

SMITHFIELD CITY COUNCIL

OCTOBER 10, 2018

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, October 10, 2018. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Bart Caley.

The following council members were in attendance: Deon Hunsaker, Jamie Anderson, Bart Caley and Curtis Wall.

Wade Campbell arrived during the meeting.

City Manager Craig Giles, Police Chief Travis Allen, Fire Chief Jay Downs, City Engineer Clay Bodily, Deputy City Recorder Char Izatt and City Recorder Justin Lewis were also in attendance.

VISITORS: Glen Jay Thornley, Craig J. Neilson, Todd Orme, Russell S., Eric Nielson, Juli Weber, Jeffry R. Gittins, Lynda Gittins, Michael Harris, Curtis Heaton, David Rich, David Taylor, Olivia Johnson, Kristen Sickler, Brian Lyon, Nathan Davis, Susan Wall, David Merrill, Sarah Wall

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM SEPTEMBER 26, 2018.

A motion to approve the city council meeting minutes from September 26, 2018 was made by Curtis, seconded by Bart and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Wall

No Vote: None

Absent: Campbell

RESIDENT INPUT

OLIVIA JOHNSON: I am the youth council mayor for this school year. The youth council leadership was sworn in by Mayor Barnes on September 20th. On October 4th we made invitations for the Senior Ball. We are working with the Lion's Club on that event. On October 26th we will be helping with the Trick or Treat Street at the Rec Center. We are also helping with the Turkey Trot on November 17th. A service activity is being planned for December.

MAYOR BARNES: Is a band going to be at the Senior Ball?

OLIVIA: I am not sure but we will have some type of entertainment.

DISCUSSION WITH REPRESENTATIVES OF THE CACHE COUNTY ATTORNEY'S OFFICE REGARDING A PILOT PROGRAM CALLED CACHE ACHIEVE.

Terryl Warner came before the council to explain the Cache Achieve program.

Terryl informed the council Cache Achieve is a pilot program which has come together after two years of extensive planning. The intent is to keep low level offenders out of jail and get them

working. The cost per day to house an inmate in the county jail is \$86.00. The cost of an inmate on probation and not in jail is \$8.30 per day.

The intent of the program is to get low level offenders to attend classes at BATC (Bridgerland Area Technical College) rather than having them go to jail. Most judge's order offenders to get jobs. Offenders with only a high school diploma or GED have a hard time finding work.

One test case for the program was an offender who had been arrested four times for domestic violence. The judge asked him to learn a trade. The offender completed the program a year ago and has not been arrested since his fourth offense which was before he started the program. The offender can now support his family.

Representative Val Potter worked with the Cache County Sheriff's Office as well as BATC to make this program a reality. Representative Potter helped get legislation passed to make this program possible. The legislation passed both the house and senate.

So far there have been 13 test cases on this program. All of the offenders have completed the program and none of them have been rearrested at this time.

Based on the cost of incarceration it has been estimated the savings to local taxpayers is over \$50,000 since the taxpayers are the ones who pay for the court and jail system.

The court system now allows community service to be done in lieu of paying court fines. This will result in a reduction in revenue to local courts.

This program requires court fines to be paid. Costs associated with the public defender are paid as well by the offender. If counseling is needed the offender must pay for and attend as well.

Simply attending BATC is not the only requirement of the program. The judge will stipulate other requirements as needed.

Right now this program is being done in Cache, Rich and Box Elder Counties.

Approximately 500 cases are being reviewed to see which offenders would qualify for the program. Some offenders will not have an interest in doing the program as it is easier and takes less time to simply serve a jail term if the jail term is short such as 10 days.

Another requirement is that if an offender is enrolled in the program and has children at home they must be enrolled in and attend a local school.

The program officially started on October 1st.

Terryl informed the council she will be back before the council in a year to give an update on the program and if it is working.

Bart asked if there is a way to find out information on the program now rather than having to wait a year? Terryl replied there is a social media site as well as a website which can be followed.

Bart mentioned he toured BATC two weeks ago and several programs have guaranteed job placement once courses are completed. Terryl mentioned BATC adapts what they teach to the local job market.

