



Smithfield City BUSINESS LICENSE APPLICATION

96 South Main Street
P.O. Box 96
Smithfield, UT 84335
www.smithfieldcity.org

Date of Application _____
 State Sales Tax Number _____
 DBA/Inc. #: _____
 FEIN Number _____
 License Type _____
 Acct. Number _____

License Fees:
 Initial Fee: \$ _____
 Other Fees: \$ _____
 Bond Required: \$ _____
 Type _____

Exempt (non-disruptive) Yes

Total Fees \$ _____

Business License Number _____

Name of Business _____
 Business Address _____
 City _____ State _____ Zip _____
 Business Phone () _____ Fax () _____
 Mailing Address _____ E-mail Address _____
 City _____ State _____ Zip _____
 Business Owner's Name _____
 Owner's Home Address _____
 City _____ State _____ Zip _____
 Owner's Home Phone () _____ Work Phone () _____
 Driver's License No & State _____ Birth Date _____
 Alternate Contact _____ Phone () _____

For partnership or corporation, please list same information as above for all partners, principal officers, and directors on a separate sheet, and attach.

Description of Business: _____

Make all checks payable to Smithfield City. Business license renewals shall be due annually on or before January 1st. If the fee is not paid by that date, a late charge of twenty-five (25) dollars will be assessed. If not paid by April 1st, another late fee of fifty (50) dollars will be assessed.

This form is an application for a business license. The actual license will be issued only when all necessary approvals are received. To engage in business you must comply with all Smithfield City regulations related to zoning, business, fire, health, safety, etc. Please allow at least seven (7) days for investigation and processing.

- Type of Organization: Self-owned Corporation Limited Liability
 Partnership Limited Partnership
 Status of Business: New Home Occupation* New Commercial Business
 Renewal Independent Contractor

Property Owner's Name _____
 Address _____ Phone () _____
 City _____ State _____ Zip _____

***If you are renting a dwelling, a letter of approval allowing you to use the dwelling for business purposes is required from the owner before your application can be approved.**

I (we) hereby agree to conduct business in accordance with the laws and ordinances governing such business and swear, under penalty of law, the information contained herein is true.

Signature: _____ Title: _____ Date: _____
 Signature: _____ Title: _____ Date: _____

For Official Use Only		
Approvals	Comments or Conditions	
<input type="checkbox"/> Zoning Dept _____ Date _____	_____	
<input type="checkbox"/> Fire Dept _____ Date _____	_____	
<input type="checkbox"/> Police Dept _____ Date _____	_____	
<input type="checkbox"/> Building Dept _____ Date _____	_____	
<input type="checkbox"/> Health Dept _____ Date _____	_____	
<input type="checkbox"/> Pretreatment _____ Date _____	_____	