

**SMITHFIELD CITY COUNCIL**

**AUGUST 22, 2018**

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, August 22, 2018. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Mayor Barnes.

The following council members were in attendance: Deon Hunsaker, Jamie Anderson, Bart Caley, Wade Campbell and Curtis Wall.

City Manager Craig Giles, Police Chief Travis Allen, Fire Chief Jay Downs, City Engineer Clay Bodily and City Recorder Justin Lewis were also in attendance.

**VISITORS:** Brian Lyon, Skyler Clements, Michelle Anderson, Tom G. Karren, Jackie Hancock, Leslie Larsen, Casey McCammon, David Frandsen, James Trappett, Brooke Trappett, JaDee Trappett, Jaxon Trappett, Jyker Trappett, Jamie Jenks, Verna L. Trappett, Wade Lindley, Erin Campbell, Trevor Datwyler, Beth Larchar, Dennis Larchar, Jeanne Layne, Gail Winn, Mark Williams, Marty Spicer, Lance Parker, David Merrill, Bruce Leishman, Dan Hogan, Dianne Campbell, Hannah Blocker

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM AUGUST 8, 2018.**

\*\*\*A motion to approve the city council meeting minutes from August 8, 2018 was made by Wade, seconded by Bart and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

**RESIDENT INPUT**

There was not any resident input.

**THANK YOU AND PRESENTATION TO TOM KARREN AND VERNA TRAPPETT FOR YEARS OF SERVICE HELPING WITH THE LOCAL FOOD PANTRY.**

Mayor Barnes mentioned he and the council try and take opportunities to recognize ordinary people doing outstanding things for the city.

Tom and Verna have volunteered at the local food bank/pantry for many years.

The food pantry is located in the Civic Center. The annual Scouting for Food drive helps to fill the pantry.

Mayor Barnes and Deon both mentioned they were not aware the food pantry even existed until they found out while helping with the Scouting for Food drive.

Mayor Barnes thanked Tom and Verna for their service to the community and the senior citizens residing in the city.

Mayor Barnes presented Tom and Verna with a plaque of appreciation for their years of dedicated service to the city.

**BRIAN LYON, AGENT FOR PITCHER FAMILY LAND LLC, HAS REQUESTED CONSIDERATION OF APPROVAL OF THE FINAL PLAT FOR CANYON VIEW VILLAGE SUBDIVISION, PHASE 1, (19) LOTS, 6.53 ACRES. LOCATED FROM 600 TO 800 SOUTH ON 250 EAST. ZONED R-1-10.**

Mayor Barnes mentioned most of the building lots are 12,000 square feet or larger. Brian Lyon replied in the north half, Phase 2, of the development they will be. Some of the lots are smaller and wider due to the overall width of the parcel.

Brian mentioned this is Phase 1 of the project and the entire project will be two phases.

Clay mentioned Phase 2 will be considered by the planning commission and city council at future meetings. Justin mentioned the planning commission will hear the request in September and the city council will in October.

Brian informed the council the engineering for both phases is complete.

Deon asked if all of the land needing to be dedicated to the city on 250 East had been completed? Clay mentioned the paperwork has not been completed but will be as part of this process. Brian mentioned some of the property was already dedicated when the LDS Church purchased a parcel on 800 South 250 East.

Deon asked if the new 800 South road will be dedicated to the city? Brian replied some of the land is already dedicated and the remaining required portion will be completed as part of this process.

Clay mentioned 250 East is a 66 foot right-of-way. The master plan calls for a wider road and if the city wants additional land they will be required to purchase it from the landowner. Curtis mentioned as part of this process a 90 foot wide road was considered but that would make the building lots significantly smaller if the city expanded the width of the road.

Clay mentioned 600 South on the north end of the parcel is only 66 feet wide.

Deon mentioned he looked at aerial photos of 250 East. The county has allowed approval of projects along 250 East south of the city and the long term plan for the road has been messed up. An assisted living center was built in Hyde Park along the road.

Deon suggested removing 250 East as a main road from the master plan and making 100 East a main road long term. Next to the highway, 100 East would be the longest continuous road in the

city. With the apartment complex being built on 600 South 100 East the road has almost been completed throughout the city.

Mayor Barnes asked where the road on the east side of Green Canyon High School would tie into Smithfield? Deon replied it could tie into 100 East in Smithfield long term.

