

SMITHFIELD CITY COUNCIL

MARCH 28, 2018

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, March 28, 2018. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Deon Hunsaker.

The following council members were in attendance: Deon Hunsaker, Jamie Anderson, Bart Caley, Wade Campbell and Curtis Wall.

City Manager Craig Giles, Police Chief Travis Allen, Fire Chief Jay Downs, City Engineer Clay Bodily, Public Works Director Doug Petersen, Recreation Center Director Brett Daniels, Golf Professional Eric Kleven, Golf Course Superintendent Chad Daniels and City Recorder Justin Lewis were also in attendance.

VISITORS: Darek Kimball (J-U-B Engineers), Matt Hyde, Andy Rasmussen, Duane Williams, Wade Lindley, Dave Olson, Merilee Olson, Chris Chambers, Dianne Campbell, Dustin Smith

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM MARCH 14, 2018.

A motion to approve the city council meeting minutes from March 14, 2018 was made by Bart, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall
No Vote: None

RESIDENT INPUT

MERILEE OLSON: I thought we were on the agenda for tonight's meeting. This process started in January 2017. Most of you were not on the city council at that time. I want to provide some background information. We want to split our existing lot into two parcels. We want to build our retirement home. Ordinances were changed in November 2016. We would have to spend \$400,000 in infrastructure improvements before we could start to build. Curb and gutter would be required on both sides of the road. The road would have to be widened by 40 feet. Power poles would have to be relocated. A non-climbable fence would have to be installed. A retention pond would have been required on our property to collect storm water. This process started under Mayor Simmons and the previous city council. Given the cost we think there should be exceptions for subdivision three homes or less. We are not in this to make money like a developer is. You considered some options which your city attorney reviewed and shot down. We were told the proposed changes would have caused issues elsewhere. We are asking the new mayor and council to support our request and other similar requests. Subdivisions have their place. To keep rural areas you need to change your ordinances. A city ordinance was changed so we can request to have the requirement for curb, gutter and sidewalk waived. The construction standards no longer require the non-climbable fence to be installed. We feel our current natural drainage is adequate and a retention pond is not needed. Our cost is down from \$400,000 but it is still a huge cost for the water and sewer lines. I know you are reviewing the storm water impact fee amount later tonight and amending it is good for everyone. We are the last house in the city

on 400 West going north. The county is located north, west and east of our parcel. We only touch the city on the south side of our property. We have a private six inch sewer line and a two inch water line running to our current house across Ernie Garza's property. You could record a deed of promise to our deed so the improvements are required in the future no matter who owns the property. The city would not bear the cost if that happened. If development occurs north of us then we would be responsible to pay for our portion of the water and sewer line at that time. The city code requires an eight inch sewer line to be installed. The cost would be \$80,000 to \$90,000 for just one home. If someone else hooked on later they would have to pay their portion. There are not any other building lots by us. We have talked to each of you. We own 25 acres in the county just to the west of us but we don't want to build on it so we can continue farming it. If the area is developed a sewer line larger than eight inches would be needed. It does not make sense for us to have to pay to put in these improvements. They will have to be replaced if the area is developed. We want you to consider some options. We want to divide our 4.7 acres so we can sell the existing home. We want to connect the new home to the existing private water and sewer line. We want to stay in the city. You would need to change your standards to allow us to connect to the private sewer and water line. Our other option is to disconnect the parcel from the city and install a septic tank. The county would require us to widen the road by only three feet but the cost is the same to widen by six feet so we would do that. We need these options to be considered immediately. We need something put in place so we can move forward. This is part of our retirement plan. The property has been owned by our family for many years. We are being held hostage by the city code. We want to start building. We want to keep open space and farm land. We need you to grant us this option so we can make it happen. Thank you for your time and consideration. My husband, Dave, is in attendance if you have specific questions.

JAMIE: I apologize for not following up with you. I have talked to the mayor about your concerns. I know your request to disconnect from the city was denied in the past. I have not studied why the request was denied. It might be the most viable option. I don't know the pros or cons of disconnecting from the city.

BART: Justin did they ask to be on this agenda?

JUSTIN: I was never contacted regarding this issue. A request was not made to me to be on the agenda in this regard.

MERILEE: We were told we would be on the agenda.

MAYOR: We will discuss your request at the council meeting on Wednesday, April 11th.

