

**Smithfield City Tree Committee**  
**Board Meeting Minutes 17 April 2018**

Smithfield City Office @ 7:00 P.M.

Conducting: Jeff Barnes

1. Jeff announced there was another resident interested in serving on the committee. Her name is Marie Kemp.
2. Jeff reported that Sunrise Elementary had participated in the state arbor day poster contest and that the school had selected a winning poster for each grade. Lisa will contact the school and give them information about the tree planting to take place on May 12, 2018 at Heritage Park.
3. Lisa and Jeff informed the committee about our tradition of setting up a booth at Health Days at Forrester Acres. Jeff contacted Richard and reserved a booth space at Forrester acres. Jeff will contact Cove Meadow Farms and select three trees to give away during the three hours we are at Forrester Acres and provide tree information to residents. Trees to choose from include: Horse Chestnut, Service Berry, Chock Cherry, Japanese Lilac Tree. Kilby, Devon and Rebecca will work from 1:00 pm to 2:30 pm. Jeff, Jesse and Lisa will work from 2:30 to 4:00 pm. Jeff will have the materials and equipment at the site early in the morning and make arrangements for picking up the trees or having them delivered.
4. Jeff and Lisa described the memorial tree program to the committee. Lisa asked for an update on the tree for the Lion's Club. Jeff will check with the parks department about the Lion's Club tree status. The Tricolor Beech has died. We need to replace it.
5. Other Business: Jeff gave each member a USB with a copy of the city tree inventory. Committee members can then familiarize themselves with the information contained therein. Jeff will invite Ben Harris to our next meeting to show the members how to navigate through the inventory. Jeff gave each member a copy of the tree plan for the north detention pond completed by Troy last year.
6. Next meeting: May 24, 2018, at 7:00 pm at the city office.