

Smithfield Zoning Clearance

Purpose: prior to The Cache County Building Department issuing a building permit in Smithfield. Building permit applicants must receive zoning clearance from the City of Smithfield. Zoning clearing includes the following:

Residential:

- 1) Storm Water permit, including site plan with all building setbacks, public utilities, water meter placement, and sewer cleanouts. Cost of the permit is \$150.
- 2) Contractor deposit of \$2500, this is refundable after the completion of the project and clearance by the engineering department.
- 3) Payment of all impact fees to include: water, sewer and parks.
- 4) Payment of all connections fees to include: water and sewer.

Residential Addition/ Accessory:

- 1) Storm water permit maybe required
- 2) Site plan to include setbacks

Commercial:

- 1) Storm Water Permit, including site plan with all building setbacks, public utilities, water meter placement, fire line, and sewer cleanouts. Cost of a permit is \$150.
- 2) Site plan: to include all landscaping meeting city requirements, must also show the placement and number of parking stalls. (Plan review fee is \$100)
- 3) Contractor Improvement deposit of \$2500, this is refundable after the completion of the project and clearance by the engineering department.
- 4) Payment of all impact fees to include: water and sewer.
- 5) Payment of all connection fees to include: water and sewer.

Commercial Addition:

- 1) Site plan: to include: building setbacks, public utilities, water meter placement, fire line, and sewer cleanouts.
- 2) Storm water permit maybe required.

Sign Permits:

- 1) Sign dimensions
- 2) Site plan show sign location and set-backs (\$50.00)

Once the applicant has paid all associated fees, received a storm water permit, and the site plan has been approved, the city will issue a zoning clearance to the applicant. Zoning clearance MUST be attached to the building permit application and given to Cache County Building Department.

Smithfield City

Zoning Clearance Approval

Address of Permit _____ Phone _____

Name of applicant _____ Email _____

Residential:

Required	Cost	Date Paid	Approval
Storm Water Permit including site plan	\$150		
Contractor Deposit	\$2,500		
Impact fees:			
Water (Based on Zone & meter size)			
Sewer: (\$540 per ERU)			
Storm Water			
Parks	\$1085		
Connections Fees:			
Water			
Sewer	\$40		

TOTAL _____

ZONE: _____

Notes: _____

Commercial:

Required	Cost	Date Paid	Approval
Storm Water Permit including site plan	\$150		
Contractor Deposit	\$2,500		
Impact fees:			
Water (Based on Zone & meter size)			
Sewer: (\$540 per ERU)			
Storm Water (> <10890sf)			
Site Plan: (Landscaping & Parking stalls)	\$300		
Connection Fees:			
Water			
Sewer	\$40		
Sign(s): Site plan review	\$50		

TOTAL _____

Once the applicant has paid all associated fees, been issued a storm water permit, and site plan has been approved, the city will issue a zoning clearance to the applicant.

Engineering Signature

Date



Smithfield City Offices
96 South Main
P.O. Box 96
Smithfield, UT 84335

Phone: (435) 563-6226
Fax: (435) 563-6228
Website: www.smithfieldcity.org

Construction Activity Permit Application

Applicant Name: _____ Phone: _____
Address: _____ City: _____
Site Contact / Contractor: _____ Phone: _____

Project Information

Parcel Number: _____ Lot: _____ Subdivision: _____
Site Address: _____

Submittal Requirements:

- Commercial: Two (2) sets of plans, 18" x 24" minimum, plus narration
- Residential: Two (2) sets of plans, 8-1/2 x 11" minimum, plus narration

Size of water meter to be installed by Smithfield City.

Please mark the following that pertain:

Project Type

Project Details

- Single Family/Duplex/Town home # of Units _____ Approx. Acres _____
- Multiple Family # of Units _____ Approx. Acres _____
- Remodel or Addition (Involving grading) Approximate Acres _____
- Commercial Development Acres Disturbed _____
 - Commercial Residential
- Other: _____ Approximate Acres: _____

Applicant Signature

Date

Approval Signature

Date

SECTION 1: SITE EVALUATION, ASSESSMENT, AND PLANNING

1.1 Project Information

Project Address:			
City:		State:	Zip Code:

Construction Site Estimates

Total Project / Site Area (Acres):	
Project / Site area to be disturbed (Acres):	
Percentage impervious area before construction:	
Percentage impervious area after construction:	

Emergency 24-Hour Contact:

Company Name:	
Contact Person:	
Telephone Number:	
Email Address:	

1.2 Nature and Sequence of Construction Activity

What is the function of the construction activity?

Residential Commercial

Estimated Project Start Date:

Estimated Project Completion Date:

1.3 Potential Sources of Pollution

Check with an X the activities that apply to your project

Activities

Clearing, grading, excavating, and un-stabilized areas	Material use during building process	
Paving operations	Solid waste disposal	
Concrete washout, stucco and cement waste	Hazardous Waste, contaminated spills	
Structure construction, painting, cleaning	Sanitary waste	
Demolition and debris disposal	Vehicle/equipment fueling, maintenance, use and storage	
Dewatering operations	Landscaping operations	
Material Delivery and storage	Describe others	

SECTION 2: EROSION AND SEDIMENT CONTROL BMPS

2.1 Control Storm Water Flowing onto and through the Project.

BMP Description:	
Installation Schedule:	
Maintenance Inspection:	
Responsible Staff:	

2.2 Establish Stabilized Construction Entrance & Exits. *(Track out Pad)*

BMP Description:	
Installation Schedule:	
Maintenance Inspection:	
Responsible Staff:	

2.3 Additional BMPS.

BMP Description:	
Installation Schedule:	
Maintenance Inspection:	
Responsible Staff:	

SECTION 3: GOOD HOUSEKEEPING BMPS

3.1 Designate Washout Areas *(Concrete washout, stucco, paint, insulation, etc.)*

BMP Description:	
Installation Schedule:	
Maintenance Inspection:	
Responsible Staff:	

3.2 Establish Proper Building Material Staging Areas.

BMP Description:	
Installation Schedule:	
Maintenance Inspection:	
Responsible Staff:	

3.3 Material Handling and Waste Management *(Trash disposal, sanitary waste, proper material handling)*

BMP Description:	
Installation Schedule:	
Maintenance Inspection:	
Responsible Staff:	

Repeat as needed

3.4 Any Additional BMPs. *Give example of possible scenario, give example of BMPs (Street sweeping, etc)*

BMP Description:	
Installation Schedule:	
Maintenance Inspection:	
Responsible Staff:	

SECTION 5: INSPECTIONS

5.1 Inspections

1. Municipal Inspection Personnel: Ryan Gleason: Registered Storm Water Inspector, Clay Bodily: Storm Water Supervisor / City Engineer

2 On-Site Inspection Schedule:

- At least once every 7 calendar days; or
- At least once every 14 calendar days and within 24 hours of the end of a storm event of 0.5 inches or greater.

SECTION 6: CERTIFICATION AND NOTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: _____ Title: _____

Signature: _____ Date: _____

Name: _____ Title: _____

Signature: _____ Date: _____