

SMITHFIELD CITY COUNCIL

MAY 10, 2017

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, May 10, 2017. The meeting began at 6:00 P.M. and Mayor Darrell G. Simmons was in the chair. The opening remarks were made by Jeff Barnes.

The following council members were in attendance: Deon Hunsaker, Barbara Kent, Kris Monson, Jeff Barnes and Curtis Wall.

City Manager Craig Giles, Police Chief Travis Allen, Fire Chief Jay Downs, Golf Course Professional Eric Kleven, Golf Course Superintendent Chad Daniels and City Recorder Justin Lewis were also in attendance.

VISITORS: Kent Roper, Hyrum Elwood, Noah Lorimer, Quinton Smith, Kevin Dikwa, Will Smithee, Michelle Downs, Steven Downey, Boy Scout Troop 336

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM APRIL 12, 2017.

A motion to approve the city council meeting minutes from April 12, 2017 was made by Curtis, seconded by Kris and the vote was unanimous.

Yes Vote: Hunsaker, Kent, Monson, Barnes, Wall

No Vote: None

RESIDENT INPUT

There was not any resident input.

PUBLIC HEARING, NO SOONER THAN 6:15 P.M., FOR THE PURPOSE OF DISCUSSING RESOLUTION 17-05, A RESOLUTION AMENDING THE SANITARY SEWER SERVICE MONTHLY USAGE FEE IN THE PREVAILING FEE SCHEDULE OF THE CITY.

Craig explained the city contracts with Logan City for sewer treatment.

The lagoon system will no longer meet the requirements of the EPA (Environmental Protection Agency) and a new mechanical plant is going to be built.

An MBR Plant was considered as well as a BIOMAG plant.

Representatives of Logan City traveled to Boston, Massachusetts to tour a BIOMAG facility.

The BIOMAG facility was selected as the best option for Logan City and the six outlying communities.

The estimated cost of the BIOMAG plant is \$116,000,000.

A rate study has been completed for Logan City and the six outlying communities that have Logan City treat their sewage. Rates will have to increase by 55% to cover the cost of the new plant.

The increase will only cover the cost of treatment. The city is still responsible for collection system costs and a study will be completed in the future for the collection system of the city.

A new rate study will be completed in five years when the BIOMAG plant is completed to determine where the final rate should be for all of the participating cities.

The proposed resolution would increase the monthly sewer utility rate from \$24.00 per month to \$33.00 per month starting in July 2017.

Mayor Simmons asked the last time the sewer rate had been increased? Craig stated he was not sure of the year but it had been many years ago.

Mayor Simmons mentioned the EPA has mandated the change in how the sewage is treated. The Logan system serves many residents of the valley as the system encompasses seven cities. The current lagoon system will no longer treat the sewage as required by the EPA.

****The public hearing opened at 6:16 P.M.****

Kent Roper asked if the city had considered building their own facility? Mayor Simmons stated the city considered their own system as well as a system combined with Hyde Park City and North Logan City.

Kent mentioned the cost of the Logan City plant is expensive but serves more than just one city.

Kent works with a pretreatment plant and understands the cost involved.

Kent stated he would guess if Smithfield City did their own plant it would be at least 65 to 70 million dollars just for the city. The best option is to stick with Logan City. Mayor Simmons mentioned not only is the new plant expensive to build it is also expensive to maintain.

Barbara mentioned another potential issue would be if the State of Utah was willing to grant an additional discharge permit for the city. Kent stated it is very complicated to build a new system for the city and is not a simple process as some might think.

Hyrum Elwood informed the council he is studying this type of technology at school. Hyrum's class has been studying different treatment options in other countries as well. Other countries just dump the sewage into the ground and contaminate the ground and groundwater. This system will help to prevent future environmental disasters.

Mayor Simmons mentioned this is a service the city must offer but most people think of it as routine. The service must be offered 24 hours per day 365 days per year.

The public hearing closed at 6:23 P.M.

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 17-05.

