

SMITHFIELD CITY COUNCIL

AUGUST 28, 2019

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, August 28, 2019. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Wade Campbell.

The following council members were in attendance: Deon Hunsaker, Jamie Anderson, Bart Caley, Wade Campbell and Curtis Wall.

City Manager Craig Giles, Police Chief Travis Allen and City Recorder Justin Lewis were also in attendance.

VISITORS: Bryan Anderson (Rocky Mountain Power), Todd Elwood, Michelle Anderson, Eve Davies (Rocky Mountain Power), Jeff Champlin, David Olson, Merilee Olson, Brian Lyon

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JULY 31, 2019 & AUGUST 14, 2019

A motion to approve the July 31, 2019 and August 14, 2019 city council meeting minutes was made by Wade, seconded by Bart and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

RESIDENT INPUT

KENNETH TODD ELWOOD: I live at 600 Canyon Road. I had to get a new smart phone because my old flip phone wasn't getting service anymore. We don't have any cell phone service at my house. Sometimes in the winter months when there are no leaves on the trees the service is better. In the summer when there are lots of leaves there is no signal. I have talked to the service providers in Logan to see who provides service to the city. I have not found any answers. Who runs the service in the city? Who are the cell phone providers for the area?

WADE: Who do you pay your monthly fee too?

TODD: I don't know.

CURTIS: Maybe you are on a prepaid plan. Verizon, AT&T and T-Mobile are local providers.

WADE: The city does not provide cell phone service.

CRAIG: We don't have anything to do with cell phone coverage or how the area is serviced.

TODD: I worked for Motorola. We had to get city council approval wherever we went.

WADE: You would have to contact the provider about installing a new cell phone tower.

TODD: I have been to AT&T and T-Mobile and they cannot tell me who to contact.

CURTIS: Most phones have an information module in them telling you who you can call.

TODD: My cell phone does work at my house if I go stand in the road.

CURTIS: Maybe you have a software issue. There are local cell phone towers at Crow Mountain, the golf course and on 600 South. You need to contact your carrier. Technical support for your phone is free.

BART: You might want to consider adding a booster at your house. It helps to increase the strength of the signal.

JAMIE: Todd your phone is a prepaid service phone so you need to contact the provider who you pay.

DISCUSSION AND UPDATE WITH REPRESENTATIVES FROM ROCKY MOUNTAIN POWER.

Bryan Anderson introduced himself.

Bryan is the Regional Business Manager and primary point of contact for the city.

Rocky Mountain Power (RMP) has a service center in the city.

Several employees of the local facility reside in Smithfield.

Many things are happening with Cutler Dam. The biggest thing happening right now is the relicensing initiative with the federal government.

Eve Davies is the principal scientist for Rocky Mountain Power and PacifiCorp.

Eve helps to oversee the marsh and reservoir for Cutler Dam.

Bryan informed the council of some of the items in the Cache County Service Report 2018.

There are 23,425 customer accounts served in Cache Valley.

Hyrum and Logan are not served by Rocky Mountain Power.

Many major improvement projects are happening because of growth.

Rocky Mountain Power paid \$14,650 in local sponsorship fees in 2018.

In-Kind community work totaled \$3,500 in 2018.

In 2017, the Rocky Mountain Power Foundation donated \$36,500 to local nonprofit organizations.

Since 1996, the Rocky Mountain Power Foundation has donated \$583,149 to local organizations.

Rocky Mountain Power is a member of the Smithfield Chamber of Commerce.

Rocky Mountain Power participates in the Annual Night of Giving held by Smithfield Chamber of Commerce.

There are 702 voluntary customers in the Blue Sky Program.

The Utah Solar Incentive Program has offered \$1,411,739 in incentives in Cache Valley.

There are 48 voluntary customer participants in the Subscriber Solar Program.

Deon mentioned he is the council member over water.

Deon attended a meeting where Cutler Dam was discussed. There is a concern about widening Valley View Highway. The highway is harder to widen because of the reservoir.

Deon asked if Cutler Dam would be dredged instead of having the level raised? Bryan replied Rocky Mountain Power is not going to raise the level of the reservoir. Raising the level had been discussed but it is not going to happen.

Wade mentioned a school bus hit a power pole at approximately 100 North 100 East. The repair technicians did a great and efficient job restoring service and replacing the pole in a timely manner.

Bryan mentioned Rocky Mountain Power would like to participate in a local project the city is doing. Mayor Barnes replied the city is currently installing pickle ball courts at Forrester Acres. The courts will be lighted. The city could use assistance with this part of the project. Bryan replied Rocky Mountain Power could possibly drill the holes for the light poles and possibly install the lights.