Clay mentioned the Cache Metropolitan Planning Organization (CMPO) is working on a long term plan which will run parallel to the highway.

\*\*\*A motion to approve the Final Plat for the Canyon View Village Subdivision, Phase 1, (19) lots was made by Curtis, seconded by Wade and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

<p><b>DISCUSSION AND POSSIBLE VOTE ON THE PIONEERING AGREEMENT FOR NORTH RIDGE DEVELOPMENT, LLC FOR INFRASTRUCTURE IMPROVEMENTS AT APPROXIMATELY 250 EAST 800 SOUTH.</b></p>
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Brian Lyon explained this is a shared improvement agreement. North Ridge Development is paying for a good portion of the new 800 South road. This agreement helps offset some of the costs if other developers bordering this area develop in the next ten years. The agreement includes the road, water and sewer service main lines.

Jamie asked if the surrounding landowners had been contacted? Clay replied he had not contacted them.

Mayor Barnes asked if the Lowe family owned land to the south of this parcel on 800 South? Craig replied that is correct.

Clay mentioned there are four parcels included in this agreement. Curb and gutter, the road and infrastructure work is included in the agreement.

Jamie mentioned the parcel owners need to be notified thirty days in advance as per Section IV of the agreement. They need to be given the opportunity to participate in the project now if they choose to do so.

Wade asked if the request needs to be tabled so the other property owners can be notified? Clay stated after reviewing the agreement that is correct.

Jamie asked if the city sends notification to the effected landowners? Craig said per the agreement that is what it says.

Mayor Barnes asked if this agreement only comes into play if future development is done on the surrounding parcels. Craig replied that is correct.

Jamie stated the agreement allows the surrounding parcel owners to participate now or later. The agreement is fine but the parcel owners need to be notified as written in the agreement. Clay stated he would notify the four parcel owners by certified mail of the agreement.

\*\*\*A motion to table the pioneering agreement request by North Ridge Development until the parcel owners listed in the agreement can be notified as outlined in the agreement was made by Wade, seconded by Curtis and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

**TREVOR DATWYLER OF AE2S ENGINEERING, AGENT FOR NEIGHBORHOOD HOUSING SOLUTIONS, HAS REQUESTED APPROVAL OF THE FINAL PLAT FOR SMITHFIELD POINTE SUBDIVISION, PHASE 1, (22) LOTS, 8.78 ACRES. LOCATED AT 680 NORTH 570 EAST. ZONED R-1-12.**

David Frandsen stated he is the home builder manager. All of the building lots will not have Neighborhood Housing Solutions homes built on them. Some of the lots will be sold to anyone wanting to purchase them.

Craig mentioned the request had been reviewed and approved by the planning commission.

Clay mentioned there are several sewer line easements as part of this project. Lot 7 will be a storm sewer pond. Some of the lots will not be developed at this time but will be in a future phase because of sewer issues.

Clay mentioned there will be turnarounds for garbage trucks and fire department equipment at the north end of the road.

Craig mentioned Lots 25 through 29 will not be developed at this time and a road will not be built in front of them.

Trevor Datwyler mentioned what is referred to as Track A is a place holder of land for future development. Eventually the road will continue northward as a part of future development. The place holder land will eventually be part of a building lot.

Deon asked if Lot 7 is a storm water pond? Clay replied it is and the sewer main line runs through the parcel as well.

Deon mentioned a storm water pond is not normally a dedicated building lot. If it is a building lot it could be sold.

Deon preferred Lot 7 be changed to something else and not considered a building lot. Trevor replied he would make the change to what the council requests.

Mayor Barnes asked why the new road is curved and not straight? Clay replied there will be several twists and turns in the road as it makes its way west toward 680 North Main. Trevor mentioned there are large powerlines running across the land as well.

Clay mentioned the new road does align with the road coming from the east and long term the road will connect to 680 North Main but will not be straight.

Mayor Barnes asked where the powerlines run? Trevor replied they go northeast and then eventually due east.

Deon asked where the asphalt on Crow Mountain Road currently ends? Trevor replied just short of proposed building Lot 8. Building Lot 8 will not be built on until the road is extended. The last lot which will be built on is Lot 9 which is just south of Lot 8.

Mayor Barnes asked if a home could be built under the powerlines on Lot 5? Craig replied homes cannot be built under any powerlines. Trevor replied there is an easement in place with Rocky Mountain Power near the powerlines and they cannot be built under or near the easement.