Barbara mentioned it was a wakeup call for most residents when Logan City asked them to cut back on what they were putting into the sewer system when the flows were so high because of the flooding and storms. Many options have been considered for sewer treatment for the future and staying with Logan City is the best option.

Deon mentioned it is a historical change to go away from the lagoon systems to a mechanical plant.

Deon asked Justin what he pays for sewer service in Richmond per month? Justin replied his monthly sewer rate is \$49.00 per month currently. Deon stated even if this increase is approved the rate will still be \$16.00 per month less than a neighboring city.

Deon mentioned Wellsville City has a sewer plant as well. They manage and have had issues with the system and sewer backups from the system as well. Normally, it is better for the city to have their own system but in this case it is appropriate to stay on the Logan City system.

A motion to approve Resolution 17-05, a Resolution amending the Prevailing Fee Schedule of the City specifically changing the monthly sewer utility rate in July 2017 from \$24.00 per month to \$33.00 per month was made by Curtis, seconded by Kris and the vote was unanimous.

Yes Vote: Hunsaker, Kent, Monson, Barnes, Wall

No Vote: None

PUBLIC HEARING, NO SOONER THAN 6:30 P.M., FOR THE PURPOSE OF DISCUSSING THE NEW FISCAL YEAR BUDGET FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018.

Craig informed the council the current proposed budget revenues are as follows:

General Fund	\$5,597,469
Park Impact Fee Fund	80,600
Water Enterprise Fund	1,014,447
Sewer Enterprise Fund	1,611,926
Storm Water Enterprise Fund	219,721
Golf Course Enterprise Fund	959,613

The water, sewer, storm water and golf funds are all enterprise funds like a business and can make or lose money. The general fund is not and expenses must match revenue.

One new item for the budget is a line item has been added in the police department for a line of duty death premium. This used to be optional for the department but is now mandatory per new legislation passed by the state.

Cost of living wage increases have been reduced from 3.00% to 2.50%.

Road maintenance and repair and sidewalk replacement have been increased as they are a major area of need.

Several other departments have seen cuts to their budget as revenue is flat.

Kris asked how much health insurance premiums were increasing? Craig replied 8.45%. Mayor Simmons mentioned that is not as much as he had heard from other entities. Kris mentioned she was informed of a 44% increase to one company by United Healthcare. Mayor Simmons mentioned the broker of the city is doing a good job to keep the rate as low as possible.

Curtis asked why there were new line items such as utilities in the historical society budget? Craig stated in the past all building utilities had been lumped into one line item. So the council and public can see what each building costs there is now a utility line item in every budget that has a building associated with it. Barbara mentioned she appreciated being able to see the individual cost in each department. Mayor Simmons mentioned he liked seeing the additional clarification in the budget.

Craig informed the council in the past credit/debit card fees had been included in the office supplies line item but moving forward they will have their own line item in the budget so the council can see how much is being spent in this regard. The majority of people use credit/debit cards to pay their fees and the city has to pay a percentage of each transaction to the card processing company.

****The public hearing opened at 6:31 P.M.****

Mayor Simmons asked the total of the General Fund revenue? Craig replied \$5,597,469.

Mayor Simmons mentioned with a population of approximately 11,000 that equates to around \$509 per person which is about 1/3 of what other local communities operate on. The city has limited resources and maximizes them as best as possible.

****The public hearing closed at 6:32 P.M.****

Justin stated approval of the new budget will occur at the June 14th council meeting. State law requires the new budget to be adopted June 22nd or before.

Jeff asked why the election amount was higher than in the past? Craig stated the staff is considering a vote by mail election and it comes at higher cost than a traditional election. Kris asked how much the election cost in the past? Craig stated depending on if a primary election is needed or not the cost was usually in the \$5,000 to \$8,000 range if he remembered correctly.

Mayor Simmons mentioned many other local communities are going to a vote by mail election and it is very efficient. Craig mentioned turnout is very high and one of the main reasons a vote by mail election is done.