Some retired law enforcement officers will be overseeing the program on a part-time basis.

Jamie asked if this program is being done anywhere else in the state? Terryl responded four other counties are considering the program but Cache Valley is the first place trying the program.

The intent of the program is to make offenders productive members of the community.

Terryl mentioned two test cases were done with higher level offenders and neither of them would apply for the program. It was determined the best option is to try the program with low level offenders. Defendants must be motivated to make the program successful.

Mayor Barnes mentioned it is a good program where a person can choose to go to jail or go to school and learn a trade.

<p>DISCUSSION ON THE CREATION OF A CLG (CERTIFIED LOCAL GOVERNMENT) AND HISTORIC PRESERVATION COMMITTEE.</p>

Mayor Barnes informed the council Char had taken the boiler plate ordinance from the State of Utah and split it into two proposed ordinances which would match city code.

Char mentioned she tried to match and standardize the ordinance. The proposed ordinance, 18-14, would meet the requirements of the open and public meetings act. The wording fits an advisory committee and those guidelines must be followed. The council would approve all board members.

Justin explained the crossed out wording in the proposed ordinance is what was included in the state ordinance but would not be included in the proposed city ordinance.

Char explained the board would consist of a chairman and vice chairman like the library board and tree committee. Other current ordinances would be followed. In order for the new committee to act they would be required to have four board members in attendance.

Mayor Barnes asked why the proposed two meetings per year is crossed out? Char replied the wording is included in a different place in the ordinance.

Justin explained the intent of reviewing the ordinance now is to make any changes or clarifications so the public hearing and vote of the council can be held on Wednesday, October 24th at the next city council meeting.

Curtis asked if the intent of this ordinance is to create a historic preservation commission? Char replied that is correct.

Curtis mentioned an older ordinance he reviewed in this regard included information on grants and who would administer the grants. Was that wording removed? Char replied none of that type of wording was in the ordinance supplied by Mayor Barnes.

Curtis asked why a council member is not a commissioner on the newly created board? Char replied that could be changed but she just used the wording written by the state. Curtis mentioned he would prefer a council member is also a commissioner on this board.

Curtis asked for a definition of “field expertise” as listed in the ordinance? Craig replied that is defined by the state. Mayor Barnes mentioned there is a form each board member must fill out which lists amongst other things their education, expertise and experience. The form is submitted to the state with this information.

Char stated she is not familiar with this type of commission so she only could work with the wording in the ordinance supplied by the mayor. Craig mentioned as written the newly created committee would act like other committees in the city.

Mayor Barnes mentioned a council member can be appointed to the board if the council wants to do that.

Curtis asked if the terms of the board members could be included in the ordinance? Craig replied this ordinance is just in draft form so the council can update, change or modify if they choose too. Char replied terms were not included as they were not listed in the ordinance supplied by the mayor. No additional wording was added to the ordinance outside of what the state supplied.

Jeff Gittins stated the bylaws of the historical society set the terms served by each position. Craig replied the historical society is not an official committee as per city code so if the council wants terms included they should be listed in the proposed ordinance.

Craig asked the council to review the entire ordinance and make comments and suggestions. The staff simply took the ordinance supplied by the mayor and modified to fit city code. The council needs to decide what they want included or not included.

Mayor Barnes stated he would prefer all board members serve for a period of four years. Mayor Barnes does not like alternating terms and would prefer all board members go on and off at the same time.

Glen Jay Thornley stated the ordinance changes of removing president and vice president is fine if the council and mayor support the historical society. If the council and mayor are not favorable to the historical society this ordinance would be devastating to the historical society according to Glen Jay.

Glen Jay stated a previous mayor and council treated the historical society unfavorably.

Glen Jay suggested including four members of the historical society on the board.

Jeff Gittins stated he used a template provided by the state when writing this ordinance. The historical society has gone after grants and other types of funding in the past. Grants are available. Being a CLG will give the city another option to apply for grant funding. There is federal money set aside for historical purposes. The program is administered by the state. Funds are needed for the museum. Once the city is a CLG the new committee can ask the state if there are any available funds for projects.