Eve Davies introduced herself.

Eve handles environmental issues in Utah, Idaho and Wyoming.

Eve helps to manage the marsh area of Cutler Dam.

Eve is not involved with the hydro generation portion of Cutler Dam.

Eve's current job is working to get the dam relicensed. The project must be licensed by the federal government. The license has to be renewed every 30 to 50 years. The current license is a 30 year license. The relicensing process takes five to six years to complete. The current license expires in 2024. The final license application has to be submitted two years before the current license expires. Right now several studies are being completed as part of the renewal process.

The elevation of the reservoir is not being changed as part of the relicensing process.

Dredging will be considered.

UDOT (Utah Department of Transportation) is widening the Valley View Highway. Property has to be purchased from Rocky Mountain Power to make this project possible.

Rocky Mountain Power has about 10,000 acres in the FERC (Federal Energy Regulatory Commission) boundary in Cache Valley. UDOT will need to purchase about 20 acres to expand their highway.

One of the goals of RMP is to provide reliable cost effective power.

Dredging is expensive. Water quality, habitat and recreation all must be considered when dredging is considered. The effect on adjacent landowners must be considered as well. Most of the reservoir is farmed right to the edge of the water.

It is difficult to dredge as a place has to be found to put the soil that is removed. The soil can only be put on land owned by RMP.

A significant amount of land owned by RMP is used for agricultural purposes.

The public will have many times at many different meetings to comment on the relicense application. The next public hearing will be held in October.

The draft license application is due by the end of 2021.

The final application is due by 2022.

The majority of the studies for the application will be completed in 2020. There is the possibility of follow up studies in 2021.

The application is several hundred pages long.

Two of the studies deal with specifically how the water flows through the reservoir.

Sediment has been collecting for about 100 years.

There is an old existing dam underwater which was built before Cutler Dam was built. The old dam was built in the late 1800's.

The level of the reservoir will be lowered this fall so some of the studies can be completed.

Local waterfowl hunting will be effected this year because the reservoir will be drained. From the time the reservoir is started to be drained to the time it is refilled will take about three weeks. The reservoir will be drained by November 1st. Once the study is complete it will take about seven to ten days for the reservoir to refill.

Many people have asked why the reservoir cannot be drained in the spring so waterfowl season will not be effected. The water flow into the reservoir is less in the fall than in the spring so it must be done in the fall after irrigation watering season has been completed.

Bryan mentioned Cutler Dam supplies about 30 megawatts of power continuously.

Hydro energy can instantly be turned on where coal and gas powered plants take hours to engage. Older and smaller hydro plants can easily be turned on and off to meet demand.

Deon mentioned he was told there are five locations in Utah being considered for future dams to be built at. Is RMP involved in this process? Eve replied to the best of her knowledge RMP had not been approached about being involved in any of them. Eve's understanding is the new dams would be built for water storage purposes.

RMP has made a request to increase storage at Bear Lake and it effects three states. RMP has a legal right to store water in Bear Lake.

Deon mentioned the population of the state is expected to double in not very many years. Bryan replied RMP has a plan in place to deal with growth. Eve mentioned RMP does a bi-annual IRP (Integrated Resource Plan) which is the road map of how growth and changes are dealt with.

Bryan mentioned the IRP is available to the public for review and is on the RMP website.

Wade asked how many acre feet of water are stored in Cutler Dam? Eve replied there are 13,720 acre feet of water in Cutler Dam. The area it encompasses is around 5,000 acres. The average depth is only about four feet deep. In the Benson and Mendon area the average depth is around two feet.

The dam is operated with a runs-in/runs-out methodology.

It takes five days for water to leave Bear Lake and get to Cutler Dam.

Wade asked what condition the dam itself is in. Eve replied RMP spends a lot of time on dam safety. There are engineers at the facility who are constantly dealing with safety related issues such as checking fault lines. The dam is a concrete arch which is one of the strongest styles of dams built. RMP is constantly doing what-if scenarios and preparing for catastrophes if one were to happen.

Wade asked where else RMP has dams locally. Eve replied in Grace, Idaho, Soda Springs, Idaho and at Bear Lake.

Bart thanked Bryan, Eve and RMP for keeping their land accessible to people.

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 19-09, AN ORDINANCE REZONING PARCEL NUMBER 08-109-0016 FROM A-10 (AGRICULTURAL 10-ACRE) TO GC (GENERAL COMMERCIAL). THE PARCEL IS LOCATED AT APPROXIMATELY 830 SOUTH 200 WEST. THE PARCEL IS 9.88 ACRES.