Jeff mentioned he would like to see an additional \$500 added to the Tree Committee budget on top of their annual budget of \$750. This would allow for a couple of more trees to be planted during the budget year.

Barbara mentioned the budget of many programs were being deeply cut. The city provides essential services and non-essential services. Budget cuts were made to non-essential programs; no cut was just made arbitrarily. There is not enough revenue to keep up with the rising cost of expenses.

Kris mentioned the last property tax increase was in 2011 and the city has grown by 3,000 residents since that time. Revenue has not increased over that period of time and cuts have to be made.

Deon asked for clarification on the Cache County Planner line item for \$9,000. Deon wanted to know what the county did for the city in this regard and who mandated the city pay this fee. Deon felt this line item should be removed and the funds allocated to other budgets that were reduced. Craig replied the city received an invoice from Cache County Corporation and it is based on population. Craig contacted the county for clarification on what the invoice is for, if a contract had been previously signed by the city, etc. The county has yet to respond with this information. The city has been informed Josh Runhaar from the county is preparing information on this and will provide to all of the local cities in the future. Right now the item is in the budget as a place holder in case the city has signed an agreement in the past which must be honored. If the fee is not due the funds can be allocated elsewhere.

UPDATE ON UPCOMING PRIMARY AND GENERAL ELECTION DEADLINE AND DATES.
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Justin read the following regarding the 2017 election:

Smithfield City will hold its municipal election this fall to elect a mayor and two (2) council members.

The Primary Election, if needed, is on Tuesday, August 15, 2017

The General Election will be held on Tuesday, November 7, 2017

The Smithfield City election is non-partisan.

Mayor and council members serve four (4) year terms and are elected at large.

The incumbents are:

Mayor	Darrell G. Simmons
Council Seat	Kris Monson
Council Seat	Barbara S. Kent

Those interested in filing for one of these offices must:

- Be a United States citizen at the time of filing
- Be a registered voter of Smithfield City
- Be at least 18 years old
- Be a resident of Smithfield City for at least 365 consecutive days immediately preceding the date of the general election; November 7, 2017

Each person seeking to become a candidate for a municipal office shall file a Declaration of Candidacy in person with the Smithfield City Recorder, 96 South Main, Smithfield, Utah during regular office hours from Thursday, June 1, 2017 through Wednesday, June 7, 2017.

The required filing form is available at the city office building.

There is not a filing fee.

Mayor Simmons mentioned he was going to run again for mayor and asked if he could submit his application now? Justin stated the application period is set by the state and is from June 1st to June 7th this year and applications can only be accepted during that period of time.

Barbara mentioned she is going to run again this year as well.

Justin mentioned it will be known after the filing period closes if a primary election is needed. If three or more applicants apply for the position of mayor or if five or more applicants apply for the position of council member then a primary election will be required.

DISCUSSION AND APPROVAL OF ORDINANCE 17-09, AN ORDINANCE AMENDING THE ZONING MAP OF SMITHFIELD CITY.

Justin informed the council the staff was reviewing some information and updating some zoning maps and realized a clerical error had been made on two rezone requests in 2016.

The process was done correctly in that a public hearing was advertised and held, the council had a discussion and then a vote was taken.

The issue was the motion was passed simply by a motion of the council not by ordinance in the approval of the motion.

Rezone requests need to be adopted by ordinance.

Legal counsel for the city was contacted to see the best way to resolve the issue. Legal counsel advised the city staff the public hearing and process were done correctly but the motion to approve needs to be worded as an ordinance was approved. Legal counsel recommended the motion be made by the same person that made the original motion, seconded by the same council member and voted on as previously voted by the council.

This ordinance is in regards to a rezone request made at the September 28, 2016 city council meeting by Tony Johnson for property located at 229 North Main to rezone from R-1-10 (Single Family Residential 10,000 Square Feet) to RM (Multiple Family Residential). The original motion was made by Barbara, seconded by Deon and all five council members voted in favor of the request.