Char replied power is not being taken away from the committee how the ordinance has been written. The city and commission would be responsible and accountable for any funds associated with the new commission just like other commissions in the city. Abiding by the open and public meetings act is mandatory.

Wade arrived at 7:01 P.M.

Jeff Gittins mentioned if the council wants to include one council member on the commission it can be done. Mayor Barnes mentioned the state suggested seven board members and four of those could be historical society members with three others to be determined by the council.

Jeff Gittins stated he felt all commissioners on this board should be members of the historical society. Mayor Barnes replied there might be professionals who want to be involved but are not members of the historical society. Jeff Gittins replied they could join the historical society if they are not already members.

Mayor Barnes replied he was comfortable with four members of the commission being historical society members and the other three did not have to be historical society members.

David Merrill stated the state ordinance says at least seven members so the board could consist of 20 members if the council wanted to include that many.

Char mentioned the city council approves all commissioners on all boards in the city.

Glen Jay mentioned one council member could be a board member. Mayor Barnes stated other city committees have council members assigned to work with them but the council member is not a board member. Mayor Barnes felt this new committee should be the same way.

Jeff Gittins mentioned the state says two of the board members must be professionals and defines what it means to be a professional for this specific board. Mayor Barnes replied a professional might reside in Logan and want to be involved. The professionals do not have to be from the city.

Jeff Gittins mentioned there are professionals in town such as Lance Walker.

Char mentioned the wording of the revised ordinance moves the purpose to a new section in the ordinance. A new chapter in the city code would be created and labeled 2.46.

Bart, Wade and Mayor Barnes all stated they were fine with how the ordinance is written in regards to including in the city code.

Curtis mentioned he talked to Roger Roper who works for the State of Utah. Roger got Curtis in contact with Alena Franco who works for the state. Alena is over all CLG's for the state.

Curtis talked to Alena and after review with her Curtis felt the city might be making this process too complicated. Two things need to be accomplished to be a CLG. The city council must adopt an ordinance creating a historic preservation committee which should include at least five members with two of them being professionals. If professionals cannot be found the requirement can be waived by the state. The second requirement is only half the state standards must be met.

Curtis mentioned Alena is willing to come before the council and explain the process and answer any questions the council might have.

Curtis stated he was told it is recommended an inventory of historical buildings and properties be created. Right now the city does not have an inventory like this on file with the state. Four homes or buildings are listed on the historical register. Curtis felt it was important the city council see and review the inventory list when created. Mayor Barnes replied one of the duties of the new commission will be to create an inventory list.

Curtis mentioned the Douglass Mercantile, viewing house, Carnegie Library and tithing store are the four buildings listed on the register currently. Mayor Barnes replied the historical society oversaw three of those buildings getting put on the register.

Curtis mentioned the state is willing to help if needed. Mayor Barnes replied he did not think the city needed any assistance from the state. Jeff Gittins mentioned a conference had been held in the city and members of the historical society know what is required by this new commission.

Jeff Gittins stated the cart is being put ahead of the horse to create an inventory list before the commission is officially created.

Jeff Gittins mentioned Scott Christensen works for the LDS Church. The LDS Church is interested in placing markers at certain places in town which relate to the LDS Church. Martin Harris lived in town for 4 ½ years and a marker would be placed where he lived. Willy Pilkington lived in the city. Sarah Brown Woodruff lived in the city. Those places would be identified and a marker placed at those locations.

Jeff Gittins expressed frustration that every council member and planning commission member had been invited to the conference and only the mayor, Deon and planning commissioner Scott Gibbons attended. Training was done and those who attended know what is required.

Mayor Barnes mentioned the state requires at least five board members and the historical society would prefer seven. Char reminded the council the number required for a quorum changes based on the number of members on the commission.

Char cautioned the council on not making the commission too large since the number required for a quorum increases when the size of the commission increases. Jeff Gittins replied he thought the council would want seven board members and not five so that is why he had written the proposed ordinance that way.