Mayor Barnes asked if the powerline easement is in place? Clay replied the powerline easement has already been recorded.

Deon suggested eliminating Lot 7 where the storm water pond is located.

\*\*\*A motion to approve the final plat for the Smithfield Pointe Subdivision, Phase 1, (22) lots, located at approximately 680 North 570 East with Building Lot 7 being renamed as an unbuildable lot was made by Jamie, seconded by Wade and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

David stated he appreciated being able to build homes in such a beautiful city. Neighborhood Housing Solutions is getting ready to celebrate their 400<sup>th</sup> home being built in the valley in the last 17 years.

Deon asked when the next group of homes would start? David replied the process has already begun. Two sets of homes are being worked on right now with one of the sets slated to be completed at approximately the end of October.

Mayor Barnes asked what the celebration is for on September 6<sup>th</sup>? David replied it is the completion of ten homes in Hyrum as well as the 400<sup>th</sup> completed home in the valley.

Mayor Barnes asked David how many Neighborhood Housing Solutions homes had been built in the city? David replied he did not have a total but there is a subdivision on the west side of town as well as the new homes being built on Crow Mountain Road.

**JEFF WEST, 888 WEST 100 NORTH, HAS REQUESTED A WAIVER OF THE REQUIREMENT FOR CURB, GUTTER AND SIDEWALK IN A RESIDENTIAL AGRICULTURAL ZONE. ZONED RU2 (RURAL 2-ACRE). THE PARCEL IS LOCATED OUTSIDE OF THE CITY BOUNDARY.**

Mayor Barnes stated Jeff West would like to allow one new home to be built on his property west of 800 West. The city owns the 800 West road so city infrastructure requirements must be met even though the new home would be located in the county.

Jeff West stated the new home would be located just north of the home owned by the Hess family on 800 West.

Mayor Barnes mentioned Jeff owns the property all the way from the Hess home to 100 North Main on 800 West.

Justin asked for clarification on the size of the proposed building lot as it had been mentioned the lot is two acres but the submitted plat showed a smaller sized lot. Jeff replied the new building lot would be 0.66 acres. The rest of the parcel would be kept in greenbelt.

Wade asked if the request is to waive the requirement for curb, gutter and sidewalk in front of everywhere but where the new home will be located? Jeff replied that is correct.

Clay mentioned the road will have to be widened as per city construction standards.

Deon asked what the width of the right-of-way is? Clay replied he would have to check but he thought it was 66 feet.

Jeff mentioned the planning commission was okay with the road not being widened as they were worried about having a bottleneck effect on the road where it would be narrow, then wide then narrow again.

Jeff stated the planning commission waived the requirement for curb, gutter and sidewalk across the entire parcel including where the new home would be located.

Jamie asked what would happen long term to the road in front of the home owned by the Hess family? Craig replied the road would stay as it is as it had not been developed to city standard when the home was built.

Jamie asked if the county was recommending the road not be widened? Clay replied it was the planning commission who made this suggestion not the county. Craig replied there will be a bottleneck whether the road is widened just in front of the new home or the entire parcel owned by Jeff. Bart mentioned whether the issue is dealt with now or later it still has to be dealt with at some point.

Bart stated a similar request just south of this parcel had been made by another developer and the council denied the request. There will be gaps between sections of infrastructure but it is better to have some infrastructure installed than none at all.

Jeff mentioned there is a big barrow pit area between the road and the agricultural field. In the northeast corner of the parcel it might be four to five feet lower in the field than the road. Where the new home will be built there is only about a one foot difference between the road and field. Right now water runs off the road into the hayfield. If curb and gutter is required it will have to be dealt with at one of the ends. The north end of the parcel is 100 North and the south end of the parcel would drain into the Hess parcel.

Bart asked if there will be complications from having curb, gutter and sidewalk installed? Clay replied he was not aware of any. Storm water would be dealt with by having a sump installed at the end of the curb and gutter.

Jamie asked how much frontage is along the entire field onto 800 West? Jeff replied there is 666 feet including the frontage where the new home would be located.

