

SMITHFIELD CITY COUNCIL

MAY 23, 2018

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, May 23, 2018. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Wade Campbell.

The following council members were in attendance: Deon Hunsaker, Bart Caley, Wade Campbell and Curtis Wall.

Jamie Anderson was excused.

City Manager Craig Giles, Police Chief Travis Allen, Fire Chief Jay Downs, Recreation Center Director Brett Daniels, Golf Professional Eric Kleven, Golf Superintendent Chad Daniels and City Recorder Justin Lewis were also in attendance.

VISITORS: Jeffry R. Gittins, Lynda A. Gittins, Ruth Swaner, Elizabeth Hassell

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM MAY 9, 2018.

A motion to approve the city council meeting minutes from May 9, 2018 was made by Bart, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Caley, Campbell, Wall
No Vote: None
Absent: Anderson

RESIDENT INPUT

There was not any resident input.

DISCUSSION AND UPDATE WITH MEMBERS OF THE HISTORICAL SOCIETY.

Jeff Gittins thanked the council for having a beautiful cemetery. Six generations of Jeff's family are buried there.

Jeff showed the council a pair of small shoes from the first person buried in the cemetery; Ira Merrill.

Four classes of third graders from Summit Elementary toured the youth center and the museum on Wednesday, May 23rd. An art and photo display were put out in the youth center for the students to see. Students from Birch Creek Elementary will tour the youth center and museum on Thursday, May 24th. The tours were provided by members of the historical society.

A trail and celebration flyer has been created and is being distributed throughout the community. The celebration is being held the night of Monday, July 23rd. A picnic is part of the celebration.

The Utah Preservation Community Workshop was held on May 18th and 19th. A significant amount of training was done. Representatives of the state were very helpful in making the workshop a success.

Representatives of the state were very complimentary of the city, staff, historical society members and others who helped make the workshop a success.

There are people residing outside of the city willing to help the city where needed.

Grant opportunities are available.

One of the classes taught was building your own volunteer force.

The cemetery was toured and a headstone cleaning demonstration was done.

A Main Street assessment was completed on Friday, May 18th and is focused on tourism.

Staycations are becoming popular in Utah where citizens want to visit historical sites throughout the state.

A presentation was made on do's and do not's of historical building care. An assessment is being completed on a couple of city buildings as well as an inventory of historic sites and buildings in the city.

Ninety-three out of 200 cities in the state have CLG (Certified Local Government) status. Smithfield City does not. To become a CLG a simple application is filled out and submitted. Any city that applies is approved. The most recent approval was for Clarkston.

A grant application has been submitted in the amount of \$1,000 for some photo storage boxes. The boxes will keep photos from being damaged by fire, water and rodents. The grant does require matching funds of \$500 and \$500 of in-kind labor.

All historical photos will be scanned in the future.

Curtis asked if the city will have to pay \$500 if the grant is approved? Mayor Barnes replied that is correct. Jeff replied the historical society will work with the council to secure the funds if the grant is approved.

Curtis thanked Jeff for clarifying the purpose of the grant application. Jeff replied the city will receive \$2,000 worth of product and services at a cost of \$500 if the grant is approved.

Curtis asked how many people attended the workshop? Jeff replied approximately 40. Lynda Gittins replied around 50 different people attended as some people only attended Friday or Saturday but not both days.

Jeff mentioned the only down side to the workshops and training were only two city representatives were in attendance. Mayor Barnes attended both days and planning commissioner Scott Gibbons attended a Saturday session. Mayor Barnes replied the historical society represents the city and the majority of their members were in attendance at the sessions.

Jeff mentioned the he will report to the council at a future council meeting the results and findings of the museum committee.

Jeff mentioned he would like to schedule a tour of four sites by the council and historical society in the future. The sites need to be seen in person.

Jeff asked for the city to apply to be a CLG.

Curtis asked if the preservation workshop could be held in the city again in the future? Jeff replied this was the first time the training had been done in regions. This training included Box Elder, Cache and Rich Counties as well as the Cache Valley area of Southern Idaho.

Jeff mentioned the civic center was a good conference center for the workshop and with a few improvements would be even better for future events.

Mayor Barnes left the meeting at 6:54 P.M. to present scholarships to some local youth at Sky View High School.

DISCUSSION AND VOTE ON THE PUBLIC ENTITY RESOLUTION, A RESOLUTION AUTHORIZING CITY STAFF MEMBERS TO ADD, DELETE OR MAKE CHANGES TO PTIF (PUBLIC TREASURER INVESTMENT FUND) ACCOUNTS OF THE CITY.