MERILEE: How can we help to move things along?

MAYOR: We have met with you on this. I have talked to the city engineer. I have talked to you and Dave. I am willing to meet again if we need too.

CLAY: We can meet but our city standard is not going to change from what it is now unless the council makes official changes in a council meeting.

MAYOR: Let's discuss their request at the next council meeting.

MERILEE: Can Char draw up a proposal to change your standards? There is nothing else in this area. We are the only lot.

MAYOR: What is Merilee referencing?

CLAY: There are requirements for a subdivision. Dividing this parcel is considered a subdivision. A building permit cannot be issued until the improvements have been installed.

MERILEE: We simply want you to accommodate allowing one more home on the existing private water and sewer lines.

CLAY: Our code is specific in regards to the sewer line needing to be eight inch. I will not deviate from the city code unless the city council approves a change in the code.

MAYOR: I can meet with you and Dave. We can look at some priorities of what can be done. You will be on the April 11th council meeting agenda. We can discuss these items again at that time. A decision needs to be made so you can move forward.

MERILEE: My purpose in speaking to you individually already was to get this process moving forward.

WADE: No decisions can be made tonight as this is not an agenda item.

CURTIS: I need more information and a better understanding of the process to record information to the deed. I want to learn more about this option.

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY DUANE WILLIAMS, AGENT FOR CREEKSIDE ESTATES SUBDIVISION, TO WAIVE THE REQUIREMENT FOR CURB, GUTTER AND SIDEWALK ON A MINOR SUBDIVISION TO BE LOCATED AT APPROXIMATELY 150 SOUTH 800 WEST OUTSIDE OF THE CITY BOUNDARY. PARCEL NUMBERS 08-091-0008 AND 08-091-0013.

Mayor Barnes informed the council that he, Clay, Justin and Craig met with Duane and others to inform them of the city requirements to get an access permit onto 800 West. The proposed subdivision is not in the city but the road, 800 West, is in the city. Since the road is in the city the city road standards are in place and one of the requirements is for curb, gutter and sidewalk to be installed as part of the project.

Duane Williams stated his proposed subdivision will need to make the required improvements to 800 West before they can proceed. Pavement will need to be upgraded.

Duane requested a waiver for the requirement for curb, gutter and sidewalk. The city council recently passed an ordinance allowing for this request west of 400 West. Curb and gutter is good for a subdivision with many homes but the homes proposed on 800 West will be on parcel sizes of 6 1/2 acres, three acres and ten acres. All of the homes will have private driveways approximately 500 to 600 feet long getting back to the homes.

Duane stated he felt the requirement for curb and gutter will actually create storm water problems and not solve them. The storm water would run north into Summit Creek which could be a problem or south onto the Dennis Thornley property which is farmed. If the sidewalk is installed it will lead to nowhere on both the north and south ends. There is not any sidewalk in the surrounding area. Going north the sidewalk would end at the trees at Summit Creek.

Duane mentioned he talked with Visionary Homes owner Jeff Jackson and he mentioned if he owned the parcel he would put 100 homes on it so the city should be thankful just seven homes are going on the entire parcel. Open space would be saved.

Curtis asked for an update on the requirement to update the bridge or possibly putting some money in escrow to update the bridge at a later time. Duane replied he is working with an

engineering company on what will be required for the bridge but there is the possibility of putting funds in escrow to repair the bridge at a later date.

Jamie mentioned he is worried about safety in this area. There needs to be a safe place for people to walk. The road, 800 West, is considered a minor collector road in the transportation plan. Duane replied if the parcel was eventually annexed into the city, the council could require curb, gutter and sidewalk to be installed as part of the annexation process.

Duane mentioned Dennis Thornley owns the parcel to the south and wants to sell the development rights to the property so it cannot ever be built on.

Mayor Barnes asked if the city received a grant to put sidewalk in on 100 North? Craig replied that is correct.

Mayor Barnes asked where the sidewalk would be installed at? Craig replied all the way to the end of 100 North 800 West.

Mayor Barnes asked if the project is being paid for with a UDOT (Utah Department of Transportation) grant? Craig replied that is correct.

Wade asked the starting and ending point for the project? Craig replied the sidewalk will start at Forrester Acres where the sidewalk currently ends and be extended all the way to the intersection at 800 West. Mayor Barnes replied the end of the sidewalk will be the west side of the parcel owned by Wade Lindley.