Char reminded the council the open and public meetings act will dictate how the meetings are run. Jeff Gittins replied getting a quorum in attendance can be a problem sometimes. Jamie felt where the new commission meets so few times per year he did not think having a quorum would be a problem. Other official committees do not have a problem with having a quorum where the meetings are planned well in advance of the meeting date. Char mentioned the tree committee had issues in the past of having enough board members in attendance at scheduled meetings.

Jamie felt board members terms should be included in the ordinance and staggered so not every board member goes off at the same time.

Jamie stated he felt each board member should be able to serve multiple terms like the planning commission but there should be a cap on the number of terms allowed. Mayor Barnes agreed.

Jamie said he was comfortable with three terms of four years each and the chairman should be elected by the board.

Wade asked Jamie if his preference was seven board members? Jamie replied that is correct and the officers can be voted on and elected by the board members.

David Merrill asked why limit how long someone is willing to serve? Jamie replied to give others in the community an opportunity to serve.

David replied the board can be more than seven members so if more people are willing to serve increase the size of the committee. Jamie responded he would prefer a board with no more than seven board members. Mayor Barnes replied the larger the commission the more members are required to be considered a quorum and allowed to conduct official business.

Mayor Barnes mentioned he was not sure if he supported having a three term limit in place.

David replied on this particular board those who serve will want to be involved for many years. Bart replied he supported term limits. New board members should be allowed and existing board members can still be involved, participate in meetings and make suggestions.

Jamie asked how often the historical society meets? Jeff Gittins replied monthly.

Michael Harris mentioned he knows of a person who has lived in town for less than ten years who would like to be involved.

Michael stated he supported term limits.

Char asked if the wording in the proposed ordinance about the historical society should be removed? Mayor Barnes stated that is correct as the new commission is not the historical society.

Bart asked if the first step in the process of creating a CLG is forming the committee? Craig replied that is correct.

Justin explained Ordinance 18-14 comes before the city council only. Proposed Ordinance 18-17 would go before the planning commission before coming before the city council.

Char mentioned proposed Ordinance 18-17 would be reviewed by the planning commission on October 17th. A public hearing and vote by the planning commission on the ordinance would be done on November 7th.

Jamie asked if the planning commission will discuss creating historical zones? Char replied that is correct.

Char asked the council what the process would be to apply once the ordinance is adopted? Is there an application that needs to be completed? Mayor Barnes asked if this part of the ordinance even needs to be included? Bart asked Jeff Gittins if he was aware of any applications the city could use? Jeff Gittins replied the new committee is only an advisory committee. The city council will have final say in what action is taken or required. Suggestions might be made based on current guidelines.

Bart asked the council if they had seen a proposed application? Jamie replied the council needs to decide what is required in an application. Jeff Gittins replied he had not seen an application and the state had not supplied one.

Curtis suggested slowing down the process to adopt this ordinance if there is confusion about what the council wants, what is required and if there are other unanswered questions.

Mayor Barnes mentioned the staff had contacted other local cities and every city who is a CLG is doing something different. There is not a consensus among the cities about what to do in this regard.

Jamie mentioned an application can be created and modified as needed by the staff and council.

Craig mentioned the standards are what must be followed. If a person is going to rehabilitate a building the standards of what is required must be presented to that person. The application can go to the planning commission or to the newly created committee. Mayor Barnes replied the city needs to simply follow the CLG guidelines. Craig replied the city process must be followed as well. Bart replied the application should first go to the planning commission for approval or denial. Char mentioned if the ordinance is adopted there are guidelines which must be met and enforced.

Justin mentioned other cities the staff had talked to did not have an application for this process.

Curtis asked if this process was in place and the owners of the Ye Olde Winn Mill Building wanted to remove the building could they? Craig replied it depends on if the building is on the historical inventory list.

Curtis asked if the council will approve what is listed on the historical inventory list? Jamie replied the property owner has to agree to allow their parcel to be on the list. Jeff Gittins replied the emphasis is to explain the historical significance of each parcel and property as well.

Char mentioned an application can be created but the council needs to determine the most important items to include in the application.

Bart asked Craig if he had concerns in creating an application? Craig replied the process will be to follow the rules and guidelines as approved by the council.

Bart asked for an application to be created. Craig replied the staff will do some research and inform the council what is found out.