Justin informed the council the state is requiring a resolution be adopted by the council. The state wants the council and mayor to be the ones granting access to city employees to PTIF accounts of the city. A PTIF account is similar to a savings account but is held at the state. City Treasurer Jane Price handles the majority of the transactions in the PTIF accounts with Justin and Craig reviewing and working with the accounts as needed.

At this time last year the interest rate on the accounts was approximately 1.00% and currently the rate is 2.20%.

The resolution is to authorize Justin, Jane and Craig to have access to the PTIF accounts.

A motion to adopt the Public Entity Resolution, a Resolution authorizing city staff members to add, delete or make changes to PTIF (Public Treasurer Investment Fund) accounts of the city was made by Curtis, seconded by Deon and the vote was unanimous.

Yes Vote: Hunsaker, Caley, Campbell, Wall
No Vote: None
Absent: Anderson

DISCUSSION AND POSSIBLE VOTE ON INCORPORATING THE GOLF COURSE ENTERPRISE FUND INTO THE GENERAL FUND.

A motion to incorporate the Golf Course Enterprise Fund into the General Fund of the city as of June 30, 2018 was made by Deon, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Caley, Campbell, Wall

No Vote: None

Absent: Anderson

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION 18-06, A RESOLUTION ADOPTING THE FISCAL YEAR 2019 BUDGET WHICH IS THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019.

Craig informed the council the only change to the budget since the last council meeting is now the golf course fund has been included in the general fund. Revenue and expenses are higher because the revenue and expense of the golf course being included.

The proposed property tax increase amount was also included in the new budget and the expense side is showing the additional funds transferred to the capital improvement fund. The funds cannot be encumbered unless the property tax increase is approved. If the increase is approved the council can encumber the funds at that time. If the increase is not approved then property tax revenue will be decreased and the transfer to the capital improvement fund will be removed.

The property tax increase parcel specific mailing will be mailed by the county in July. The public hearing will be held in August. The council will vote on the proposed property tax increase in September.

Craig informed the council the lawsuit in the water fund is still being worked on. The city is going to have an expense to resolve the case. The project could cost up to \$70,000. The budget will need to be amended to include this amount once the scope and cost of the project are finalized.

A motion to adopt Resolution 18-06, a Resolution adopting the Fiscal Year 2019 budget was made by Curtis, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Caley, Campbell, Wall

No Vote: None

Absent: Anderson

PUBLIC HEARING, NO SOONER THAN 7:00 P.M., FOR THE PURPOSE OF DISCUSSING RESOLUTION 18-05, A RESOLUTION AMENDING THE BUDGET FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018.

****The public hearing opened at 7:00 P.M.****

There were not any comments or questions.

****The public hearing closed at 7:01 P.M.****

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 18-05.

Craig mentioned revenue in the general fund is increasing \$1,079,438. Of the proposed increase \$800,000 is the equity from the golf course which is now part of the general fund. The auditor of the city walked the staff through the process of how to make this transition for the golf course from being an enterprise fund to part of the general fund.

The other large proposed increases were \$120,000 in Class "C" Road Funds and \$17,000 in Mass Transit Tax. The rest of the adjustments were minor overall with several departments being decreased.

Deon asked why the court budget was being decreased \$10,750? Craig replied both revenue and expenses in the court are down from previous years. When revenue is down so are expenses. The amount owed to the state for fines collected is less than projected.

****A motion to approve Resolution 18-05, a Resolution amending the budget for the period of July 1, 2017 through June 30, 2018 was made by Deon, seconded by Wade and the vote was unanimous.****

Yes Vote: Hunsaker, Caley, Campbell, Wall

No Vote: No

Absent: Anderson

CITY MANAGER REPORT

Craig reminded the council there had been a previous discussion regarding some three residents taking over a detention basin owned by the city on 1000 East. At this time it is not in the best interest of the city for the agreement to be finalized. The three residents want certain items included in the agreement and the city cannot agree to those items at this time.

Curtis asked how this will affect future agreements of this type? Craig replied each detention basin will be reviewed on a case by case basis.

Wade asked if this detention basin filled full of silt? Craig replied that was correct.

Craig mentioned Chief Downs needed to inform the council of changes to the state code in regards to fireworks.

Chief Downs informed the council House Bill 38 had been adopted by the state legislature earlier this year. Several new rules have been put in place.

