



Smithfield City

96 S. Main
Smithfield, UT 84335
(435) 563-6226

www.smithfieldcity.org

Date Submitted: _____

CONCEPT PLAN APPLICATION

Project Information

Subdivision Name:	_____		
Approximate Location:	_____		
Parcel ID(s):	_____		
Acres:	Proposed Phases:	Zoning:	
Adjoining Subdivision(s):	_____		
Project Description:	_____		

This Application is being submitted by: (check one)¹ Property Owner Developer Engineer/Surveyor

Property Owner Information

Name:	_____		
Home Address:	_____		
Phone:	Email Address:	_____	

Developer Information

Name:	_____		
Address:	_____		
Phone:	Email Address:	_____	

Engineer/Surveyor Information

Name:	_____		
Home Address:	_____		
Phone:	Email Address:	_____	

Once a completed Concept Plan Application has been received, you will be contacted with a time when you will meet with the Subdivision Technical Review Committee. At that time, the STRC will review the concept with you and discuss what needs added/removed from the concept. Such items may include, but are not limited to: water/sewer lines, roads, landscaping, curb/gutter/sidewalk. After any revisions are made, a revised concept shall be submitted and reviewed by the STRC after which the preliminary plat may be prepared and presented to the Planning Commission.

¹ If anyone other than the Property Owner is submitting this Application, the submittal **must** be accompanied by a signed/notarized statement from the Property Owner authorizing the person(s) or firm submitting the Application on behalf of the Property Owner.

SUBMITTAL CHECKLIST

Check each of the following items for compliance with adopted City Standards, Titles, General Plans and Ordinances. You will be notified of any missing/incomplete items on the checklist. If there are other items/information you wish for the City to take into consideration when reviewing this Final Plat Application, please attach additional sheets describing those items/information.

- _____ 1. Electronic version and one (1) 24"x 36" and one (1) 11" x 17" hard copy of the Concept Plan.
- _____ **Plat Details**
- _____ 2. Vicinity Map
- _____ 3. Plat drawn to a scale of not less than 1"=100'.
- _____ 4. North Arrow.
- _____ 5. Plat drawn with the top of the sheet being either north or east
- _____ 6. Names and addresses of the owner, subdivider if other than the owner, and engineer or designer of the subdivision.
- _____ 7. Location of subdivision including the address and the section, township and range.
- _____ 8. Property boundaries of the proposed subdivision
- _____ 9. Requested name for the subdivision.
- _____ 10. Names/addresses of adjacent property owners.
- _____ 11. Existing and proposed street layout
- _____ 12. Location and size of existing water, sewer, and irrigation lines within 100 feet of the subdivision.
- _____ 13. Proposed lot layout including typical lot size

Applicant Affidavit

State of Utah)
 :ss
County of Cache)

I, _____ being duly sworn, depose and say that I am the owner/agent of this property involved in this application. The forgoing statements, answers, and information herein contained and other exhibits thoroughly, and to the best of my ability, present the argument in my behalf of the application herewith requested, and the statements and information above referred to are, in all respects, true and correct to the best of my knowledge and belief.

Subscribed and sworn to before me this _____ day of _____, 20__.

Notary Public