

Smithfield Public Library

Board Meeting

Jan. 18, 2017

Attending: Marilyn Benavides, Michael Neilson, Lana Robinson, Holly Jones, Julie Marshall, Michelle Thompson, Eric Bingham, Angela Gibbons, Kris Monson, Bill Emmett.

Welcome: Michael Neilson welcomed board members. Minutes from the Nov. 16, 2016 Board Meeting were approved.

December Activities: Marilyn reported that about 125 people came when Santa visited the library, as well as when the Grinch came to the library. The Christmas trivia game on the message board was also a success.

Upcoming Activities: The Blind Date with a Book activity will be held again, throughout the month of February. The next Teen Activity will give Teens a chance to help choose their activities for the next few months. The Adult Book Club is continuing, and usually has 10-15 participants each month. The book for this month is "A Tree Grows in Brooklyn".

Digital Device Policy: Since the library now has two Kindles available to check out, the library needs a digital device policy. Marilyn handed out a copy of one written by North Logan Library. Board members should read it and suggest any changes that are needed.

Library Strategic Plan Update: This needs to be updated in 2017 and should cover a three year time period. Please bring ideas for library goals.

Recertification of Library: The library must be certified to receive grants. The process for recertification was revised for this year. Marilyn handed out papers with statistics about the library.

Library Parking: When Summit Elementary had a school program, there were no parking spaces available in the library's lot for library patrons. The city will put up more signs to designate spaces reserved for library patrons. Kris Monson will suggest to the City that they also paint the designation right on the ground of the parking spaces. It was suggested that we talk to the principal of Summit Elementary to ask that the library's parking spaces be reserved for the library's use.

Additional Hours approved: The City Council approved 5 additional hours for the library. Marilyn suggested and the board agreed to have the four hours that had been covered by volunteers now be covered by staff. It was suggested that if additional hours are approved next year, the library might extend its hours of operation.

Painting donated: James Wilson donated a painting to the library, and it is now hanging near the elevator on the main floor.

Ideas for Health Days Parade: The Health Days parade will be on May 13th. In past years, the Library board has participated by handing out donated books or dressing up as book characters. A suggestion was made that bookmarks be made with library information on them. Candy could be attached to the bookmarks so they could be thrown to parade watchers. Some bookmarks could say that a prize would be available to be picked up at the library.

New Patrons: Marilyn said the library averaged 25 to 30 new patrons per month last summer. She asked if we thought it would be wise to implement a probationary status for new library cardholders, where initially a smaller number of books would be allowed to be checked out. Some libraries have had new patrons check out a large number of books and never return them. No decision was made.

Night of Giving: Thanks to all who helped or donated. The library's package sold for \$350. All tickets to the Night of Giving were sold, and 147 families were helped this year.