Bart mentioned other developers in this exact same area had their request to waive curb, gutter and sidewalk denied. Jamie felt this request was different as this project is not for profit but to give a parcel of land to his daughter. The project where the request was denied was a for profit project. Jamie felt comfortable waiving the requirement for curb, gutter and sidewalk in the field where development is not occurring as when the parcel is developed in the future the items will have to be installed at that point.

Deon asked how much the recently completed sidewalk on 100 North cost? Clay replied it was about \$25 per linear foot and the total project cost around \$32,000. Typically a five foot wide sidewalk costs in the range of \$22 to \$25 per linear foot.

Deon mentioned he heard people say small sections of sidewalk leading to nowhere are not good. Deon did not agree with that comment as there is an elementary school just north of this area. The 800 West road is narrow and a sidewalk is needed.

Jeff mentioned the asphalt width on 100 North is only two feet wider than on 800 West.

Deon mentioned he regretted voting to allow for this type of request to be made in the city to waive curb, gutter and sidewalk.

Wade agreed with Jamie's comments that doing the curb, gutter and sidewalk in front of the new home now is appropriate and the field does not need these improvements completed until the field is developed. If approved, Jeff's daughter can build a new home which is what she wants and long term the city can get the infrastructure installed when the rest of the parcel is developed.

Bart expressed concern that the council will be concerned about the lack of sidewalk on 800 West as the area develops and more children are walking to school on that road since there is not a sidewalk in place. Mayor Barnes mentioned there is a sidewalk through Forrester Acres the

children can use to get off of 800 West. Wade replied if the project is not approved then no infrastructure is installed. If the project is approved a minor portion of infrastructure is installed now and more will be installed later when the field is developed.

Matt Larsen mentioned the planning commission recommended the sidewalk be installed on the east side of 800 West not on the west side. Wade replied the council has heard from the residents and they want the developer to pay for all costs related to their project(s). The residents do not want to pay development costs.

Mayor Barnes mentioned installing a sidewalk on the east side of 800 West would be easier than on the west side because of the depth of the barrow pit.

Curtis mentioned he attended the planning commission meeting and Jeff and Matt had agreed to put curb, gutter and sidewalk in front of the new home. The commissioners were concerned about the bottleneck of widening the road just for a small section of land.

Curtis felt the planning commission was wrong in waiving the request for curb, gutter and sidewalk in front of the new home.

Curtis mentioned there are several new commissioners on the planning commission and they need to go through more training on proper procedures such as how to amend a motion.

Curtis mentioned even if curb, gutter and sidewalk is installed all along 800 West there is still access to the hayfield from 100 North so he did not see a concern in this regard.

Curtis stated at a minimum curb, gutter and sidewalk needs to be installed in front of the new home. This will be an area where there are missing sections but it is better to have some installed than none at all.

Curtis stated it was mentioned to install the sidewalk on the east side of 800 West on the parcel owned by Wade Lindley. This would cause Wade access issues as well for his equipment.

Deon did not support having the children cross back and forth on the same road to get to different sections of sidewalk. It is not safe when the children have to cross a road multiple times. Mayor Barnes did not agree and stated there are many places in town where sidewalks lead to nowhere and children cross the road multiple times.

\*\*\*A motion to approve the request by Jeff West to waive the requirement for curb, gutter and sidewalk on 800 West along the undeveloped portion of the agricultural field as long as it stays undeveloped, with the requirement curb, gutter and sidewalk be installed in front of the new home on 800 West, a building lot 0.66 acres in size, was made by Jamie, seconded by Wade and the motion passed by a vote of 3-2.\*\*\*

Yes Vote: Anderson, Campbell, Wall

No Vote: Hunsaker, Caley

Curtis asked if the road will be widened in front of the new home? Mayor Barnes replied that is correct and curb, gutter and sidewalk will be installed as well.

Craig mentioned an engineered plan will be required of how the storm water is going to be dealt with in front of the new home.

**DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 18-10, A RESOLUTION ADOPTING A WAIVER OF CERTAIN UTILITY FEES FOR MILITARY PERSONNEL CALLED UP FOR ACTIVE DUTY.**

Craig mentioned the current military waiver the city has in place was for the Iraqi war. The new waiver would be for all future deployments and specifically spell out what is waived and what is not waived.

Jamie mentioned the proposed resolution covers all the concerns and questions from the initial discussion.

Mayor Barnes mentioned a request for the waiver is not made very often. Craig replied the recent request was the first one in many years.