Mayor Barnes asked Jeff Champlin if the land had been purchased? Jeff stated that is correct.

Jeff informed the council if the rezone is approved the project will start on approximately September 9th. The building will be about 85,000 square feet and will include warehouse and office space.

Once the business is open there will be about 150 employees working there.

Seven of the executives for the business live in Smithfield and they want their business to be located in the city.

Mayor Barnes asked Jeff where the business is currently located? Jeff replied right now they are renting five buildings. Two of the buildings offer store front sales which only account for about 10% of the business.

Mayor Barnes asked what the general plan shows for this parcel in the future? Craig replied it is shown as GC (General Commercial) which is the current request.

A motion to adopt Ordinance 19-09, an Ordinance rezoning Parcel Number 08-109-0016 from A-10 (Agricultural 10-Acre) to GC (General Commercial) was made by Curtis, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

Curtis asked Jeff when they hoped to move into the new building. Jeff replied the project will take about one year to complete. The building will be a concrete tilt-up style building. There will be a ground breaking ceremony in September.

PUBLIC HEARING, NO SOONER THAN 7:15 P.M. FOR THE PURPOSE OF DISCUSSING ORDINANCE 19-07, AN ORDINANCE ANNEXING CACHE COUNTY PARCEL NUMBER 08-119-0002. THE PARCEL IS APPROXIMATELY 10.36 ACRES. THE PARCEL IS LOCATED AT 325 EAST 800 SOUTH.

Justin informed the council this is the last step in the annexation process. If approved, the parcel would come into the city zoned A-10 (Agricultural 10-Acre). There were not protests issued on the request.

Justin mentioned there is an existing home on the parcel which is connected to the city culinary water system. The home is on a septic tank and would need to be hooked to the city sewer system if the parcel is developed.

Wade asked if the home is currently occupied? Brian Lyon responded he thought it was but was not sure.

The public hearing was opened at 7:22 P.M.

There were not any comments or questions.

The public hearing was closed at 7:23 P.M.

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 19-07.

Justin mentioned the home is owned by Wayne and Jeanne Nielsen.

Curtis mentioned the Nielsen's are building a new home and he thought they had already vacated the house.

A motion to adopt Ordinance 19-07, an Ordinance annexing Parcel Number 08-119-0002 which is located at 325 East 800 South into the corporate city limits of the city was made by Wade, seconded by Curtis and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

CITY MANAGER REPORT

Craig informed the council there has been a mass failure of culinary water meters. There are 770 water meters which have failed. Most of the water meters have been in the ground over ten years.

Curtis asked why they had failed? Craig replied the life expectancy is around 15 to 20 years. Some of the meters will still be under warranty. Meters cannot be installed during the winter months. Only the base rate will be charged on the failing meters until they are replaced.

To replace the bad meters it will cost \$260,000. The meters must be replaced as they are the revenue stream for the water fund since homes are charged based on actual usage.

It is not feasible to remove the meter lids off of about 800 meters each month so they can be read.

The lead time to order and receive the new meters is about four months.

Bart asked how many of the meters are under warranty? Craig replied that is unknown but Master Meter is aware of the issue. Meters are typically installed in large groups. The last two months have resulted in major failure to get the reading from the meter. Typically meters fail in the winter months when it is cold.

Mayor Barnes asked where the reading is not known how the residents will be charged. Craig replied the meter is still functioning but the electronic reading part that sends the signal to the computer to upload the data into the accounting system is not so the gallons are being tracked but no uploaded to the system. When the actual meter reading is taken in the spring people will be paying for several months of usage not just one month.

Wade asked for clarification on if the meters were working. Craig replied the meter is working but the electronic portion of the meter which broadcasts the signal to the computer has failed.

Wade asked if it is feasible to ask residents with failing meters to call in their meter usage. Craig replied meters are not read in the winter months because if the meter lid is popped off when it is cold then the meter must be insulated so it will not freeze.

Craig informed the council the Dry Canyon test well has been completed. The results do not justify a production well being installed at the site.

A hydrologist is being worked with to determine the next locations to consider.

Bart asked if Dry Canyon was the number one recommended site by the hydrologist? Craig replied that is correct. It is not uncommon to drill two or three test wells before finding a production well which will work for the city.

Curtis asked if future test wells are being considered in the same area? Craig replied other areas being considered are the north end of town, the middle of town and the west side of town.