Curtis mentioned this road is a traffic corridor. Curtis stated he had gone down to this area and observed the traffic at various times throughout the day and there is more traffic on this road than he expected. There are safety issues in this area. The road will degrade without the proper infrastructure in place. Sidewalk is part of the city standards. Curb and gutter is important to the road in this area. Safety and degradation of the road are concerns Curtis has.

Duane mentioned there is not anywhere for the storm water to go but into the creek. Duane lives on 300 West in Smithfield and there is not any curb and gutter there or on 400 West.

Jamie mentioned the city ordinance was previously changed and before that time the requirement for curb, gutter and sidewalk was mandatory.

Deon mentioned he was more interested in having sidewalk in this area than curb and gutter for safety reasons.

Deon asked if seven homes would be built on the parcel? Duane stated that was correct.

Deon mentioned the elementary school is only 3 ½ blocks away. Additional traffic will come to this area from the new homes. Not having a sidewalk would be a concern.

Curtis mentioned the grant on 100 North helps to get sidewalk closer to this area. Mayor Barnes replied there is still at least 1,000 feet between Duane's parcel and where the new sidewalk will be installed on 100 North.

Deon mentioned he has driven this road many times and it is narrow and the width of the road is important. There is more traffic on this road than people think. The road needs to be improved as part of this project. Mayor Barnes mentioned the road has to be improved to city standards as part of this project.

Duane expressed concern for having the sidewalk end at Summit Creek. There could be safety issues just having the sidewalk stop at the creek. On 300 West there is curb and gutter in some areas and not others and it has created a place for bicycles to make a jump and it is not safe.

Duane mentioned having the storm water run onto the Thornley property or into Summit Creek would not be allowed.

Jamie reiterated that just a month ago the request to even have this option was not allowed; therefore, it was mandatory and should have been planned for when the subdivision process started with the county several months ago.

Duane stated the original letter submitted to the county by the mayor did not mention anything about curb, gutter and sidewalk the letter only talked about the road. The county does not have any requirements for this project. Duane felt a good compromise was for him to pay to upgrade the road and the other requirements waived.

Mayor Barnes mentioned the council has the ability to waive some or all of the requirements. They don't have to waive all of them, they can pick and choose if they want.

Bart asked how the drainage from the curb and gutter would be dealt with? Clay replied a small detention pond would be required for the runoff water to go into to collect the contaminants.

Bart asked where the pond would be located? Clay replied on Duane's property before the creek. Duane replied the property is split by the creek so there would be storm water issues on both the north and south side of the creek.

Mayor Barnes asked how the sidewalk would be installed in relation to the curb and gutter? Clay stated it is laid out in the standards but they will be at the same elevation and parallel each other.

Bart asked if curb and gutter would help in this area or create a problem? Clay replied he would have to study the area to make that determination.

Deon mentioned he might consider the request if the deeds include language where the improvements will be installed in the future. The builders need to pay 100% of the cost of all the infrastructure. The city should not pay any of the cost.

Deon mentioned those living just outside of the city want all the benefits of living in the city but don't want to pay for it. The city does not generate property tax from homes outside of the city. The city will continue to plow the road used by those living outside of town as well as maintaining the road in the future. Duane and Andy Rasmussen both replied the city gets sales tax revenue from them when they shop in town. Deon replied those living outside of the city pay nothing for the roads, equipment or employees who take care of the roads.

Andy stated a lot of traffic in this area is from those residing in other communities like Benson and Amalga. It is not fair to include the increase in traffic from seven new homes when the majority of the traffic is from elsewhere. Mayor Barnes mentioned he thinks the majority of the traffic on this road is from those residing quite a ways out of the city.

Duane mentioned part of the road is owned by the county to the south and he pays tax to the county so he is paying tax to help with the upkeep of the road in the area. Deon replied the area in question is a city road and is paid for with city funds and the new homes in this subdivision will not pay anything towards this road in the future. Duane replied the road is already used extensively and adding seven new homes won't affect the traffic very much in this area. By widening the road that is helping to contribute to the city and is fair. Installing sidewalk, curb and gutter in the county will do nothing but create problems. A problem will be created if the waiver is not granted according to Duane.