Curtis felt a representative of the state should come and meet with the council. Jamie replied he was fine if they attended but was not an issue if they could not attend as well. Bart replied Alena could be a great resource for the city as the CLG is created. Jamie replied Alena could help with the creation of an application if needed.

Curtis mentioned he would contact the state to see if someone could attend the October 24th city council meeting. Juli Weber replied there is no reason for a representative of the state to attend. Email Alena any questions and let her respond.

Justin mentioned Ordinance 18-14 will be updated as suggested by the council. The public hearing and vote of the council on the ordinance will be held on October 24th.

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY BRIAN LYON, AGENT FOR NORTH RIDGE DEVELOPMENT, LLC FOR APPROVAL OF THE FINAL PLAT FOR THE CANYON VIEW VILLAGE SUBDIVISION, PHASE 2, (16) LOTS, 5.65 ACRES, LOCATED AT APPROXIMATELY 600 SOUTH FROM 250 EAST TO 280 EAST. ZONED R-1-10.

Brian Lyon mentioned the zoning for the parcel is minimum lot sizes of 10,000 square feet but the majority of the lots in this phase are 12,000 square feet in size. If approved, Phase 2 will be worked on before Phase 1 as it is easier on this project to work from north to south.

Jamie asked if 250 East would be widened? Clay replied it is a 66 foot right-of-way.

Mayor Barnes appreciated the lots being closer to 12,000 square feet than 10,000 square feet.

A motion to approve the final plat for the Canyon View Village Subdivision, Phase 2, 16 lots, 5.65 acres, located at approximately 600 South from 250 East to 280 East was made by Jamie, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

DISCUSSION AND UPDATE WITH MEMBERS OF THE HISTORICAL SOCIETY.

Jeff Gittins mentioned October 10th is a special day in the city as it is Founder's Day. The city was founded in 1859; before Logan City.

John D. Smith was the first mayor of the city.

Jeff introduced Nathan Davis. Nathan read about the tabernacle and made a model to scale of the tabernacle when it was complete with the steeple. The project is not yet complete but will be before Nathan leaves on a church mission at the end of October.

Nathan has completed similar models of the Logan LDS Temple and the Ephraim Tabernacle.

All of the information used for the creation of the models was based on historic research.

Nathan informed the council when the model is complete it will include trees and grass. The model also has lighting and a Bluetooth speaker. Lighting has been placed in the tower but the original tower did not have lighting. The design of the roof on the interior was based on the Logan Tabernacle as there was not any information on the roof of the Smithfield Tabernacle available. The interior includes a small balcony, choir loft and pipe organ. Once complete the model will be donated to the historical society.

Jeff asked Nathan how many hours he spent working on the model? Nathan replied he was not sure the number of hours but has been working on the project for two to three months. Wade thanked Nathan for his contribution to the city and the historical society.

Mayor Barnes asked Nathan where he is from? Nathan replied Nibley.

Jeff informed the council Ray Cheatham provided the historical society with a flash drive containing an extensive view of the tabernacle close up which could help if future work is needed to the building.

Scott Christensen works for the LDS Church and is interested in the history of the city.

Glen Jay Thornley, Juli Weber, Lynda Gittins and Jeff Gittins will provide an update on the museum conference which was held in May.

Glen Jay thanked the council for being supportive of the historical society as some previous mayors and council members did not support the historical society.

When the historical society was formed it had three to four of the most notable leaders in the community on the board.

Juli Weber and her family (Despain) have been involved with the history of the city for decades.

Glen Jay has deep roots in the city and has three daughters who all live locally.

Glen Jay informed the council the UMA (Utah Museum Association) is a 501(c)(3) and not allowed to lobby.

There are 263 museums in the State of Utah. Most of the museums involve history and art. One museum in Brigham City is a puppet museum.

Twenty-four topics were covered during the museum conference.

Several State of Utah departments offer grants, as well as tourist bureaus, church history departments and several private entities.

Glen Jay attended two sessions where CLG's were discussed. The teacher was astonished Smithfield City is not a CLG.

Glen Jay accepted responsibility for the city not being a CLG as he was president of the historical society for ten years and did not get CLG status while he was the president.