Mayor Barnes asked what the well tested at. Craig replied the test well tested at 500 gallons per minute and had a quick draw down. A well for the city needs to be a minimum of 1,000 to 1,500 gallons per minute with limited to no draw down in order to justify the cost of \$1,000,000 or more.

The Forrester Acres expansion project has started. Dirt is being moved. The pickle ball court installer will be onsite in mid-September. The pickle ball courts will be a continuous pour and have a 27 day cure time. The parking lot portion of the project should be completed by the end of October.

Curtis asked if the 27 day cure time is before the coating is added? Craig replied that is correct. Temperature is also a factor in how long the courts will take to cure.

Deon mentioned one of three national pickle ball tournaments was held in Brigham City. The winner received \$1,700. Curtis mentioned people from around the world attended the tournament in Brigham City. Logan City hosts a tournament as well.

Craig asked Chief Allen to inform the council of some issues he is having in regards to hiring crossing guards for the city.

Chief Allen mentioned school is back in session. UDOT (Utah Department of Transportation) requires the city to supply crossing guards on the UDOT crosswalks. Right now the city needs to hire two more crossing guards to cover all of the required shifts.

Nobody has been applying for the job where it is advertised at \$8.40 per hour.

Chief Allen asked the council for an additional \$4,600 to be added to the police department budget to pay all of the crossing guards \$11.00 per hour.

Curtis asked how many crossing guards are employed by the city. Craig replied there are five full-time and four substitutes.

Curtis asked if they cover both the A.M. and P.M. shifts? Chief Allen replied that is correct. Right now where the city is short two crossing guards it requires police officers to cover those shifts when needed.

Curtis asked typically who wants to be a crossing guard? Chief Allen replied typically it is a mom who has children attending a local school.

Bart mentioned the local schools should broadcast crossing guards are needed. Curtis mentioned each school has a committee who can help with something like this.

Bart stated he felt an advertisement should be done through the local schools before the hourly pay is increased.

Jamie asked the council if they would support a pay increase if by advertising through the local schools did not get any additional help.

Craig mentioned some of the current crossing guards are considering quitting because of the low wage. Some of the crossing guards with over a decade of experience are only making \$9.48 per hour.

Bart stated he did not support paying \$11.00 per hour until he found out if the schools are willing to help out or ask for help.

Curtis asked if the crossing guards do the job because they enjoy it or for the money? Chief Allen replied they don't make very much money doing it.

Jamie stated he was not opposed to paying the crossing guards a higher wage.

Chief Allen mentioned the lowest paid crossing guard is paid \$8.40 per hour and the highest paid is at \$9.50 per hour.

Curtis mentioned it is hard to find people to fill the jobs. The rec center is seeking two part-time employees and nobody is applying. Craig mentioned those jobs were advertised at \$9.00 per hour.

Wade stated the crossing guards deal with safety issues as well where they are walking out into traffic.

Mayor Barnes asked Chief Allen how much he is proposing to pay the crossing guards? Chief Allen replied he would like to pay them all \$11.00 per hour. Craig mentioned the reason to pay them all \$11.00 per hour is for simplicity.

Wade asked if it would be reasonable to pay the experienced crossing guards \$11.00 per hour and the new crossing guards \$9.50 per hour? Chief Allen replied he was open to all suggestions as he needs to find a way to fill the open positions.

Mayor Barnes mentioned he would like to see the experienced crossing guards paid \$11.00 per hour and the new crossing guards paid \$10.00 per hour. Bart agreed and stated those who have worked for the city longer should get paid more.

Bart mentioned again he felt working with the local schools was the best way to help fill the positions.

The consensus of the city council was to pay new crossing guards \$10.00 per hour and experienced crossing guards \$11.00 per hour.

PUBLIC HEARING, NO SOONER THAN 7:30 P.M., FOR THE PURPOSE OF DISCUSSING ORDINANCE 19-08, AN ORDINANCE ANNEXING CACHE COUNTY PARCEL NUMBERS 08-043-0009, 08-043-0042 AND 08-043-0043. THE PARCELS TOTAL APPROXIMATELY 4.52 ACRES. THE PARCELS ARE LOCATED AT 560 NORTH 400 WEST.

The public hearing was opened at 7:41 P.M.

There were not any comments or questions.

The public hearing was closed at 7:42 P.M.

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 19-08.

Wade mentioned the council received a copy of the letter sent to the Olson's from the county regarding the splitting of the parcel from one parcel into three.

Dave Olson said he had not seen the letter from the county.