Chief Downs read lines 231-238 of House Bill 38:

231 (6) If a municipal legislative body, the state forester, or a metro township legislative
232 body provides a map to a county identifying an area in which the discharge of fireworks is
233 prohibited due to a historical hazardous environmental condition under Subsection
234 15A-5-202.5(1)(b), the county shall, before June 1 of that same year:
235 (a) create a county-wide map, based on each map the county has received, indicating
236 each area within the county in which fireworks are prohibited under Subsection
237 15A-5-202.5(1)(b);
238 (b) provide the map described in Subsection (6)(a) to:

The new code requires the city to notify the county before June 1st of any restrictions and to provide the county of a map of any restrictions.

In the past the city has not put restrictions in place until the July 24th holiday but the code now requires the restrictions to be put in place by June 1st.

A map will be created and provided to the county.

Bart asked if the map will be the same as last year and what problems were incurred in 2017? Chief Downs replied there were not many issues last year on the east side of town but there was a fire on 400 South as well as several brush fires throughout the city. July 24th was much dryer in 2017 than July 4th was.

Chief Downs mentioned the map will most likely be redrawn next year changing from 800 East to 1000 East as the city continues to grow and expand in that area.

Bart suggested considering a western boundary as well as there are many dry agricultural fields in the area later in the year.

Chief Downs read lines 188-200 of House Bill 38:

188 (2) A person may sell class C common state approved explosives in the state as
189 follows:
190 (a) beginning on June [23] 24 and ending on July-[27] 25;
191 (b) beginning on December 29 and ending on December 31; and
192 (c) two days before and on the Chinese New Year's eve.
193 (3) ~~[Except as provided in Subsection (5), a county or municipality may not prohibit~~
194 ~~any person from discharging]~~ A person may not discharge class C common state approved
195 explosives in the state except as follows:

196 (a) between the hours of 11 a.m. and 11 p.m., except that on July 4 and July 24, the
197 hours are 11 a.m. to midnight:
198 (i) beginning on July ~~{1}~~ 2 and ending on July ~~{7}~~ 5; and
199 (ii) beginning on July ~~{21}~~ 22 and ending on July ~~{27}~~ 25;
200 (b) (i) beginning at 11 a.m. on December 31 and ending at 1 a.m. on the following day;

Chief Downs stated this is a significant change from the past. The number of days they can be sold is less and the number of days they can be discharged has become significantly reduced.

Justin stated the city office has received calls from angry residents who cannot discharge fireworks on Saturday, June 30th. This is state code not city code.

Bart stated this information needs to be advertised to all of the residents so they are aware.

Deon asked why all of the golf course is not included in the non-discharge area? Chief Downs replied a simple straight line was used for simplicity.

Chad Daniels asked where the restrictions are in place on the golf course? Chief Downs replied north of Center Street. Chad replied there are always people trying to discharge fireworks on the golf course. Curtis mentioned he has seen people trying to discharge fireworks at LDS church houses as well as at local schools.

Deon mentioned it would be good to have public places for the residents to discharge fireworks. Chief Downs replied if the city endorses certain areas then the city is taking on the liability if something goes wrong as well.

Bart suggested leaving the coordinates on the map the same but including the wording to include all of the golf course. Chad supported this request as damage has occurred in the past to the course from fireworks that are discharged.

Chief Downs replied the LDS church on 400 North is a very popular area as well to discharge fireworks.

The consensus of the council was to implement fireworks restrictions for the rest of the year.

Craig informed the council concrete would be poured at the skate park on Thursday, May 24th and Friday, May 25th. The project should be completed by the end of June.

Sod will be laid on the east side of the splash pad on either Friday, May 25th or Tuesday, May 29th.

The intent is to open the splash pad on Saturday, June 2nd.

Bart asked when the splash pad normally opens? Craig replied the intent is to open the splash pad as close to Memorial Day weekend as possible in the future. This year the opening is being

delayed because of all the landscaping work being completed on the east side between the splash pad and the restroom facility.

Bart suggested in the future to open the splash pad in conjunction with Health Days, if possible.

Curtis asked if the leak under the splash pad was repaired? Craig replied the leak was fixed. The contractor ran a new pipe through the existing pipe.

Curtis asked if there was a cost for the pipe repair? Craig replied the repair should be under warranty.

COUNCIL MEMBER REPORTS

Curtis informed the council Jasilyn Heaps is willing to serve as an alternate commissioner on the planning commission and will be officially approved at the June 13th council meeting. All of the spots on the planning commission are now filled.

Curtis mentioned Pete Krusi had been selected as the grand marshal for the Health Days Parade. Where the parade was cancelled because of bad weather Pete had not been honored. Curtis hoped to find a way to honor Pete at a different event such as a Blue Sox game.

Deon asked if the parade had been rescheduled to June 2nd with the other events? Curtis replied there would not be a parade this year. Some of the events had been rescheduled for the afternoon and evening of Saturday, June 2nd.