Every item in the museum is from Smithfield.

A list of historical properties needs to be created. The list should be able to be compiled quickly as each historical society member has already been thinking about this list and which properties and parcels should be included.

Juli Weber presented information from notes her mother, Diane Esplin, left about the conference before she passed away.

Diane was able to attend the conference before her health worsened.

Some of the items in Diane's notebook were as follows:

1. Have a committee with a chairman. This has already been done.
2. Determine a location for a museum. The local museum needs to be improved. Either update or move the current museum.
3. Determine a theme. What would draw people to the museum in the city?
4. Determine who the city wants to visit the museum. Families, children and genealogists were mentioned. Determine the stories to tell.
5. Displays. The experience a person has at a museum is the most important thing.

Juli stated she was proud of her family's history.

Juli is honoring Marge Seeholzer at an upcoming conference. Marge is from Smithfield. Stories need to be shared and told.

Lynda informed the council the historical society had received a \$1,000 grant to purchase archival boxes for pictures. Members of the historical society will scan the pictures and take them to Utah State University where they will be digitized and made available to the public to view.

Changes need to be made to the displays and more room is needed for display purposes. Taking care of what is already on display is the first step.

Jeff explained the historical society is always looking for funds for projects. There is money available for specific projects and purposes through grants and other sources.

Green River, Utah received an award for the most improved museum in the state.

Vernal, Utah has four museums. They consist of early pioneering, city history, Daughters of the Utah Pioneers which is full of pioneer relics and the natural science museum which mainly deals with dinosaurs.

The Vernal City history museum had very little traffic other than fair time each year. A new library was built and the city history museum was relocated into the old library building. The library is on the main road in town and now people stop to visit the museum when they drive through town since it is visible.

Grants can be applied for to pay for personnel to operate the museum.

The Smithfield Historical Society consists of volunteers.

The Hyrum museum is operated on grants.

Grant funding is available if the museum is open on certain days and times.

Jeff presented the council with a list of current members and the structure of the society.

Jeff asked the council and mayor to attend historical society events in the future as there has been very little attendance by council members to previous events and gatherings.

Jeff thanked Deon and Mayor Barnes for attending previous events.

There are many people working in the background to make the events a success.

Two members of the society passed away in the last year.

Anyone who is interested can be a member of the society.

The museum can be toured at any time by calling a society member and making arrangements to meet at the historical cabin. There is a lack of space in the cabin. Jeff would like to review and show the council members his concerns.

One of the classes at the conference talked about gathering artifacts and relics as well as getting rid of some of them. Duplicates of items should be removed.

Several people want to make donations to the society but the society is hesitant to take any new items until they can be properly displayed.

The museum conference was held in the city for the first time. A significant amount of time and effort was required to make the conference a success.

CITY MANAGER REPORT

Craig did not have any additional items to discuss or report.

COUNCIL MEMBER REPORTS

Deon reminded the council the Lion's Club Lodge is owned by the Lion's Club but the land the building is on and the surrounding land is owned by the city. The Lion's Club has a lease agreement with the city.

The Lion's Club has a no alcohol policy for the building.

Recently several groups who have rented the building have brought alcohol with them.

Deon asked if the police department should be called when there are reports of alcohol at the building? The city owns the land but the Lion's Club owns the building. Mayor Barnes replied whoever rents the building needs to abide by the rules established by the Lions' Club.

Deon mentioned the rental form does say alcohol is prohibited.

Mayor Barnes asked how it is known there has been alcohol at the building? Deon replied he and Mary Kay are in charge of making sure the building is locked and secure. Beer bottles and lids have been seen in the garbage cans and on the ground. People holding beer cans/bottles in their hands have been observed at the building.

Craig mentioned the only way the police department can help is if people are caught onsite with beer cans or bottles in their hands. If there are beer cans in the garbage cans the police department cannot do anything about it.

Craig suggested requiring a larger deposit when the building is rented and not returning the deposit until the building has been inspected. People need to follow the rules.

Deon mentioned the rule is being added to the website.

Recently there was a wedding at the building and people who attended the wedding brought their own beer.