Merilee Olson said she received a copy of the letter. The surveyor of the parcel said there are not any problems with how the survey was done. Craig disagreed and stated the subdivision process of the county was not completed when the parcel was split. The lots are restricted if they stay in the county because of the illegal lot split by not following the proper subdivision process.

Craig informed the council it is up to them how or if they want to proceed with the three lots.

Jamie asked for clarification on how the lots were split if it is considered an illegal lot split. Craig replied anyone can request a lot split as it does not require official approval but it can result in the lots being made restricted and not buildable on until the issue is resolved.

Merilee responded she thought the surveyor, Jeff Nielsen, had done everything correctly. Craig replied the county has a subdivision process which is similar to what the city has and it was not followed.

Jamie asked who Jeff Nielsen is? Craig replied he is the surveyor and owns Foresight Surveying.

Mayor Barnes asked if it mattered if the land came in as one parcel or three? Craig replied the council can bring in the three parcels as they are and put requirements or restrictions in place for them. The lots could also be considered restricted by the city if they are annexed in. The council has the option to make them go back to one parcel and do the subdivision process correctly as well.

Bart stated the parcels should be treated like all other subdivisions and have the same requirements. Craig concurred and mentioned city code should be followed for the subdivision as well as for the infrastructure.

Bart asked what happens to the requirement to disconnect the existing home from city utilities by the end of September if the parcels are annexed into the city? Craig replied that requirement would be rescinded since the parcels are once again located in the city.

Bart mentioned if restrictions are put in place it would really only be for two of the three parcels. Craig agreed and mentioned the third parcel is the road (400 West).

Jamie asked the Olson's why they wanted the parcels to come back into the city? Dave Olson replied so he could sell the land to a developer and he could get out of the city.

Dave stated the costs to develop the land have gone out of sight because of the requirements made by the city. The city only likes developers.

Jamie asked Dave why he did not build his new home in the county as mentioned when the parcel was disconnected months ago? Dave replied the costs are too high. The basement of the existing home would have to be demolished as well as the yard to hook the home onto a septic tank and well.

Dave said his intent is to get the parcels back into the city so he can sell them to a developer. Developers get away with murder and that is who the city likes to work with.

Bart replied the requirements are the same for everyone. The same restrictions will be in place no matter who owns the land or wants to develop the land. Dave replied no restrictions were put in place on the rezone or annexation earlier in the meeting. Bart replied those requests are subject to the construction and design standards and city code just like this request is.

Jamie asked Bart what he was recommending happen with this request. Bart replied he would support annexing the three parcels into the city with conditions such as curb, gutter, sidewalk, storm water retention, culinary water infrastructure and sewer infrastructure. The existing home needs to be brought up to current standards as well.

Craig mentioned the construction standards would require a 90 degree connection off of the main lines for the existing home and any new home or building.

Jamie mentioned the parcels would be annexed in as A-10 (Agricultural 10-Acre). Justin concurred.

Jamie mentioned nothing can happen to the parcels without them being rezoned as well. Craig concurred.

A motion to adopt Ordinance 19-08, an Ordinance annexing Parcel Numbers 08-043-0009, 08-043-0042 and 08-043-0043, located at approximately 560 North 400 West, into the corporate city limits of the city with the following conditions: no building permit will be issued on any of the three parcels until all required infrastructure is installed in front of the parcels. This includes culinary water service, sewer service, storm water retention, curb, gutter, sidewalk, road widening and other requirements as per city code and the construction and design standards of the city. As well as updating the existing home to the current construction and design standards in regards to culinary water and sewer service connections. The requirement to disconnect the existing home from the culinary water system and sewer system of the city is now hereby rescinded. The parcel will be required to be rezoned from A-10 (Agricultural 10-Acre) before any type of subdivision or building can be requested, was made by Bart, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

COUNCIL MEMBER REPORTS

Deon mentioned the Lion's Club is holding a blood drive on Friday, September 27th.

Deon asked for the flyer to be posted on Facebook and sent out through the city email system.

Deon asked why the city did not do a warranty deed rather than a boundary line adjustment for a fence that is off of a property line in the Summit Creek Development.

Mayor Barnes asked where this was happening at? Deon replied the townhomes at about 400 North Main. Craig said he was not aware of the issue. Deon stated a warranty deed makes sense in this case.

Deon asked why nobody from the Smithfield Police Department was in attendance at a recent active shoot training session. All local schools, fire departments and police departments were invited. Chief Allen replied this training is done several times per year not just this one time.