Curtis mentioned he has a friend in the city who will take advantage of this resolution when he is deployed next year. Most cities have some type of waiver in place and the waiver is appropriate.

\*\*\*A motion to adopt Resolution 18-10, a Resolution approving and authorizing a waiver of certain utility fees for military personnel called up for active duty was made by Bart, seconded by Wade and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

Deon stated based on input from the public hearing on the property tax increase maybe the council should consider doing something like this for full-time city employees to encourage them to live in the city. Craig replied there are many red flags for a concept like this and Craig suggested not considering doing this.

**DISCUSSION AND CLARIFICATION ON THE CAPITAL IMPROVEMENT PLAN FOR THE CITY.**

Mayor Barnes mentioned there was quite a bit of confusion about the capital improvement plan at the property tax public hearing. Many residents thought the items listed in the plan are projects included in the current budget.

Craig mentioned the city has always had a capital improvement plan. The plan had been smaller in size in the past. The plan is reviewed as part of the budget process as it includes items relating to parks, trails and buildings.

The current plan is only a draft and has not been finalized.

The plan includes any possible project which might be considered over the next 20 years.

Estimated costs are based on city estimates for similar projects or similar projects other cities have recently completed.

Many residents expressed concern for the bathrooms listed in the plan as well as the estimated cost for the bathrooms.

One of the projects listed in the plan is for a restroom facility at Heritage Park at an estimated cost of \$150,000. A stick frame facility cannot be built. An indestructible building must be built. People will break items if they can. Porcelain toilets are not used as they are easily broken. There are not any utilities at Heritage Park so all new infrastructure would be required to get water and sewer to the new restroom facility.

The new restroom facility at Central Park does not have any exposed piping, has stainless steel fixtures and automatic door locks. The cost of the facility was \$110,000 but the infrastructure was already in place.

The capital improvement plan is nothing but a document to review and consider when projects are considered. Any approved project will have a specific line item in the budget.

The current capital improvement plan is a draft document only and is not complete. There are many projects listed and some are wants and some are needs. The council will determine which ones the city will do long term if at all.

The capital improvement plan is used for planning purposes only.

The projects listed in the plan are not part of the current budget. The estimated cost of the projects totals more than the general fund budget for one fiscal year.

Wade mentioned he previously worked for the city and indestructible bathrooms and other items are needed. People are brutal and destroy things.

Bart asked if the useful or current life of any of the city buildings or areas is calculated into the plan? Craig replied the city only budgets for 12 months at a time. The long term plan is to start planning for 60 months in advance. Every city building will have to be replaced at some point even if it is a century down the road. Depreciation expense is the replacement cost for these projects. Depreciation should be included for buildings, parks and the fleet.

The long term goal is to finalize the capital improvement plan and then work on a way to save a reserve to pay for future projects in cash when needed.

*\*\*\*The city council meeting was temporarily adjourned at 7:52 P.M. for the monthly RDA board meeting.\*\*\**

*\*\*\*The city council meeting was reconvened at 9:34 P.M. at the conclusion of the RDA board meeting.\*\*\**

## **CITY MANAGER REPORT**

Craig mentioned the average Rocky Mountain Power invoice is around \$9,000 to \$10,000 per month in the winter months. For the month of July, the monthly bill was over \$36,000 with \$22,000 of that total being the cost to run the culinary water pumps. There is a significant cost to get the water out of the ground and into the tanks and system.

Craig informed the council a bid had been obtained to start live streaming city council meetings to both the city website and YouTube. The upfront cost would be \$3,325 with an annual fee of \$1,000 per year. A two hour council meeting will need about two to three gig of space to be stored. With such a significant amount of storage space needed the estimated storage cost is \$200 to \$400 per month.

Jamie asks where the footage would be stored? Craig replied both locally and at an offsite storage facility.

Jamie suggested looking into Amazon Web Services as it is very accessible and cheaper for the storage of videos and other information.

Jamie stated he was surprised by the lack of residents in attendance at the council meeting. At the public hearing on the proposed property tax increase it was clear residents want to know where and how the money is being spent. The residents do not want to spend money on projects where there is not a return on investment. If the residents do not want to attend council meetings then they will not watch the videos online and spending the funds would be inappropriate.

Bart asked Craig what other cities were seeing in regards to viewership? Craig replied about 2% of the city would watch the videos at a later date but slim to none would watch live.