Andy asked if any new sidewalk is being installed west of 800 West 100 North? Craig replied there will not be any new sidewalk on the west side of 800 West as part of the city project. Andy replied by installing the sidewalk and forcing the children to cross back and forth across the road this will create a safety issue.

Mayor Barnes asked if the new sidewalk would be installed on the south side of 100 North? Craig replied that is correct.

Mayor Barnes mentioned currently there is not any existing sidewalk on 800 West. Wade Lindley replied growth is happening all over in the area.

Wade Campbell stated he talked with other property owners in the area and they support having curb, gutter and sidewalk installed. There are ways to address concerns about the bridge.

Wade did not support waiving the curb and gutter requirement in this area.

Wade stated the city does not want sidewalk leading to nowhere but in some cases it happens. In time it will connect. It has taken a long time to get sidewalk on 100 North to 800 West but this year it is going to happen.

Wade did not support waiving the curb, gutter or sidewalk requirement. Duane replied everyone is entitled to an opinion but he talked to people in the area who supported having the requirement waived.

Duane stated the city did not install a sidewalk in front of the public works building when it was built several years ago but they want him to install sidewalk now in the same area. Wade replied the goal is to have sidewalk everywhere but it is not possible due to budgetary constraints. Long term, sidewalk not currently connecting will be connected. Duane replied he did not have the money to install all of the infrastructure for this project. Wade replied the city is asking for the area to be developed to the current city standard which requires curb, gutter and sidewalk.

Duane stated he is currently doing a development west of 800 West on 100 North in the county and none of these requirements are required by the county. Duane felt a fair compromise was widening the road and bringing it to city standard.

Andy replied if the curb, gutter and sidewalk is installed now it will deteriorate long term where it does not connect to anything. Maybe the city would consider escrowing the funds for these items to be installed at a later date. If the parcel is ever annexed into the city a requirement by the city could be for the curb, gutter and sidewalk to be installed at that time. The cost of these improvements is huge.

Clay mentioned anytime funds are collected for escrow it is the current cost of the project plus an additional 25%. Developers want to pay the cost of the project now rather than have to come up with an additional 25% to be put into escrow on top of the cost of the project.

Curtis replied he could not support the request to grant a waiver at this time. Bart agreed and stated he can see growth happening in this area now and in the near future.

A motion to deny the request by Duane Williams, agent for Creekside Estates Subdivision, to waive curb, gutter and sidewalk on a minor subdivision to be located at approximately 150 South 800 West was made by Curtis, seconded by Jamie and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

APPROVAL OF KILBY JENSEN, DEVIN OVERLY, JESS DAINES AND REBECCA BEALE AS MEMBERS ON THE SMITHFIELD CITY TREE COMMITTEE.
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Mayor Barnes informed the council there are four new volunteers for the Smithfield City Tree Committee. Kilby Jensen, Devin Overly, Jess Daines and Rebecca Beale are all willing to serve.

Lisa Michaels, Jess Daines and Devin Overly will serve three year terms.

Kilby Jensen and Rebecca Beale will serve two year terms.

Jess has worked for the city in the past and was in charge of the cemetery and parks.

Kilby maintains the LDS temple grounds in Logan.

A motion to appoint Kilby Jensen, Devin Overly, Jess Daines and Rebecca Beale as members of the Smithfield City Tree Committee was made by Curtis, seconded by Bart and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

DISCUSSION AND POSSIBLE VOTE ON AMENDING A SECTION OF ORDINANCE 17-22, SPECIFICALLY THE STORM WATER IMPACT FEE AMOUNT.

Mayor Barnes stated the council is considering two different options in regards to amending the Storm Water Impact Fee. One option is to completely remove the Storm Water Impact Fee and not charge a fee. Another option is to amend the Storm Water Impact Fee to \$1,287 for all lots ¼ acre and larger and \$643 for lots under ¼ acre in size.

Wade felt the option to charge \$1,287 and \$643 made sense. This fee is a new fee being charged by the city. Wade supported this proposed change.

Mayor Barnes mentioned if the amended amount is approved it will go into effect on April 11th with new impact fees for parks and culinary water service.

Bart felt charging \$1,287 and \$643 would be simpler and easier for everyone to understand.

Mayor Barnes felt \$1,287 and \$643 was fair as it equaled the field for all homes.

Curtis liked the option of including lot sizes smaller than ¼ acre so the ordinance does not have to be amended again at a later time. Mayor Barnes concurred.