A motion to adopt Ordinance 17-09, an Ordinance rezoning Parcel 08-056-0017, 0.56 acres, from R-1-10 (Single Family Residential 10,000 Square Feet) to RM (Multiple Family Residential) was made by Barbara, seconded by Deon and the vote was unanimous.

Yes Vote: Hunsaker, Kent, Monson, Barnes, Wall

No Vote: None

<p>DISCUSSION AND APPROVAL OF ORDINANCE 17-10, AN ORDINANCE AMENDING THE ZONING MAP OF SMITHFIELD CITY.</p>
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Justin explained this ordinance is the same in nature as Ordinance 17-09 but for a different location. The rezone request was approved by a motion of the council not by a motion approving an ordinance.

In this case, a request was made by Neighborhood Non-Profit Housing Corporation at the July 13, 2016 city council meeting to rezone 13.22 acres at 650 North 600 East from A-10 (Agricultural 10-Acre) to R-1-12 (Single Family Residential 12,000 Square Feet). The motion to approve was made by Curtis, seconded by Deon and passed by a vote of three in favor and two against. Barbara and Kris voted against the rezone request. The motion needed to include the rezone was being adopted by ordinance not just an approval by the council.

A motion to adopt Ordinance 17-10, an Ordinance rezoning Parcel 08-045-0005, 13.22 acres, from A-10 (Agricultural 10-Acre) to R-1-12 (Single Family Residential 12,000 Square Feet) was made by Curtis, seconded by Deon and the motion passed by a vote of 3-2.

Yes Vote: Hunsaker, Barnes, Wall

No Vote: Kent, Monson

DISCUSSION AND POSSIBLE VOTE ON A COOPERATIVE WILDLAND FIRE AGREEMENT.

Fire Chief Jay Downs presented a cooperative wildland fire agreement for the council to review and consider.

The agreement is a cooperative agreement stating who would pay the cost of a fire in the event it started in the city and then moved out of the city to another municipality, county, state or federal land.

The agreement is a way for all entities to minimize the cost of a fire.

Currently, when a fire starts in the city and moves outside of the city the city would be responsible for the entire cost of the fire.

In Saratoga Springs, Utah a fire started in the city and moved elsewhere. The cost of the fire was over two million dollars and Saratoga Springs had to pay the entire cost of the fire from their general fund.

The cost of each participating entity is minimized for those participating in the agreement. The annual cost to the city would be \$2,279 but in-kind work can be traded so money does not have to be paid. Work completed on certain projects by the city staff, volunteers and even faith based organizations can be included if they are the correct type of project.

Blain Hamp, Bear River Area Manager for the State of Utah Department of Natural Resources, informed the council the agreement is not meant to be burdensome to the participating entities. The idea is for potential wildfire threats to be minimized through service.

In Garden City, an Eagle Scout project was completed by doing a presentation on a Friday evening and a service project on a Saturday morning for three hours. The total of all the hours spent was over \$1,100 and that total was significantly more than Garden City owed as part of the agreement.

Jeff asked if there is a generic plan to review? Blain stated he would provide an example from another city but each city can make and adopt their own plan.

Chief Downs informed the council the city staff will report the hours of service and the total dollar amount to the state on a yearly basis. The hours served are credited at \$24.00 per hour.

Blain mentioned if the dollar amount of the in-kind labor exceeds the amount owed as part of the agreement the overage can be carried forward for up to three years.

Chief Downs mentioned the Dry Canyon fire last fall cost over \$40,000 and only lasted for three hours. Fires are very expensive even when short in duration.

Blain stated the state does not come in and take over a fire if it starts in the city and spreads outside of the city. The agencies will all work together to get it put out.

Jeff asked if the Dry Canyon fire started in the city? Chief Downs stated it did not.

Chief Downs mentioned the \$2,279 owed by the city would be paid for with 95 hours of in-kind service.

A motion approve the cooperative fire agreement between the Utah Division of Forestry, Fire and State Lands and Smithfield City Corporation was made by Jeff, seconded by Curtis and the vote was unanimous.