Bart mentioned right now the city council meeting minutes are available for anyone to read and review for free and that is an option for anyone who wants to know what is going on.

Wade replied he had read the comments on social media and had been asked about the possibility of offering this service. At this time Wade did not feel this was an appropriate expenditure of city funds.

Jamie replied if this is important to the residents they can mention it during the next budget process.

Curtis mentioned if the council has another large public hearing like the property tax one and wants to hold the meeting in a different venue and have it recorded he is aware of a local company who can help out.

Curtis mentioned this was the first time the council room had ever been close to full in his time on the council.

Mayor Barnes mentioned the city council meeting minutes are available for free and that is a better option than spending thousands of dollars to video the meetings.

Mayor Barnes asked for clarification on the cost to do live streaming. Craig replied the upfront cost would be over \$3,000 and the annual cost would be over \$5,000 when storage is taken into account.

Jamie mentioned the residents kept saying the city did not need to be extravagant in its spending and this would go against that request.

Wade and Bart thanked Craig for the information as people had contacted them about this request and they now have information to supply to the residents.

Craig asked the council for guidance of how they wanted to proceed in allocating the recently approved property tax increase budgetary funds.

Bart stated he felt projects need to be prioritized but he felt an animal control/code enforcement position as well as sidewalks were his top priorities.

Wade mentioned there are buildings in need of repair such as the senior center. The wood logs are deteriorating and coming apart. Curtis mentioned he is working with Brian Carver of BRAG (Bear River Association of Governments) to apply for a grant to do work on the senior center building.

Curtis felt adjusting wages needs to be a priority.

Craig mentioned there is approximately \$252,000 to allocate. How much does the council want to allocate to salaries? Other projects?

Curtis asked how much was needed to get salaries in line? Bart replied over \$292,000 so it is not possible at this time to take care of all wage issues.

Jamie suggested allocating 75% of the funds to salary changes and the remaining 25% to other projects.

Mayor Barnes mentioned his priority was to get the police department wages in line with other local departments. Bart replied in fairness all departments need to be reviewed.

Mayor Barnes said his first priority is wages in the police department and then wages in public works.

Curtis stated he would support 75% being allocated to wages and 25% to other projects.

Jamie stated all wages need to be reviewed as the city engineer, Clay Bodily, could easily earn more in the private sector as well.

Bart asked the cost of the new animal control officer? Wade wanted to make sure code enforcement is included as well. Craig replied code enforcement and animal control will all be handled by one position/employee. Jamie replied this will be one employee with two roles. Craig replied the amount being considered for the animal control/code enforcement position including benefits is \$51,450.

Approximately \$189,000 can be allocated to salaries. The department heads will put together a proposal and bring to the council at a future meeting for consideration. A prioritized list of infrastructure projects will also be created and brought before the council for consideration as well.

### **COUNCIL MEMBER REPORTS**

Deon mentioned Dave Erickson told him the Smithfield North Bench Ditch Company has an easement the city can use on the northeast bench, if needed, for the new water tank and piping project.

Deon informed the council North Logan City has seen an increase in calls for service for the fire and police departments for those 55 and older as there are more residing in the city now than ever before. North Logan is asking the county for help in responding to these calls since there are so many of them.

Deon asked the council to consider doing a questionnaire through the city email system or newsletter in the future. Different questions on different topics could be asked. Justin replied approximately four years ago the council did a survey through Survey Monkey. The survey gathered some good information but many residents who did not participate were upset they were not involved. The residents want to be involved but most of them do not read their emails from the city or browse the newsletter. Letting people know about the survey can be the hardest part.

Deon mentioned the upper canal is now on 12 hour water restrictions. Residents can only water for 12 hours per day on Saturday.

Deon suggested getting the cemetery, Forrester Acres and Sunset Park on irrigation water as soon as possible. The initial cost will be expensive but long term the city will save money.

Jamie mentioned the golf course is ahead of this time last year from a financial perspective. There are still some big tournaments later this year as well as some high school golf championships.

The library board does not meet during the summer.

Jamie mentioned he listened to people's comments about the police department. The size of the city has doubled since the department was established. Jamie felt getting rid of the local department and going to the county was a bad idea and he would not vote for it. The local department provides a valuable service to the community.

