



Smithfield City
 96 S. Main Street – Smithfield, UT 84335
 (435) 563-6226 – www.smithfieldcity.com

Application for Zoning Clearance

Applicant/Contractor Information

Is Applicant the¹: Property Owner Contractor Other: _____ (describe)

Applicant

Name:	
Address:	
Phone:	
Email:	

Contractor

Name:	
Main Contact:	
Phone:	
Email:	
	Contractor Type: _____

Project Information

Site Address:			
Parcel ID:		Zone	
Subdivision:		Phase	
Project Size:		Sq Ft	
		Value: \$	
Meter Size:	(check one) <input type="checkbox"/> 3/4" <input type="checkbox"/> 1" <input type="checkbox"/> 1 1/2" <input type="checkbox"/> Other (_____ in.)		

COPY OF IMPACT FEE RECEIPT FROM LOGAN CITY (CHECK) YES

Project Type (select one)

<input type="checkbox"/>	Single-Family/Duplex/Townhome	# of Units	Approx. Acres
<input type="checkbox"/>	Multi-Family	# of Units	Approx. Acres
<input type="checkbox"/>	Remodel Or Addition (involving grading)	Approx. Acres	
<input type="checkbox"/>	Commercial Development	Acres Disturbed	
<input type="checkbox"/>	Other _____	Approx. Acres	

I hereby certify that I am authorized to submit a zoning clearance for the property involved in this application. The forgoing statements, answers, and information herein is, in all respects, true and correct to the best of my knowledge and belief.

 Printed Name

 Date

¹ If Applicant is anyone other than the property owner or an authorized contractor, this application must be accompanied by a notarized letter, signed by the owner of record, authorizing the Applicant to act on their behalf.

Purpose

Applicants are required to pay all associated fees, receive site plan approval and obtain a zoning clearance from Smithfield City prior to the Cache County Building Department issuing a building permit. Zoning clearances are submitted as part of the building permit application and include the following:

Logan City Sewer Impact Fee

1. The sanitary sewer from Smithfield is treated at Logan City's sewer treatment facility. There is an impact fee accessed by Logan City for each new connection added to the system. A copy of the receipt from Logan City showing the impact fee has been paid must be included with this application.

Residential

1. Storm Water permit, including a site plan with all building setbacks, public utilities, water meter placement and sewer cleanouts. Cost: \$150.00
2. Contractor deposit, which is refundable after the project is completed and cleared by the engineering department. Cost: \$2,500.00
3. Payment of all impact fees (water, sewer, park) and all connection fees (water and sewer).
4. **Submittal Requirements:** Two (2) sets of plans, 8-1/2 x 11" minimum, plus narration

Commercial

1. Storm Water permit, including a site plan with all building setbacks, public utilities, water meter placement and sewer cleanouts. Cost: \$150.00
2. Site Plan, including all landscaping meeting City requirements. Must also show the placement and number of parking stalls. Cost: \$100 (plan review fee)
3. Contractor improvement deposit, which is refundable after the project is completed/cleared by the engineering department. Cost: \$2,500.00
4. Payment of all impact fees (water, sewer) and all connection fees (water and sewer).
5. **Submittal Requirements:** Two (2) sets of plans, 18" x 24" minimum, plus narration

CONSTRUCTION ACTIVITY PERMIT APPLICATION

SECTION 1: SITE EVALUATION, ASSESSMENT AND PLANNING

1.1 Project Information

Project Address			
Project City	State	Zip	

Construction Site Estimates

Total Project/Site Area (acres)	
Project Site/Area To Be Disturbed (acres)	
Percentage impervious area before construction	
Percentage impervious area after construction	

Emergency 24-Hour Contact

Company Name	
Contact Person	
Telephone #	
Email Address	

1.2 Nature and Sequence of Construction Activity

What is the function of the construction activity? _____ Residential _____ Commercial
Estimated Project Start Date: _____ Estimated Project Completion Date: _____

1.3 Potential Source of Pollution - Check with an "X" the activities that apply to your project

Clearing, grading, excavating and unstabilized areas	<input type="checkbox"/>	Material use during building process	<input type="checkbox"/>
Paving operations	<input type="checkbox"/>	Solid waste disposal	<input type="checkbox"/>
Concrete washout, stucco and cement waste	<input type="checkbox"/>	Hazardous waste, contaminated spills	<input type="checkbox"/>
Structure construction, painting, cleaning	<input type="checkbox"/>	Sanitary waste	<input type="checkbox"/>
Demolition and debris disposal	<input type="checkbox"/>	Vehicle/equipment fueling, maintenance, use & storage	<input type="checkbox"/>
Dewatering operations	<input type="checkbox"/>	Landscaping operations	<input type="checkbox"/>
Material delivery and storage	<input type="checkbox"/>	Other (describe) _____	<input type="checkbox"/>

SECTION 2: EROSION AND SEDIMENT CONTROL BMPS

1.1 Control Storm Water Flowing onto and through the Project

BMP Description	
Installation Schedule	
Maintenance Inspection	
Responsible Staff	

2.2 Establish Stabilized Construction Entrance & Exits (*track out pad*)

BMP Description	
Installation Schedule	
Maintenance Inspection	
Responsible Staff	

2.3 Additional BMPs

BMP Description	
Installation Schedule	
Maintenance Inspection	
Responsible Staff	

SECTION 3: GOOD HOUSEKEEPING BMPS

3.1 Designate Washout Areas (concrete washout, stucco, paint, insulation, etc.)

BMP Description	
Installation Schedule	
Maintenance Inspection	
Responsible Staff	

3.2 Establish Proper Building Material Staging Areas

BMP Description	
Installation Schedule	
Maintenance Inspection	
Responsible Staff	

3.3 Material Handling and Waste Management (trash disposal, sanitary waste, proper material handling)

BMP Description	
Installation Schedule	
Maintenance Inspection	
Responsible Staff	

3.4 Any Additional BMPs (give example of possible scenario, give example of BMP [street sweeping, etc.]

BMP Description	
Installation Schedule	
Maintenance Inspection	
Responsible Staff	

SECTION 5: INSPECTIONS

5.1 Inspections

1- Municipal Inspection Personnel: **Ryan Gleason**, Registered Storm Water Inspector; **Clay Bodily**- Storm Water Supervisor, City Engineer

2- On-Site Inspection Schedule:

_____ At least once every seven (7) calendar days; or

_____ At least once every fourteen (14) calendar days and within twenty-four (24) hours of the end of a storm event of 0.5 inches or greater

SECTION 6: CERTIFICATION AND NOTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name _____ Title _____

Signature _____ Date _____