

Smithfield Public Library
Board Meeting
January 16, 2019, 7 pm

Attending: Marilyn Benavides, April Godderidge, Todd Durrant, Holly Jones, Michelle Thompson, Eric Bingham, Bill Emmett, and Jamie Anderson.

Welcome: Bill Emmett welcomed board members, and the minutes from the October 17, 2018 library board meeting were approved.

Introduction of new Board members: April and Todd were introduced and welcomed to the board.

Library donation: Telescope: The Cache Valley Astronomical Society donated a telescope to the library. A policy needs to be put in place before it can be checked out by patrons. The board members were asked to research other library policies and come up with ideas for our next meeting. Marilyn was thinking of charging a deposit fee to check out the telescope and then refunding the money when the telescope comes back without any damage. A carrying case will be bought to store and transport the telescope in. The theme for the summer reading program this year is "Space". Marilyn would like to introduce the new telescope then and have a demonstration on how to use it.

Inter-Library Loan request form: The board was asked to consider a new policy for inter-library loans that would charge a small fee to cover the cost of shipping books back. The library has been paying the \$2-4 to return each book.

2018 Children and Teen Book Enhancement Grant: This grant will provide 150 new children's board and easy reading books and teen non-fiction books.

Review of patrons' computer time: A patron complained to the mayor that he was not allowed enough time on the library's computers. The policy states that patrons have one hour of computer time, and if no one is waiting to use it, they can use it for one more hour. The board was asked to review other library policies around the valley to make sure our policy is similar.

Report on Holiday Book sale: About \$250 was made during the holiday book sale.

February "Blind Date with a Book": This is a very popular program at the library. A variety of books are wrapped up and patrons get to choose one to open up and read. When they finish, they can enter their name into a drawing. The prizes will be dinner for two at a local restaurant, a box of candy, and maybe some flowers. The program will possibly run the entire month of February.

Changes to Board meeting schedule & time: Some library boards meet once a month, some meet every other month, and some once a quarter. Marilyn asked the board if we wanted to change our current schedule. Most of the board felt like once a month worked out well.

Misc.: The place setting donated by the library and coordinated by Michelle Thompson, was sold for \$350 at the Night of Giving in December. About 100 children came to meet Santa at the library in December. The library will receive \$5300 from the CLEF grant. It will be used for programming, technology, and outreach programs.

City Council Report: No news from the City Council. Jamie will ask for more money for the library book budget.