Yes Vote: Hunsaker, Kent, Monson, Barnes, Wall

No Vote: None

PUBLIC HEARING, NO SOONER THAN 7:00 P.M., FOR THE PURPOSE OF DISCUSSING RESOLUTION 17-08, A RESOLUTION LOANING FUNDS FROM THE WATER ENTERPRISE FUND, SPECIFICALLY FROM THE WATER DEDICATION PAYMENT FUND, TO THE GENERAL FUND FOR THE PURPOSE OF PAYING OFF THE LOAN ON THE POLICE STATION.

Craig informed the council the staff would like the council to consider restructuring two loans the city has with Zions Bank.

The loan in this discussion would be from the Water Enterprise Fund, specifically the Water Dedication Payment line item in the fund, to pay off the loan owed to Zions Bank on the police station.

The loan balance with principal and interest is \$363,717.92 as of May 31, 2017.

The current interest rate on the loan is split in two parts. One part of the loan is a fixed rate of 4.90% and the other part of the loan is a variable rate currently at 3.18%.

The funds being loaned to pay off the debt are funds paid by developers for future water right purchases not monthly utility fees paid by the residents.

The proposed loan would be for a period of 10 years at an interest rate of 1.20%. The interest rate is based off of the current interest rate earned by the city where the funds are being held.

By redoing the loan and making it an internal loan the interest paid would actually be paid to the city not a private entity.

Mayor Simmons mentioned the proposed rate is a good rate in the lending market.

The public hearing opened at 7:04 P.M.

There were not any comments or questions.

****The public hearing closed at 7:05 P.M.****

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 17-08.

Jeff asked where these funds are specifically coming from for the loan? Craig replied the water dedication payments received have a specific line item on the balance sheet in the Water Enterprise Fund.

Mayor Simmons asked if the auditors of the city had reviewed the request? Justin stated from past experience the biggest factor is making sure there is a document in place that spells out the requirements of the loan such as the interest rate, length of the loan, payment amount and total owed. The proposed resolution includes all of those items.

****A motion to approve Resolution 17-08, a Resolution loaning funds from the Water Enterprise Fund to the General Fund for the purpose of paying off the loan on the police station was made by Curtis, seconded by Deon and the vote was unanimous.****

Yes Vote: Hunsaker, Kent, Monson, Barnes, Wall

No Vote: None

DISCUSSION AND POSSIBLE APPROVAL OF ANDREW SOELBERG AS AN ALTERNATE COMMISSIONER ON THE SMITHFIELD CITY PLANNING AND ZONING COMMISSION.

Curtis informed the council Andrew Soelberg wants to serve. Andrew lives by Oak Street in the northwest part of town. By trade Andrew works for the Logan City Police Department.

Andrew has attended a couple of planning commission meetings and one city council meeting to understand the process and what is involved.

If approved, Andrew would serve as an alternate commissioner at this time.

Barbara asked after Andrew is approved will the commission be fully staffed? Curtis stated that is correct.

Kris informed Curtis she is aware of another community member willing to serve on the planning commission when there is an opening.

Barbara mentioned it was nice to have residents willing to volunteer to serve.

A motion to appoint Andrew Soelberg as an alternate commissioner on the Smithfield City Planning Commission was made by Jeff, seconded by Curtis and the vote was unanimous.

Yes Vote: Hunsaker, Kent, Monson, Barnes, Wall

No Vote: None

CITY MANAGER REPORT

Craig mentioned the annual Health Days charity golf event hosted by the Smithfield Chamber of Commerce had been held on Wednesday, May 10th and it was a large success. Several local businesses participated and the event was well attended.

Health Days is in full swing and the rec center, police department and fire department are all busy with various activities.

The week of May 22nd is public works department week. On Thursday, May 25th, the public works department is having a luncheon and playing nine holes of golf. The council and mayor are invited to attend.

Doug Petersen was featured in the Rural Water News spring 2017 publication for receiving the “Extra Miler” award. Doug was nominated by one of his peers for the award.