Deon asked if police officers from our department had attended in the past? Chief Allen replied that is correct. Members of the department do not attend every single training on this subject but they attend when their schedule allows and they have all been trained on this issue.

Deon mentioned the developer is willing to give up the land where the fence is not on the boundary line. A boundary line adjustment was completed but a warranty deed is preferred by the title company.

Craig replied in the past boundary line adjustments have been done.

Craig stated he would have to review the existing code to see if a warranty deed is allowed.

Deon asked why the Fox Meadows Subdivision was not yet recorded? Craig replied it is being reviewed by the city attorney for formal signoff and approval.

Deon mentioned he went and saw the newly completed sidewalk on 300 South. The new sidewalk will be a benefit to the elementary school this year.

Deon informed the council he attended a grave closing in the old part of the cemetery. City employees Dallas Thurston and James Hunsaker did the grave closing. A backhoe could not get into this particular area of the cemetery grounds. The grave had to be hand dug. The graves are very close to each other in this area of the cemetery. Some bodies in this area of the cemetery are covered with concrete and not in a vault.

Jamie mentioned the library board does not meet in the summer.

The golf course is very busy with tournaments and people wanting to golf.

Jamie asked how a resident can take over running the trail committee similar to the Tree Committee of the city. Craig replied since the committee is not an official committee the council can direct what it wants done.

Jamie mentioned there are some people who attend on a regular basis and he would like to see them takeover and he would assist as needed.

Wade asked how the café at the clubhouse is doing? Jamie replied he has been several times as have some of his friends and neighbors. Taco night is very popular. Curtis mentioned a lot of kids from Sky View High School go to the café for lunch as well.

Bart mentioned the chamber has been off for the summer but will start their monthly meetings again in September. Deon replied the next meeting is being held at the Lion's Club Lodge.

Bart informed the council a couple of RFP's (Request for Proposal) had been received. The requests were for existing building space. There is not any in town right now that would fit the criteria. Office space and warehouse space are the two biggest requests.

Jamie asked for an update on Arby's and the Green Gorilla Car Wash. Craig replied the building plans for Arby's have been submitted to the county for approval. The city has signed off and now the building permit has been requested so the project can start.

Wade mentioned he toured the Discount Tire facility and they are happy to be in town.

Wade mentioned there is still a lot of talk going on about the Fox Meadows Subdivision.

Wade informed the council he clarified some misinformation given to Don Barringer regarding the road by Fox Meadows.

Wade asked Craig if he had been contacted by Don? Craig replied he had not. Deon mentioned he talked to Don. Don brought some pieces of asphalt from Saddleback Road to Deon's for review.

Deon mentioned he talked to representatives from LeGrand Johnson Construction. They said as long as there is a strong base the road will be fine.

Mayor Barnes asked which part of the road Don brought to him? Deon replied some of the asphalt which was cut along the edge so the new road could be installed.

Mayor Barnes mentioned asphalt for the Fox Meadows Subdivision had been laid on August 28th.

Curtis mentioned Don is interested in the Fox Meadows Subdivision as well as the master planned community zone being considered by the planning commission. Don is concerned and wants to be involved in the process.

Curtis mentioned some builders and residents will be involved in the process as it moves forward.

Mayor Barnes stated the ordinance, which will be considered, is for the entire city not just for a specific parcel of ground in the city.

Curtis mentioned at the last city council meeting the value of parcels in regards to property tax assessments was talked about.

Curtis met with the county to find out the process to appeal the value assessed by the county on a parcel. There is a form which must be filled out. Real estate comparables are needed. Cache County Executive Craig Buttars sits on the committee who hears the appeal. Each application is reviewed and then accepted or denied. The percentage which are approved is low.

Curtis intends to do the appeal process on his home so he can see from start to finish how the process works.

Curtis mentioned Cache County Council Members Gina Worthen and Dave Erickson represent the city. They are willing to come before the council to discuss the process and answer questions.

Curtis asked Justin to schedule a time for them to attend a future council meeting.

Curtis informed the council Planning Commissioner Greg Gardner is no longer responding in regards to the planning commission.

Curtis mentioned Greg came to one planning commission meeting and has not come again. Now Greg is not responding to emails or phone calls as well.

Curtis informed the council he has a couple of other residents who are willing to serve. They will be attending the next planning commission meeting to see if they would like to be a commissioner.

Curtis stated Shari Phippen is doing a great job with the planning commission. Shari adapts well to questions and changes at the planning commission meetings.

The rec center is looking for two-part time employees. Craig mentioned one of the employees graduated and the other one moved on to other employment.