Deon mentioned he would talk to representatives of the Lion's Club to see if they would allow Pete to throw out the first pitch at a Blue Sox game.

Deon mentioned Pete was recognized at the youth theatre performance during Health Days.

Deon asked if the rescheduled events were going to be publicized? Justin replied the rescheduled events were posted on Facebook on Wednesday, May 23rd and will be emailed through Parlant on Thursday, May 24th. The rec center is contacting as many people as they can as well through their communication system as well.

Wade mentioned he received multiple phone calls, emails and letters regarding the proposal about allowing smaller building lots in the city. People are upset, mainly those in the agricultural field. Bart mentioned it is good to hear from the residents but nothing has even been formally presented for consideration at this point. Curtis replied there has been discussion and a presentation but nothing has been brought to the council or planning commission for official consideration.

Deon asked if people will be able to watch the fireworks during Health Days at the location of the new pickle ball courts at Forrester Acres? Craig replied that area will be blocked off during that time.

Deon mentioned the LDS church is going to quit its sponsorship agreement with the Boy Scouts of America at the end of 2019. The local Lion's Club is currently sponsoring a pack but will most likely sponsor a troop at that time. The local scout office is hoping there will be two troops in Smithfield. There might be a need for these troops to be able to use city buildings for their functions. The youth center and civic center might be needed for these activities. Bart mentioned the council can discuss this down the road when things change and formal requests are made.

Bart informed the council the Smithfield Chamber of Commerce Health Days golf tournament raised \$15,000. Each of the three local elementary schools will receive checks in the amount of \$5,000. A lot of support and hard work made this possible.

There were five applications for the Smithfield Chamber of Commerce scholarships. Two recipients were given \$300 scholarships. The winners were Bryn Gibbons and Brinlee Johnson.

Curtis asked Eric Kleven if he was part of this process where he is the president of the chamber? Eric replied he has helped for the last couple of years. Names are removed from the applications. The applications are then reviewed and ranked. The highest ranking applicants are given the scholarships.

Curtis asked Eric how more applications can be received? Eric replied the scholarships could be advertised more but some kids won't apply as they don't want to submit an application. The application asks questions such as what are your accomplishments and why are you applying for this scholarship.

Curtis was hopeful more applicants would apply in the future as last year seven applied and this year five applied.

Bart mentioned the remodel of the interior of the McDonald's restaurant is complete.

Schreiber Foods will be sponsoring a golf tournament with the proceeds going to The Family Place.

An online retailer is looking for approximately three to five acres in the city to build a warehouse with a possible retail store front. The company has land in Logan but would prefer to build a new facility in Smithfield. Property was considered in the 800 South area but an agreement could not be reached.

****The council meeting was temporarily adjourned at 7:26 P.M.****

****The council meeting was reconvened at 7:37 P.M.****

MAYOR'S REPORT

Mayor Barnes informed the council Jerry Peterson has a secret family formula he uses to clean headstones at the cemetery. Jerry cleaned a headstone in the cemetery. The headstone had

decades of buildup of hard water on it and now it looks brand new. Bart replied the process is similar to cleaning a stone floor.

Mayor Barnes mentioned he had been contacted by some residents expressing interest in helping with the fair booth.

Mayor Barnes asked the council if they wanted to be involved or if they wanted him to oversee the project. The consensus of the council was Mayor Barnes will work with the volunteers on the project.

Mayor Barnes mentioned at a future council meeting he would like to thank Tom Karren and Verna Trappett for their years of service in helping with the local food bank.

****Curtis made a motion to adjourn at 7:42 P.M.****

SMITHFIELD CITY CORPORATION

Jeffrey H. Barnes, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, May 23, 2018**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Wade Campbell

1. Approval of the city council meeting minutes from May 9, 2018
2. Resident Input
3. Discussion and update with members of the Historical Society.
4. Discussion and vote on the Public Entity Resolution, a Resolution authorizing city staff members to add, delete or make changes to PTIF (Public Treasurer Investment Fund) Accounts of the city.
5. Discussion and possible vote on incorporating the Golf Course Enterprise Fund into the General Fund.
6. Discussion and possible approval of Resolution 18-06, a Resolution adopting the Fiscal Year 2019 Budget which is the period of July 1, 2018 through June 30, 2019.
7. Public Hearing, no sooner than 7:00 P.M., for the purpose of discussing Resolution 18-05, a Resolution amending the budget for the period of July 1, 2017 through June 30, 2018.
8. Discussion and possible vote on Resolution 18-05.
9. City Manager Report
10. Council Member Reports
11. Mayor's Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.