

**Smithfield Public Library**  
**Board Meeting**  
**September 16, 2020, 7 pm**

**Attending:** Marilyn Benavides, April Godderidge, Michelle Thompson, Bill Emmett, Holly Jones, Wade Campbell, and Eric Bingham.

**Welcome:** Bill welcomed board members and the minutes from the June 17, 2020 board meeting were approved.

**Review of Summer programs 2020:** Not as many people participated in the summer reading programs this year due to COVID-19. Those that did participate had a good time. Many children completed the program and received a free book. Over 100 books were given away to participants. 15 adults participated and a Kindle was given away as the grand prize, but many other prizes were given away throughout the summer. The walk in the park program at Mack Park was very popular.

**Hotspot devices UEN & USL:** The State Library is pushing for digital inclusion throughout the state. The library can get hotspots and the first year they will be reimbursed for the cost by the USL. We will try it out for the year and see if it is something that benefits our community. The hotspots can be checked out for a two- week period.

**Purchases from Cares Funding:** The library would like to use the Cares funding to purchase three touchless hand sanitizers, more masks, gloves, sanitizing products, six more containers to quarantine books in, and two more library carts to help with curbside service. The library also needs a new server and is hoping that if any more of the funding comes through to use it for that.

**Board Meeting schedule:** At our next meeting, the board will discuss changing the schedule from meeting once a month to every other month or once per quarter.

**Fall programing virtual:** Story time for children has begun virtually three times per week. There were 346 hits the first week. This session runs through January.

**Book Sale:** The library board is planning a book sale for Saturday, October 24, 2020. The board will meet at 8:30 am to set things up and the sale will run from 9 am to noon. Books will sell for \$1/book or \$5/bag of books.

**Thanks to all those who donated to the Adult Reading program:** Marilyn thanked all the board members for their donations to the summer reading program.

**Misc.:** The adult book club is being held virtually. Participation is down, but six to seven people participate each month. The couches for the teen section of the library have arrived and look nice.

**City Council Report:** Wade was happy to report again that the sales tax in Smithfield is in good shape. Budgets have been opened up and purchases that were put on hold because of COVID-19 are being made. Wade will check with the city to find out about having the library windows cleaned as it has been several years since they were last cleaned.