



Smithfield City

96 S. Main Street

Smithfield, UT 84335

(435) 563-6226 www.smithfieldcity.com

Residential Solicitation Requirements

- 1. A recent Original BCI (Bureau of Criminal ID) Background - Current 6 Months**
Bureau of Criminal ID**
3888 West 5400 South
Taylorsville, Utah 84118
1 (801) 965-4445
- 2. Background Disclosure/Waiver and Authorization**
The BCI or criminal background check information will be provided to the city, by the applicant, as part of the required solicitation information. In addition, the applicant will sign and notarize the city or representatives to review the background disclosure report.
- 3. Application and Solicitation Fees:**
Provide the completed solicitation application. \$25.00 Application Fee per Solicitor and a \$50.00 for Corporate Office or Nexus. A copy of the Nexus/Corporate Office license from another municipality or county in the State of Utah, will be accepted.
- 4. Valid Identification**
Provide a valid driver's license or legitimate government ID (or ID card issued by any state; valid Passport issued by the US; valid ID issued by a branch of the US Military).
- 5. Provide Passport Size Photographs**
Provide an electronic passport size photograph. All agents conducting business for this company must provide photos that the city will use to issue a Smithfield City Badge.
- 6. Documentation of Proof**
Document of Proof that each person or corporation is authorized to do business within the State of Utah. Burglar Alarm agents will need to provide a copy of their DOPL (Division of Occupational and Professional Licensing) license.
- 7. Proof of Tax ID**
Proof of Special Events Sales Tax number or Sales Tax Number and schedule the tax will be reported on, information will be shown on the business license and individual licenses.
- 8. Marketing information**
The goods or service offered including any commonly known registered or trademarked names. A copy of any other licenses, permits, registrations, or other qualifications required by federal or state law to promote, or render advice regarding the offered goods or services.
- 9. Picture ID Badge**
Each solicitor, peddler or canvasser will wear a picture ID badge issued by the city. The badge will indicate that the work approved by Smithfield City.

NOTICE: All information required by the City ordinance must accompany the attached application and be checked at the office of the City Business Licensing Official before 4:00 pm, Monday through Friday for a permit to be issued.



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Background Disclosure/Waiver and Authorization to Release Information

I HEREBY VOLUNTARILY DATE AND SIGN THE FOLLOWING:

I hereby give the Smithfield City Police Department and the Smithfield City Business Licensing official and their duly authorized representatives the authority to conduct a local investigation of my background, including but not necessarily limited to, oral discussions with any person concerning my background,

I hereby appoint an authorized representative designated by the Smithfield City Police Department as an authorized agent for the purpose of reviewing and inspecting any criminal records and information maintained by any law enforcement agency concerning me.

I hereby release Smithfield City, and Smithfield City's Business Licensing official, the Smithfield City Police Department and their employees, agents, volunteers and representatives and agree to indemnify and hold them harmless from all damages, liabilities and claims for damages resulting from their actions in seeking and reviewing said information and any denial in issuing a Solicitor's License, Business License or a Beer License, that may thereby result, and also all other persons, corporations or organizations who give written or oral information about me to the Smithfield City Police Department in connection with this background investigation from any liability or damages which may result from furnishing the information requested.

Printed Name

Signature of Applicant

Date of Signature

APPLICANT'S AFFIDAVIT

State of Utah)
County of Cache)

Subscribed and sworn to before me this ____ day of _____,

_____ Notary Public

My Commission expires on _____ Residence is _____, Utah



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Criminal Background Questionnaire

Please affirm or deny each of the following statements

1. Have you ever been criminally convicted of:

- a) felony homicide?
- b) physically abusing, sexually abusing, or exploiting a minor?
- c) the sale or distribution of controlled substances?
- d) sexual assault of any kind?

2. Do you have any criminal charges currently pending against you for:

- a) felony homicide?
- b) physically abusing, sexually abusing, or exploiting a minor?
- c) the sale or distribution of controlled substances?
- d) sexual assault of any kind?

3. Have you been convicted of a felony within the last ten (10) years?

4. Have you been incarcerated in a federal or state prison within the past five (5) years?

5. Have you convicted of a misdemeanor within the past five (5) years involving a crime of:

- a) moral turpitude?
- b) violent or aggravated conduct involving persons or property?

6. Has a final civil judgment been entered against you within the last five (5) years indicating that:

- a) you had either engaged in fraud, or intentional misrepresentation?
- b) you had a debt that was non-dischargeable in bankruptcy?

7. Are you currently on parole or probation to any court, penal institution, or governmental entity, including being under house arrest or subject to a tracking device?

Please list by whom

8. Do you have an outstanding arrest warrant from any jurisdiction?

9. Are you currently subject to a protective order based on physical or sexual abuse issued by a court of competent jurisdiction?

I certify, under penalty of law, that the information contained in this Application for a Business Solicitation License is true and correct, to the best of my knowledge. I further agree to abide by all federal, state and local laws governing such business.

Applicant Signature

Date