Bart asked if interns from Utah State University (USU) are considered? Curtis replied they are. Craig mentioned the city constantly advertises with USU. Right now there is a lack of interest in the current job openings.

Curtis mentioned right now the state is short 16 high school football referees. Wages have been increased to try and get people to participate.

Curtis informed the council at the last STRC (Subdivision Technical Review Committee) meeting a proposal was made for a parcel of land south of Paragon Tool. Jeff Wood made a proposal to build some townhomes as well as an exercise facility on the parcel.

Curtis expressed concern about the possibility of having a signal light at 1000 South Main rather than 800 South Main. With the Rolee Boutique coming in with 150 employees, Jeff Wood developing a parcel on 1000 South as well as the number of people coming and going from Paragon Tool it makes sense to review where the signal light should be in that part of town.

Bart asked if the proposed light at 800 South Main was proposed because of a study? Craig replied a warrant analysis was done. The light was approved for consideration based on one item only. The length of time it took for people going south to turn left at the intersection of 800 South. The crash data shows the automobile accidents are south of 800 South where people are turning left to get into Lee's Marketplace.

Curtis felt it was appropriate for the city council to consider having the signal light at 1000 South rather than 800 South. The police chief, fire chief, staff, council and representatives of UDOT (Utah Department of Transportation) should all be involved in the discussion.

Curtis also mentioned 100 West needs to be reviewed as well.

Mayor Barnes mentioned a traffic study had been completed on 800 South. Right now a signal light will not be approved on 1000 South until all of these other developments are completed. Right now there is no access going east of the highway at 1000 South.

Curtis mentioned traffic on 1000 South will increase substantially in one year when the Rolee Boutique building is complete and operational. Mayor Barnes replied there is not any reason to do a study until the traffic is present so the study is accurate.

Deon mentioned 600 South and 1000 South go west to 200 West but 800 South does not.

Mayor Barnes asked if the majority of the automobile accidents are people turning left into Lee's Marketplace? Chief Allen replied that is correct as most of the accidents are rear end collisions. There is also an issue with people pulling out of Lee's onto the highway.

Jamie asked if there is an issue with cars coming out of Lee's and turning north (right) onto the highway. Chief Allen stated that is correct.

Bart mentioned a signal light does not alleviate congestion in front of Lee's Marketplace.

Curtis mentioned with Arby's coming in that building will be closer to 1000 South than it will be to 800 South.

Bart asked if UDOT could do a study at both locations and determine what makes the most sense. Craig mentioned per a previous agreement with UDOT the city is allotted one more signal light. The remaining signal light is supposed to be installed at 1000 South not 800 South.

Bart asked for clarification on there only being one more signal light on the highway. Craig replied the agreement with UDOT is for one more signal light on the highway in the city. Installing a light at 800 South is with the assistance of the COG (Community of Governments) as well as funds from the city.

Mayor Barnes mentioned there is an agreement regarding signal lights on the highway which was previously signed by UDOT, Smithfield, North Logan and Hyde Park.

Curtis mentioned semi-trucks pulling out into the highway coming from the east to go southbound have a hard time doing so at 800 South Main.

Mayor Barnes mentioned there are a lot of semi-trucks which come onto the highway at 600 South Main as well.

Bart asked what the road behind (east) of Lee's Marketplace allows for. Craig replied it is a standard city street.

Craig mentioned the intersection at 800 South Main is quite narrow. The intent was to get traffic to 100 West and 100 East and then funnel it around the city at that point.

Deon asked if there is a concern with UDOT about putting a signal light at 800 South Main where the road only goes one block to the west before it turns north and south. Craig said he was unaware of any concerns by UDOT in this regard.

Curtis asked if 100 West needs to be included in the conversation regarding where a signal light should go? Deon replied 100 West is not part of the General Plan.

Bart expressed concern if the signal light is removed from 800 South Main at this time it will be harder to get there in the future.

Curtis asked if a signal light is installed at 1000 South Main will it create enough of a traffic break for people to safely turn into Lee's Marketplace.

Jamie stated no matter where a signal light is installed it will require people to change their driving habits in order to avoid accidents.

Craig mentioned 200 West is included in the General Plan but 100 West is not.

MAYOR'S REPORT

Mayor Barnes informed the council he sent Judge Terry Moore a letter about his use of the golf course for free. Part-time employees are not offered golf or rec center passes.

Judge Moore responded to the mayor's letter with a request it be reconsidered.