PUBLIC HEARING, NO SOONER THAN 7:15 P.M., FOR THE PURPOSE OF DISCUSSING RESOLUTION 17-07, A RESOLUTION LOANING FUNDS FROM THE WATER ENTERPRISE FUND, SPECIFICALLY FROM THE WATER DEDICATION PAYMENT FUND, TO THE GOLF COURSE ENTERPRISE FUND FOR THE PURPOSE OF PAYING OFF THE LOAN ON THE CLUB HOUSE AT THE BIRCH CREEK GOLF COURSE.

Craig mentioned the payoff amount on the golf course loan with Zions Bank is \$333,068.09 on Wednesday, May 31, 2017.

The current interest rate on the loan is 1.71% but the rate is variable and this is the lowest the rate has been on the loan.

The yearly agent fee of \$2,000 will no longer be owed if the resolution is passed.

The loan would be for a period of ten years at an annual interest rate of 1.20%.

****The public hearing opened at 7:15 P.M.****

Eric Kleven informed the council the annual Health Days charity golf tournament had 116 participants plus the local businesses that participated.

The proceeds from the tournament will be split equally amongst the three local elementary schools.

Computers and other needed supplies are purchased with the funds raised at the tournament.

All of the money that is raised stays locally.

Mayor Simmons asked Eric how much money had been raised? Eric stated it would be a few days before the final total is announced.

There were not any comments or questions on the loan proposal.

****The public hearing closed at 7:17 P.M.****

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 17-07.
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Mayor Simmons mentioned the city would be paying the interest internally at the current rate of return so it was a good deal for the golf fund and the water fund with money that is not currently being utilized elsewhere.

Barbara asked if there is any risk to the city with either loan proposal? Craig mentioned if there was an emergency and funds were needed. The fund will continue to grow as the loan is paid back and as developers pay the fee for new developments. Within ten years all of principal and interest will be paid on the loan. The loan can be paid off early if there are funds available.

Curtis mentioned it was better having a set interest rate than a variable rate as well.

Jeff asked how much funding is available in the water fund? Craig mentioned there is over one million dollars in the water dedication fund and over one million dollars in the general fund of the water fund.

Jeff stated about \$700,000 of the \$1,000,000 in the dedication fund would be used for the two loans.

Mayor Simmons mentioned the variable rates on the current loans will increase over time.

Mayor Simmons asked when the current loan was due to be paid off? Chad Daniels stated in approximately 2024.

Jeff asked if the principal and interest numbers in the resolution were the numbers in the new budget? Craig stated that was correct. If the resolution is not adopted the line items in the new budget for principal and interest will need to be adjusted to the current loan amount.

****A motion to approve Resolution 17-07, a Resolution loaning funds from the Water Enterprise Fund to the Golf Course Enterprise Fund for the purpose of paying off the loan on the club house at the golf course was made by Curtis, seconded by Deon and the vote was unanimous.****

Yes Vote: Hunsaker, Kent, Monson, Barnes, Wall

No Vote: None

COUNCIL MEMBER REPORTS

Deon mentioned he attended the bicycle ride and golf tournament that are part of Health Days. The fees charged by the Cache Highline Canal Company are going to increase this year about \$5.00 per share. Irrigation water is being saved with the new pressurized line being in service. New areas might be available for irrigation watering purposes if enough water is saved by piping the canal system but it is too early to tell at this time.

Jeff mentioned there is water in the system. Craig remarked water from the upper canal is being diverted at 600 South to test the pipe that is delivering water to the lower canal.

Deon mentioned Summit Creek needs to be monitored closely as debris is collecting in certain areas and could cause flooding if the creek backs up. Snowpack is still well above normal for this time of year and there is more water in the snow than a normal year.

