

Smithfield Public Library
Board Meeting
March 21, 2018, 7 pm

Attending: Marilyn Benavides, Angela Gibbons, Holly Jones, Eric Bingham, and Bill Emmett. Jamie Anderson and Michelle Thompson were excused.

Welcome: Bill Emmett welcomed board members, and the minutes from the February 21, 2018 library board meeting were approved.

Blind Date with a Book Winners: Arnold Neilson won the grand prize which was a \$25 gift certificate. 13 other prizes were also given away.

CLEF Expenditures: The library was granted \$5100. It can only be used on things that will benefit the public, such as technology or collection development. A new scanner will be purchased for about \$100. The librarians would also like to add to the teen and adult book collections.

Book Sale and Summer Reading Sign Up: Both will be held on June 4, 2018. The extra traffic from the Summer Reading Sign Up should help the book sale. Books that haven't been checked out in 5-10 years and also books that have been donated will be available to purchase.

Young Ambassadors fund raiser for the Library: This will be held on Saturday, March 24th, 2018 from 4:00-5:30 pm at the library. Board members were asked to attend and help out if possible. There will be a charge of \$5/child.

Ideas for Health Days participation: Board members will dress up as rock stars and pass out schedules of upcoming events at the library.

Budget Year 2018-2019: Marilyn sent a letter to the City Manager requesting \$1432.00 for the library's Programming Budget. This is a new item on the budget this year. In the past, the library staff have been paying out of pocket for these events. Follett, the company which the library management program software comes from, is increasing their renewal fee by 3% and it will be due in November. In the past, a company has come in to clean the outside windows, but there is not enough in the budget for that to continue. The regular company that cleans the inside of the library has equipment to clean the lower level windows, but they cannot reach the higher windows.

Miscellaneous: Board members signed a card thanking Randy Cluff for his three years of service on the library board.

City Council Report: Jamie Anderson was excused from the board meeting.