Mayor Barnes mentioned the golf/rec center pass is not offered to any part-time employee and the policy would be upheld.

Jamie asked if the city council members and mayor are considered part-time employees? Craig replied the mayor and city council are not employees. They are simply considered a council member and the mayor.

Mayor Barnes mentioned planning commission members and the youth council leaders each receive a \$150 stipend per year.

Mayor Barnes asked the council to support him in applying the rules which are in place.

Curtis mentioned the last day the splash pad would be open for the year is Monday, September 2nd.

Mayor Barnes mentioned the cemetery grounds look fantastic and he had not received any complaints about the cemetery.

Improvements to 800 West are being done. The Schumann's and West's have already completed their portion of the project. Duane Williams is working to finish his project. All Duane has left to complete is the sidewalk.

New asphalt has been put down for the Fox Meadows Subdivision.

Mayor Barnes met with Cathy Brooksby regarding the Ambassador Program. Cathy is concerned about not being able to pay this year's ambassadors the same amount as previous ambassadors were paid.

Mayor Barnes asked Cathy to have the ambassadors' visit Preston Watts Collision and Repair as well as A&D Landscaping and thank them for their donation to the program.

Mayor Barnes also suggested the ambassadors visit previous donors and see if they are still willing to contribute to the program.

Jamie asked Mayor Barnes why Cathy was calling him and not Jamie since Jamie is over the program. Mayor Barnes replied he was not sure why.

Jamie stated Cathy needs help with marketing and public relations for the program. There needs to be advertising for the businesses who donate.

Mayor Barnes asked about allowing the ambassador donors to advertise on the city float. Craig felt that would not be appropriate where the city has many donors for other programs as well which would not be included on the float.

Jamie stated he was happy to work with Cathy where he was the council member over the program.

Mayor Barnes expressed concern for covering the shortfall of what the ambassadors were not paid this year.

Jamie mentioned working with the program sponsors is very important.

Mayor Barnes mentioned the five ambassadors are expecting to be paid more this year. Three donors who donated a large amount in the past did not donate this year.

Mayor Barnes stated Expertec, Alpine Cleaning and Rigo Chaparro had donated a lot of money to the program in the past. Bart mentioned Alpine Cleaning is contacted all the time by people asking for donations. The person wanting the donation needs to spend time and explain why it is needed and specifically what it is for before Alpine will consider making a contribution.

Mayor Barnes mentioned he would let Cathy know she needs to work with Jamie on the program and with the donors.

Mayor Barnes suggested to Cathy that three or four parades are eliminated next year. Going to all of the local parades is too many to attend.

Mayor Barnes informed the council the city has been supplying the float and a vehicle to pull the float. A non-employee has been driving the float in the parade. Mayor Barnes was concerned this was happening.

Jamie asked if there are insurance and liability issues having a non-employee pull the float with a city vehicle? Craig replied there could be as all city employees who drive city vehicles are drug tested and driving licenses verified.

Mayor Barnes asked the council if they had a chance to review the proposed contract between the city and city manager. The only non-clerical item change was changing the length of the contract from three years to five years.

The consensus of the city council was to allow Mayor Barnes to sign the contract between Smithfield City and City Manager Craig Giles.

****Jamie made a motion to adjourn at 8:49 P.M.****

SMITHFIELD CITY CORPORATION

Jeffrey H. Barnes, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, August 28, 2019**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Wade Campbell

1. Approval of the city council meeting minutes from July 31, 2019 & August 14, 2019.

2. Resident Input
3. Discussion and update with representatives from Rocky Mountain Power.
4. Discussion and possible vote on Ordinance 19-09, an Ordinance rezoning Parcel Number 08-109-0016 from A-10 (Agricultural 10-Acre) to GC (General Commercial). The parcel is located at approximately 830 South 200 West. The parcel is 9.88 Acres.
5. Public Hearing, no sooner than 7:15 P.M., for the purpose of discussing Ordinance 19-07, an Ordinance annexing Cache County Parcel Number 08-119-0002. The parcel is approximately 10.36 acres. The parcel is located at 325 East 800 South.
6. Discussion and possible vote on Ordinance 19-07.
7. Public Hearing, no sooner than 7:30 P.M., for the purpose of discussing Ordinance 19-08, an Ordinance annexing Cache County Parcel Numbers 08-043-0009, 08-043-0042 and 08-043-0043. The parcels total approximately 4.52 acres. The parcels are located at 560 North 400 West.
8. Discussion and possible vote on Ordinance 19-08.
9. City Manager Report
10. Council Member Reports
11. Mayor's Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.