Barbara mentioned the application process for the youth council for the new year has been completed. Over 50 applicants applied. The youth council is helping with many activities over the next few days associated with Health Days. The advisors will be staying on for one more year as their kids will be seniors at Sky View High School but it will be time to train new leaders for the future. The Citizen of the Year award will be presented at the youth theatre presentation. Deon mentioned it is still a secret who the Citizen of the Year is going to be but did mention it is a Smithfield City employee.

Kris mentioned the parade float is done and ready for Saturday. Mike Neilson did another amazing job. Mike has volunteered countless hours of service over many years to have the float ready each year. The lineup for the parade will start on 300 South at 9:00 A.M. on Saturday and the parade will start at 10:00 A.M. The bike ride was well attended and done on Monday night, May 8th. The mountain bike ride was being done on Wednesday night, May 10th.

Kris asked when the annual tree planting ceremony would take place? Jeff stated on Saturday at noon at the splash pad at Central Park.

Kris mentioned the horse pulls will be at Forrester Acres on Saturday mid-day.

Kris informed the council she and the mayor had been contacted by a resident residing on Summit Drive. There is a speeding concern in the area and the road is narrow and there is not a sidewalk. The resident has proposed having a flashing sign installed. The prices provided by the resident show a cost estimate of \$2,500 for a blinking sign powered by regular power and a cost of \$3,250 for a solar powered blinking sign. This might be a solution for the problem in that area. Curtis reminded Kris this same type of request had been denied in other parts of town. Craig stated it would be require a sign to be installed at each end of the road. Only having one sign would not be allowed.

Kris asked if the neighborhood raised half of the funds for the signs could the city pay the other half? Barbara mentioned maybe the neighborhood could purchase the signs and the city could install them.

Barbara asked if there was sidewalk in the area? Kris stated that is one of the issues is the road is narrow, there is no room for a sidewalk, trees line the road and there would be major landscaping issues to deal with.

Kris asked Chief Allen to see if he could find similar type signs at a cheaper cost.

Kris mentioned she had driven this section of road many times and people need to slow down but they do not.

Barbara asked if the city paid for the signs which budget they would be paid from? Craig stated from the Streets Department budget.

Jeff asked what the cost per sign was? Kris stated \$3,250 for a flashing sign that is solar powered.

Curtis suggested considering some portable speed bumps like other cities use. Craig replied the issue with a portable speed bump is the holes that are drilled in the asphalt then become a problem in the winter months. Portable speed bumps are utilized in areas that don't have cold and snow.

Barbara asked if putting a portable sign in the area would help? Kris replied the police department has used one for years and in this area as well. Chief Allen mentioned the police department has a portable sign that is many years old and at the time of purchase it was over \$5,000.

Kris stated it was nice for the residents of the area with concerns to help come up with options rather than just complain and ask for a solution.

Barbara asked if a solar powered light would work with all of the surrounding trees? Curtis stated solar power in that area would not be a problem.

Barbara felt temporary signs that could be used in other areas of town would be more appropriate than a permanent sign. Kris responded the residents of the area want a permanent solution not something temporary.

Mayor Simmons asked Kris and Chief Allen to work on possible solutions and come up with cost estimates for the council to consider.

Mayor Simmons expressed concern for having a flashing sign long term. In the short term, people would be put on notice and comply but long term they would not comply as they would just be comfortable with the sign and speed past it. Barbara agreed and felt that is why a portable sign used on occasion was a better option.

Jeff mentioned he would be presenting the awards at the young musician's competition. Heather Overly does an amazing job with the program. For the annual Arbor Day tree planting; two new trees will be planted at Central Park by the splash pad. The Mayor will read the Arbor Day proclamation at the ceremony as well as at the next council meeting. Four or five scouts will help with the tree planting process. The reimbursement for the tree inventory that was completed is being worked on.

Mayor Simmons asked if there would be fireworks this year during Health Days? Chief Downs stated on Saturday night, May 13th at 10:00 P.M.

Kris reminded everyone the youth theatre presentation will be happening as well and starts at 7:00 P.M. and lasts for about 90 minutes.

Jeff mentioned he will be working with Brad Hulseby as the cemetery grounds are prepared for Memorial Day weekend.