Deon mentioned the Senior Ball will be on Friday, November 3rd at a local church building.

Jamie mentioned 25% of the budget year is gone and the golf course has revenue that is \$39,000 above last year at this time. The main increases have been from green fees and cart rentals. The dry summer allowed for more golfing time.

Jamie informed the council he, Eric Kleven and Chad Daniels met with a golf cart supplier about replacing some of the old golf carts. The vendor is going to review the current fleet and then provide a quote with some different options for the council to consider. If new golf carts are purchased or leased the cart rental fee will be increased. People are willing to pay more for new golf carts and are less likely to walk the course. There is a high probability the cost of the new carts will be offset by the increase in the rate charged to use the carts.

The golf course has quite a bit of old equipment and funds need to be invested over time to correct this deficiency. Eric and Chad are creating a priority list of items and projects.

The 4A state high school golf tournament was held at the course on October 1st and 2nd. Significant revenue came to the city and valley from the tournament. Several observers rented carts to get around the course while their team or child was playing. Several local Airbnb's were rented by teams and families. The golf course is good for the city. The local economy benefits from the golf course.

Curtis mentioned the Sky View High School boy's team placed 3rd at the tournament and the coach is Eric Kleven.

Bart asked if the new golf carts will have GPS capabilities? Jamie replied they would not but it is now standard for each golf cart to have a USB port.

Mayor Barnes asked how many golf carts are at the course? Jamie replied around 75. A full tournament of players is 144 people and that puts two people per cart.

Mayor Barnes asked how old the existing golf carts are? Jamie replied he would guess 2/3 of the fleet is older than 2012 and the rest would be 2012 and newer.

A cost savings for new carts would be in fuel. The new golf carts get approximately 45 to 48 miles per gallon where the older carts get 25 to 30 miles per gallon.

David Merrill asked if the current golf carts are electric or gas powered? Jamie replied they are gas powered.

Jamie mentioned he and Craig met with Cache County Trails Coordinator Dayton Crites. Dayton is currently working on a bike lane which would extend from Hyrum to Smithfield. The potential bike lane can be viewed at www.cachebikeway.org. The website is interactive.

A trail plan has been submitted to the Forest Service in regards to the Birch Canyon area. The plan will be approved or denied by the Forest Service.

The library board will meet next week for their monthly board meeting.

The ambassador program will start to look for new participants towards the end of the year.

Bart mentioned the Smithfield Chamber of Commerce highlights one business per month. The last spotlight was on McDonald's. The restaurant was recently remodeled.

The chamber is ramping up for the Annual Night of Giving which will be held on December 1st. Tables are available for eight, ten and twelve people. Donations, large and small, are being asked for and accepted. Cash donations are being accepted as well so gifts can be purchased.

Trick or Treat Street will be on Friday, October 26th at the Rec Center from 6:00 to 8:00 P.M. The entry fee is a donation of school supplies.

Lance Parker and Janice Williams are local realtors who are going to help when an economic development need arises. They have expertise in finding vacant buildings and land.

Curtis asked where at Sky View High School the Annual Night of Giving is held? Bart replied in the commons area.

Mayor Barnes encouraged each council member and their spouse to attend the Annual Night of Giving as it benefits many members of the community.

Wade mentioned he passed on the information to the youth council regarding the leadership training opportunity at Utah State University in December with representatives of CAPSA. The youth council will be provided more information on this opportunity when the schedule is finalized.

Mayor Barnes expressed thanks and gratitude for the items collected by the youth council and donated to The Family Place at one of their monthly meetings.

Curtis mentioned the planning commission has their monthly meeting on October 17th and the November 21st meeting was rescheduled to November 7th because of the Thanksgiving holiday.

Curtis asked the council if any of them could attend the October planning commission meeting as he would be out of town? Jamie will attend the meeting after the monthly library board meeting is held.

All of the commissioners and alternate commissioners on the planning commission are filled.

The ball diamond lights at the Blue Sox diamond can be controlled via an app on a cell phone. At a recent baseball tournament the lights went out during a game. Curtis called Scott Wamsley who oversees the fields and the lights were turned back on remotely.