A motion to amend Ordinance 17-22, specifically changing the amount charged for the Storm Water Impact Fee to \$1,287 for all commercial and residential individual units on ¼ acre and larger lots and \$643 for all commercial and residential individual units on lots under ¼ acre was made by Curtis, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

****The city council meeting was temporarily adjourned for a short recess at 7:31 P.M.****

****The city council meeting was reconvened at 7:37 P.M.****

**INITIAL DISCUSSION AND PRESENTATION ON THE FISCAL YEAR 2019 BUDGET.
THE BUDGET PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019.**

Craig informed the council he would review some items in the budget and each department head would review their various areas as well.

Sales tax is projected to increase mainly from Amazon. Amazon is now in the top five in sales tax remitted to the city. The city collects approximately \$2,000 a month from Amazon.

Sales tax is not as high as initially projected because the legislature approved funding to pay for the homelessness problem. The amount paid by the city is being deducted from the amount paid to each city and town in the state through sales tax.

The original bill paid for the shelters and upkeep and included moderate income housing in the equation of how much the city would pay. The bill which passed pays for the law enforcement portion of the homelessness problem and the moderate income housing portion of the equation was removed.

Telecommunication revenue is down by \$1,000.

The energy tax collected through Rocky Mountain Power and Dominion Energy is projected to increase by \$25,000.

Fee-In-Lieu of Tax is projected to stay the same.

RAPZ tax is not included in the budget until it is approved.

Mass Transit Tax is a pass through tax. The funds are not actually received and paid out by the city. It is a State of Utah auditor requirement to include this item in the budget.

Deon asked when the property tax increment for the rec center goes away? Craig replied the last year is 2019.

Business licenses are down substantially, \$15,000, as the legislature passed a bill where a city cannot require a home based business to have a business license in certain cases. The majority of the business licenses in the city are home based businesses who are exempt from having a business license.

Building permit revenue is budgeted conservatively. The city receives 20% of the building permit fees collected by the county.

The CCEMS (Cache County Emergency Medical Services) contract is projected to increase \$157,321. This increase is for the new employees recently hired by the city but paid for by the CCEMS department.

Class "C" Road Funds are up \$120,000 due to changes in the formula by the legislature.

The state is encouraging counties throughout the state to implement a 0.25% sales tax increase to pay for transportation funding. If approved, the city would receive approximately \$112,000 more per year in road funding. The tax would be distributed 40% to the Cache Valley Transit District and the remaining 60% would be split with the county and all of the cities and towns in the valley.

Wildfire revenue is always budgeted at zero to start the year since it is an unknown if there will be a need in each budget year.

Recycling, garbage and central dispatch fees all show an increase. As the population increases so does the cost of these services paid to the county. This is also a pass through fee. The city pays the county and collects the funds from the residents.

The city collects \$1.50 per month as an administration fee to help cover the cost of handling the collection of the fees for garbage, recycling and central dispatch. The city does not generate revenue from these items.

Revenue from Health Days has been reduced to \$1,500.

Donations and grants are not budgeted for until received.

The RDA pays the city \$28,000 per year to oversee and manage the RDA. This transfer will go away when the RDA stops at the end of 2019.

Rent received from the water fund and sewer fund is for those funds portion of the annual payment on the city office building. The general fund pays the entire loan payment amount and the water fund and sewer fund contribute to the amount paid.

General Fund Revenue is projected at \$6,428,189 which is an increase of \$168,773 over Fiscal Year 2018.

PUBLIC WORKS

Doug Petersen reviewed several areas he oversees as public works director.

The budget includes the purchase of a street mower. The streets department would pay 50% of the cost and the water fund 50% of the cost. The mower is used to mow along the city streets, irrigation canal and around the city springs.

The mini-x lease is included and split 1/3 to water, sewer and the cemetery departments.

Wade asked for specifics on the mower. Doug replied it will be a pull behind mower which will attach to a tractor.

Wade asked if the canal bank can be mowed with the mower? Doug replied the mower will mostly only do flat areas.

Bart asked for clarification on the mini-x lease. Doug replied the city leased the mini-x for a period of two years. The intent was the majority of the time it would be used at the cemetery. It is quite a bit smaller than a backhoe and has been used for several water and sewer line replacement and repair projects. The mini-x will fit in tight spaces where the backhoe will not.

