief Allen stated the Mack Park restrooms get vandalized on a regular basis as well.

The consensus of the council was to approve the installation of the new key and fob systems in the city buildings as discussed.

Jeff mentioned he had a recent discussion with a resident about why there was not any water in the irrigation canal as the resident did not know of the major changes to the canal system in the last couple of years. Mayor Simmons mentioned for those that were not aware the system had been piped in certain areas and now the canal has the sole purpose of collecting storm water. The issue is the canal and canal bank grow grass and weeds that are not being maintained.

Craig informed the council the city staff had received multiple calls and complaints about the weeds on the canal bank/trail. The canal company had informed the residents they no longer take care of mowing and trimming of the canal bank and the residents needed to call the city office. The city does not mow or maintain areas not owned by the city and the canal and canal bank is not owned by the city.

Jeff stated the city would have to obtain maintenance easements from every single property owner to allow access to trim the weeds and that would be very difficult to obtain.

Mayor Simmons mentioned several vacant lots in the city are being overrun by weeds and grass and it was time to start sending letters to those people to get the areas mowed and maintained.

Craig mentioned the city staff has received numerous calls regarding trees in the city right-of-way and tree trimming. The city staff does not have a tree trimming crew and the city staff is not in the position to maintain trees in the city. Homeowners are responsible to maintain the trees and park strip area in the area adjacent to their property just like the grass in the park strip. The staff is going to come up with some educational information to send out to the residents in this regard. Jeff thought that was a good idea and the Mayor wanted the information sent out as soon as possible.

*\*\*\*Jeff made a motion to adjourn at 7:54 P.M.\*\*\**

## **SMITHFIELD CITY CORPORATION**

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Darrell G. Simmons, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION  
96 South Main  
Smithfield, Utah 84335**

**AGENDA**

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah on Wednesday, **June 8, 2016**. The meeting will begin at 6:00 P.M.

Welcome and Opening Ceremonies by Jeff Barnes.

1. Approval of the city council meeting minutes from May 11, 2016
2. Resident Input
3. Update and report from Heidi Harper on the Cache Valley Transit District.
4. Overview presentation, explanation, discussion and possible vote on Resolution 16-07, a Resolution to allow the citizens of Smithfield City to vote on the creation of the Cache Water District in the upcoming General Election in November 2016.
5. Discussion and approval of officers to serve on the Historical Society.
6. Discussion on future land use map.
7. Public hearing, no sooner than 6:30 P.M., for the purpose of discussing adjustments to the Fiscal Year 2016 budget and discussing the new budget for Fiscal Year 2017.
8. Discussion and possible vote on Resolution 16-09, a Resolution adjusting the Fiscal Year 2016 Budget.
9. Discussion and possible vote on Resolution 16-08, a Resolution adopting the Fiscal Year 2017 Budget.
10. City Manager Report

11. Council Member Reports

12. Mayor's Report

Adjournment

**Items on the agenda may be considered earlier than shown on the agenda.**

In accordance with the Americans with Disabilities Act, individuals needed special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least (3) days before the date of this meeting.

Prepared, posted in the City Office and library, emailed to each Council Member, emailed to the Herald Journal, Smithfield Sun, and forwarded to be posted on the City Web Site on 06/06/16, and the Utah Public Meeting Notice website.