Curtis mentioned the Health Days golf tournament was more financially sound this year than last year. Heidi Harper is working on getting a CVTD (Cache Valley Transit District) bus in the Health Days parade.

Curtis asked how long the terms are of the CVTD board members? Justin stated four years.

Curtis informed the council the Smithfield Chamber of Commerce grants two \$500 scholarships each year. This year there were seven applicants. The members of the chamber voted and two scholarships will be presented.

Curtis asked if during the League of Cities and Towns meetings in September it was still okay for planning commission members to attend the sessions on Thursday? Justin stated the offer is made yearly but usually only one or two of the commissioners are willing to take a day off of work to attend.

MAYOR'S REPORT

Mayor Simmons asked if the city had ever done a blood drive in conjunction with the Red Cross? Mayor Simmons was aware of blood drives happening with some of the local faith based groups but not the city. Chief Downs stated he was not aware of the city ever being involved in a blood drive. Mayor Simmons mentioned he would discuss this at his next emergency management meeting with Chief Allen and Chief Downs.

Mayor Simmons asked if any funding was being budgeted for repairs to the Senior Center building? Craig replied no. Mayor Simmons mentioned there is some fascia and soffit falling off and some of the logs are starting to rot and deteriorate significantly. Craig replied he would have the staff review the concerns but to replace any of the logs would be a significant expense.

Mayor Simmons asked the council to work with the department heads on items they see that need to be addressed. Do not work directly with an individual employee as the employee doesn't

know if they should be doing what the department head has assigned for the day or what a council member tells them to do. If the council member can coordinate with a department head the task will still be taken care of.

Curtis asked if it is best to just call the on-call phone when he sees something that needs to be addressed? Craig asked that he is contacted directly and then a work order can be created and the task will be assigned to the appropriate department and employee. Mayor Simmons mentioned the intent of the on-call phone is for emergency purposes after hours and on weekends.

****Kris made a motion to adjourn at 8:46 P.M.****

SMITHFIELD CITY CORPORATION

Darrell G. Simmons, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, May 10, 2017**. The meeting will begin at 6:00 P.M.

Welcome and Opening Ceremonies by Jeff Barnes

1. Approval of the city council meeting minutes from April 12, 2017
2. Resident Input
3. Public Hearing, no sooner than 6:15 P.M., for the purpose of discussing Resolution 17-05, a Resolution amending the Sanitary Sewer Service Monthly Usage Fee in the Prevailing Fee Schedule of the city.

4. Discussion and possible vote on Resolution 17-05.
5. Public Hearing, no sooner than 6:30 P.M., for the purpose of discussing the new fiscal year budget for the period of July 1, 2017 through June 30, 2018.
6. Update on upcoming primary and general election deadline and dates.
7. Discussion and approval of Ordinance 17-09, an Ordinance amending the Zoning Map of Smithfield City.
8. Discussion and approval of Ordinance 17-10, an Ordinance amending the Zoning Map of Smithfield City.
9. Discussion and possible vote on cooperative wildland fire agreement.
10. Public Hearing, no sooner than 7:00 P.M., for the purpose of discussing Resolution 17-08, a Resolution loaning funds from the Water Enterprise Fund, specifically from the Water Dedication Payment Fund, to the General Fund for the purpose of paying off the loan on the police station.
11. Discussion and possible vote on Resolution 17-08.
12. Public Hearing, no sooner than 7:15 P.M., for the purpose of discussing Resolution 17-07, a Resolution loaning funds from the Water Enterprise Fund, specifically from the Water Dedication Payment Fund, to the Golf Course Enterprise Fund for the purpose of paying off the loan on the club house at the Birch Creek Golf Course.
13. Discussion and possible vote on Resolution 17-07.
14. Discussion and possible approval of Andrew Solberg as an alternate commissioner on the Smithfield City Planning and Zoning Commission.
15. City Manager Report
16. Council Member Reports
17. Mayor's Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.