The budget for cleaning and videoing of the sewer system has been increased by \$5,000. A recent break was found in a sewer main line at 455 East. A big rock dropped on the pipe and broke it and then covered the hole where the pipe is broken. This line needs to be repaired and \$45,000 has been allocated for this project.

The sewer fund is projected to increase the fund balance by \$35,755.

CEMETERY

The only substantial increase is to utilities as the grounds are watered with culinary water. The state requires the general fund to pay the water fund for all culinary water used.

Jamie asked for an update on cemetery plot reclamation project. Justin replied the project is completed. There were approximately 268 plots advertised. Approximately 68 were transferred into the names of the new owners. The remaining 200 are now available for purchase through the city.

PARKS

The biggest increase being for utilities. Mack Park, Forrester Acres and some of Central Park are all watered with culinary water. The general fund must pay the water fund for the water used.

The Cache County Trails Coordinator position annual allocation has been included in the new budget. This item was not included in Fiscal Year 2018.

Major equipment of \$8,000 has been included to purchase a small utility vehicle with a dump bed.

Curtis asked if the city receives any accounting from the county on the amount of hours spent in the city by the trails coordinator? Is there a way to track how the \$2,700 is being spent? Craig replied the county does not track the hours. They offer the service to all of the cities in the valley. Curtis replied he felt the city is paying money on a project but there is not any accountability from the county on how the funds are spent. Craig replied Dayton's hours on city projects will fluctuate from year to year. Some years he will spend an extensive amount of time in the city and other years he will not. Mayor Barnes replied Dayton is a hard worker and does a good job.

Curtis replied he does not have an issue with Dayton but is concerned there is a lack of accountability by the county in where Dayton spends his hours. The hours need to be tracked so each city knows what they paid for over the course of a year. Jamie replied he would be working with Dayton on the trails in the Birch Canyon area and has no doubt the service provided will exceed the amount spent by the city.

STREETS

The line item for salt purchases has been increased \$5,000. The city only did minor plowing of snow this winter but did salt the roads quite a few times. Salt was distributed several more times than snow was plowed. The intent is always to plan for a cold hard winter.

Street sign maintenance has been increased \$4,000 to help replace all of the older street signs in the city. The new signs are engineering grade. The intent is to replace as many street and address signs as possible.

Curtis asked how the LED light project was coming along? Doug replied the long term intent is to replace all of the city maintained lights with LED bulbs. All of the street lights on Main Street have been changed to LED bulbs. Rocky Mountain Power helped pay for a portion of the cost of the project. All of the other city owned street lights in the city will be replaced with LED bulbs over time. Some of the street lights in town are owned and maintained by Rocky Mountain Power and others are owned and maintained by the city.

Curtis asked how the city knows which lights are owned by the city? Doug replied he has a list of city owned and Rocky Mountain Power owned lights.

Curtis mentioned the street light by his home is out. Doug replied all of the old poles are maintained by Rocky Mountain Power.

Craig mentioned the city will save 40% to 50% per light after the bulbs are switched to an LED bulb.

Craig mentioned almost all of the bulbs in city owned and maintained buildings have been switched out to LED bulbs.

CLASS "C" ROAD FUNDS

The chips for street projects later in the year have already been purchased. This year the city is trying a slag like the county and Logan City are using. The slag is cheaper and makes a better road surface than regular chips. The city is able to haul the chips from Plymouth.

The public works department is going to purchase a 2016 Ford F550 from the fire department for \$38,000. The truck has 600 miles on it. The truck is a 4x4 diesel. Long term the truck will be converted into a plow truck. The truck has a PTO (power take off) so it can operate a sander. The fire department is going to surplus the truck and the trade-in allowance is \$38,000 so the department is going to pay the trade-in price for the truck. A bed with hoist will be installed on the truck as it is only a cab and chassis truck. Long term the new truck will replace the current plow truck which has 121,000 miles on it.

A new tilt deck trailer has been budgeted for purchase.

Wade asked what the trailer will be used for? Doug replied to haul a street roller, the mini-x and any other equipment the city has. The current trailer is rated for 7,500 pounds and the mini-x weighs 14,000 pounds. The new trailer would be a tilt deck with a dual axle. The bed would extend over the tires. There would not be any wheel wells limiting what items could be put on the trailer.