Mayor Barnes mentioned he attended the city council meetings when the police department was created. Mayor Barnes supported the department when it was created and continues to support it now. An investment has been made by the city and going back now is not the way to go. Having a local police department is important for the city.

Bart asked for clarification on the time the skate park closes. Craig replied 10:00 P.M. as that is when the noise ordinance goes into effect as well. The police department will monitor the skate park. Neighbors have been encouraged to call in if people are loitering in their yards.

Bart asked if construction crews can work late at night in the city? Craig replied they can seek a waiver but right now no waivers have been approved.

Bart asked Chief Downs to provide an update on the fire department. Chief Downs replied the wildland fire crew working on the Coal Hollow Fire would be coming home soon. Some rain had been received in the area and helped out the firefighters. The crews have been out about 50 days so far this year. So far the gross revenue received by the city is \$138,000.

Bart mentioned he is working with a web developer to install an economic development page on the city's website. The web developer is helping the city build the page for free.

Wade mentioned the seniors are doing well and asked Justin for an update. Justin replied the carpet was recently cleaned in the senior center. Two new ranges were delivered at the end of June. The senior committee is continually organizing activities and entertainment. They meet twice per month in the summer and every week in the winter months.

Wade mentioned the youth council held their opening social on August 16<sup>th</sup>. They will meet the first and third Thursday of each month at 8:30 P.M. in the city office building.

Curtis mentioned the splash pad will close after Labor Day.

Curtis visited with three people who were using the skate park. They were working on their goal of skating every skate park designed by Grind Line. They go to a skate park for a day and then move onto the next one.

Curtis asked for some no smoking signs to be added at the skate park.

Curtis mentioned Wade Lindley had sent an email to the council and planning commission about how they conduct business. Curtis stated the planning commission members are quite new and training is needed. They all want to do a good job but they have very little experience. All of the full-time and alternate commissioner seats are currently filled. A couple of the commissioners

will be attending the annual training at the Utah League of Cities and Towns meetings in September.

Jamie mentioned he needs to be excused from the September 26<sup>th</sup> council meeting as he will be out of town.

<b>MAYOR'S REPORT</b>
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Mayor Barnes mentioned a large dead tree had been removed by the public works department from the library grounds. The tree contained 110 rings.

Mayor Barnes informed the council the request by Duane Williams to access 100 North west of 800 West for his new subdivision was denied by the county. Mayor Barnes expects the request to come back before the city council soon.

Deon asked if there was a booth at the fair this year setup by the city? Mayor Barnes mentioned this year there was not. Three residents were willing to help with the fair booth but there was not enough time to get it correctly put together this year. The plan is to have a fair booth next year.

*\*\*\*Curtis made a motion to adjourn at 10:09 P.M.\*\*\**

**SMITHFIELD CITY CORPORATION**

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Jeffrey H. Barnes, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION  
96 South Main  
Smithfield, UT 84335**

**AGENDA**

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, August 22, 2018**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Mayor Barnes

1. Approval of the city council meeting minutes from August 8, 2018
2. Resident Input
3. Thank you and presentation to Tom Karren and Verna Trappett for years of service helping with the local food pantry.
4. Brian Lyon, agent for Pitcher Family Land LLC, has requested consideration of approval of the Final Plat for Canyon View Village Subdivision, Phase 1, (19) lots, 6.53 Acres. Located from 600 to 800 South on 250 East. Zoned R-1-10.
5. Discussion and possible vote on the pioneering agreement for North Ridge Development, LLC for infrastructure improvements at approximately 250 East 800 South.
6. Trevor Datwyler of AE2S Engineering, agent for Neighborhood Housing Solutions, has requested approval of the Final Plat for Smithfield Pointe Subdivision, Phase 1, (22) lots, 8.78 Acres. Located at 680 North 570 East. Zoned R-1-12.
7. Jeff West, 888 West 100 North, has requested a waiver of the requirement for curb, gutter and sidewalk in a Residential Agricultural zone. Zoned RU2 (Rural 2-Acre). The parcel is located outside of the city boundary.
8. Discussion and possible vote on Resolution 18-10, a Resolution adopting a waiver of certain utility fees for military personnel called up for active duty.
9. Discussion and clarification on the Capital Improvement Plan for the city.
10. City Manager Report
11. Council Member Reports
12. Mayor's Report

Adjournment

**\*\*\*Items on the agenda may be considered earlier than shown on the agenda.\*\*\***

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.