



Smithfield City Police Department
55 E 100 S
Smithfield, UT 84335
435-563-8501

Travis Allen
Chief of Police

EMPLOYMENT OPPORTUNITY

Position: Animal Control Officer

Status: Part-time, Civilian- 20 hours per week

Benefited: No

Pay rate: \$10.00 - \$15.00 / HR (DOE)

Closing Date: Open until filled

Duties:

- **Work under the direction of the Patrol Sergeant and Chief of Police**
- **Patrols the city of Smithfield and performs tasks such as but not limited to:**
 - **Physically respond to calls for animal control service and assistance**
 - **Apply state and local laws as required by duty and responsibility**
 - **Capture wild or domestic stray, loose, injured, vicious animals**
 - **Euthanize animals**
 - **Pick up and dispose of dead or injured animals**
 - **Completes all necessary reports and paperwork in a timely manner**
 - **Occasionally respond to call outs to assist other department officers**
 - **Assist other jurisdictions as requested**

Minimum Qualifications:

- **Certifications/Licenses/Registrations**
 - **Must possess a High School Diploma or GED**
 - **Must possess a valid driver's license**
- **Experience**
 - **Graduate of the Utah POST academy is preferred but not required**
 - **Prior animal control experience is preferred but not required**
- **Must possess a valid Utah Driver License**
- **Must be a U.S. Citizen**
- **Must be able to possess and carry a firearm (18 U.S.C.)**
- **Must be able to pass a background check**

Work Conditions:

- **Animal Control Officers work in conditions that require them to walk, run, sit for long periods of time and lift heavy objects. Animal Control Officers work in adverse weather conditions and environments. Animal Control Officers capture, manage, and control dogs and cats of various breeds and sizes. Regularly, the employee will be required to wear and/or carry specialized clothing and equipment which can be heavy, uncomfortable, warm, and bulky.**

Skills and abilities:

- **Able to work well with other team members**
- **Have a team oriented attitude and be willing to work as a team**
- **Able to work under stress and have good decision making**
- **Have a positive attitude and work well with community members and visitors**
- **Excellent verbal and writing skills**

To apply:

- **Go to**
http://smithfieldcity.org/file/2016/06/city_job_application-revised-fillable-8-10-17.pdf
- **Print the application and fill it out**
- **Bring the application to our office in person or it can be mailed to our office**