The Lion's Club operated the hamburger stand during the tournament and baseball diamonds all over the valley were used for the tournament.

Deon mentioned the Lion's Club only made about \$200 off of the hamburger stand for the two days of the baseball tournament but multiple other local businesses such as Wendy's benefited from the tournament.

Several local rec center programs such as flag football are finishing up and new seasons of basketball are beginning.

Curtis informed the council he was working with Jodie Richins of Metal Vision, Craig and Paul Davis on the recycling tax break agreement which used to be in place for Heritage Glass.

The old agreement can be updated and submitted.

The agreement is good for four years once completed.

The agreement needs to be completed before yearend for tax purposes.

Heritage Glass, Metal Vision, Mortimer Pallet and Lee's Marketplace can all benefit from the agreement.

Typically the tax savings is around \$2,000 per year.

The intent is to have the agreement completed by the end of October.

MAYOR'S REPORT

Mayor Barnes mentioned the Cache Summit will be held on Thursday, November 15th. The entire city council is encouraged to attend. Curtis mentioned the summit will be held in the new facility at the Cache County Fairgrounds in Logan. Craig replied the city has ten tickets and he was hopeful they would all be utilized.

Mayor Barnes informed the council the Tree Committee planted two trees along the trail. One of the trees was donated by the Lion's Club and the other tree by Lisa Michaels. A third tree will be planted in the spring in honor of Craig Neilson as the committee sponsored a tree to be named in honor of someone and Craig's name was drawn. The tree is not being planted this fall because the variety the committee wants to plant is not available until spring.

Curtis asked for an update on the flagpole project at the cemetery. Mayor Barnes replied the new flagpole has been purchased. The mayor, Doug Petersen and Craig are meeting later in the week to determine the exact location to install the new flagpole.

Mayor Barnes thanked Douglas Orahood for his generous donation of four United States of America flags to be used over time on the new flagpole. Typically each flag will last several months before needing to be replaced.

Glen Jay Thornley asked if the old flagpole could be installed in front of the historical cabin? Curtis mentioned the city has been offered the flagpole at the old Wellsville Elementary School. The building is going to be torn down and the school district informed the city they could have the flagpole if they wanted.

Mayor Barnes asked for a reminder about what is wrong with the flagpole currently installed at the cemetery? Craig replied the pole is rusted through and the rope and pulley system is broken and in disrepair.

Curtis mentioned the Wellsville Elementary flagpole would need to be removed before December as that is when the school is being razed.

Mayor Barnes asked Glen Jay to check out the used flagpole at Wellsville Elementary to see if it could be utilized at the historical cabin.

Curtis mentioned if the location of the current flagpole is moved north it will not be able to be seen from the road when people drive by.

Curtis asked if the light on the flagpole is solar powered? Mayor Barnes replied that is correct and it has a round ball top as well. The pole is a five inch base and has an internal rope system.

Jamie asked Craig for a current financial statement to review. Craig replied the financials are updated weekly and can be sent to the council anytime they are wanted. The budget will be reviewed and updated in December.

Jamie asked if the water fund is now building a reserve since water rate fees were increased? Craig replied revenue is higher than projected because of a long hot and dry summer. Water rates increased but use did not decrease.

The council will be sent a current financial statement and update.

****Jamie made a motion to adjourn at 8:56 P.M.****

SMITHFIELD CITY CORPORATION

Jeffrey H. Barnes, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, October 10, 2018**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Wade Campbell

1. Approval of the city council meeting minutes from September 26, 2018
2. Resident Input
3. Discussion with representatives of the Cache County Attorney's Office regarding a pilot program called Cache Achieve.
4. Discussion and possible vote on the request by Brian Lyon, agent for North Ridge Development, LLC for approval of the Final Plat for the Canyon View Village Subdivision, Phase 2, (16) lots, 5.65 acres, located at approximately 600 South from 250 to 280 East. Zoned R-1-10.
5. Discussion on the creation of a CLG (Certified Local Government) and Historic Preservation Committee.
6. Discussion and update with members of the Historical Society.
7. City Manager Report
8. Council Members Report
9. Mayor's Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.