

Smithfield Public Library

Board Meeting

Feb. 15, 2017

Attending: Marilyn Benavides, Holly Jones, Julie Marshall, Michelle Thompson, Angela Gibbons.

Welcome: Marilyn welcomed board members, and excused Mike Neilson, Kris Monson, Lana Robinson and Bill Emmett. Minutes from the January 18, 2017 Library Board Meeting were approved.

Library Parking: New signs reserving parking for library patrons have been put up, and officers are enforcing them. Principal Pugmire at Summit Elementary has told the school staff of the parking rules.

2nd Annual Blind Date with a Book: This is going well – more books are wrapped and checked out each day. There was an article in The Herald Journal about this program.

Digital Device Policy: Action on this was postponed because so few board members were in attendance.

Money for Hardware and Software: Next year's budget will include money for hardware and software. Some of the software being used was not compatible and required updating.

3 year Library Strategic Plan: Board Members are asked to bring ideas for library goals.

Library Newsletter: This is sent to all residents the city has email addresses for. Board Members are welcome to give suggestions for the newsletter. Anything to be included in the newsletter needs to be turned in two to three days before the end of the month.

Health Days Parade Entry: The Board reviewed ideas previously suggested for a parade entry, including handing out bookmarks, wearing costumes, etc.

Emergency Preparation Training: During the past month, Fire Chief Jay Downs met with library staff to help them know what to do in different emergency situations.

Program Ideas: Board members were asked to think of ideas for programs for adult patrons. Some suggestions given were:

- Class on getting financial affairs in order
- Handlettering/calligraphy class
- Origami, possibly taught by Karen's mother (who did the origami animals on the walls of the library's childrens' area)
- Food demonstrations – bbq, dutch oven, etc.