Wade suggested getting additional bids on the trailer as where he works purchased a similar trailer and it was quite a bit less than the \$10,000 budgeted. Doug replied he would check into obtaining additional bids as the time gets closer to purchase the trailer.

Bart asked if sidewalk repair and maintenance is being decreased? Craig replied it is being reduced by \$10,000. The current budget year includes the matching amount required for the 100 North UTOT grant project. The new budget does not have any projects included similar to 100 North. Doug mentioned there is still \$20,000 being budgeted for sidewalk repair and maintenance like in previous years.

Bart asked if there are funds remaining at the end of each budget year could they be used to start filling in areas where there is not any sidewalk? Craig replied that is correct.

POLICE DEPARTMENT

Police Chief Travis Allen presented the police department budget.

Building maintenance is increased \$4,000 to finish items in the building not completed when the building was built in 2011. Some white board and sound proofing needs to be installed. Suspects in the two interview rooms can hear what others are saying in the room next door and this was a big problem in a major case in 2017. The old analog camera system would be replaced as well.

Weaponry supplies are increased \$2,000 to help pay the annual lease payment on the ten Tasers the department utilizes in the amount of \$2,640. The lease is cheaper than purchasing new Tasers as they only have a five year life expectancy and then they must be replaced.

Two new Dodge Durango's would be leased at a cost of \$8,000. The intent is to rotate the entire fleet over time. The old vehicles would be surplus. The lease has a \$1 buy out at the end of five years. The city can keep the Durango's or send them back to Bancorp at the end of the lease. Neighboring agencies have been rotating them on a consistent basis and it has worked out well for them.

IT equipment is up \$7,000 to pay for software upgrades and installation. The State of Utah is requiring reports to be done digitally. Crashes need to be recreated electronically and included in reports submitted to the state. Computers which are six to eight years old would be replaced and then put on a rotation where they are replaced every five years. New hard drives would be installed in the server.

Wade asked if there are better options in regards to fuel economy than a Dodge Durango? North Park uses the Dodge Durango. The Cache County Sheriff's Office uses pickup trucks. The Utah

Highway Patrol (UHP) uses cars. The vehicles need to be reliable but can be more fuel efficient as well. Chief Allen replied the Dodge Durango is a V6 and all-wheel drive. The fuel economy is better than the Dodge Chargers with the Hemi engine which were used in the past by the department. The Durango is a special service package with better parts made to hold up to the abuse of law enforcement. Chevrolet trucks were tried but will not be utilized in the future as they do not have as much space, are not as efficient and do not turn as well as the Dodge Durango. All-wheel drive or four wheel drive is needed in the winter. Another option would be the Ford Explorer which is a very similar SUV.

Wade replied he understood the convenience of having all-wheel drive but if UHP can use a car the city should be able to use a car. Why is an SUV needed over a car? Chief Allen replied both the car and the SUV have the same V6 engine and fuel economy would be about the same. The Dodge Charger is a rear wheel drive car and they do not get around well in the snow in the winter months.

Mayor Barnes asked how many people can fit in a Dodge Durango? Chief Allen replied five. There are two rows of seats.

Chief Allen stated he could look into getting a Ford Taurus as they are police vehicles but he had not checked them out in the past. Wade replied it is a fact the fuel economy in a car is better than an SUV or truck.

Jamie asked for clarification on the wage line item. Does the \$15,356 increase get the department competitive with other local departments? Chief Allen replied the increase is a 2% cost of living increase only.

Jamie asked how much additional funding is needed to get comparable to other local departments in regards to wages? Chief Allen replied approximately \$100,000.

Jamie mentioned he recently saw a job posting for \$15.45 an hour. What is the department's starting wage? Chief Allen replied \$15.30 per hour.

Jamie asked how turnover is in the department? Chief Allen replied right now he is fully staffed except for in animal control.

Chief Allen informed the council Logan City is hiring new officers from the police academy at a starting wage of \$18.97 per hour. In reviewing the wages paid by North Park, Cache County and Logan City it would take an additional \$114,000 in wages and benefits to get in line with what those departments are paying.

Chief Allen mentioned he currently has eight applications for the animal control position but does not have any funding in the current or new budget to be able to fill the position.

Jamie asked what the liquor law enforcement line item is for? Chief Allen replied it is funds provided from the State of Utah for specific purposes and usually averages around \$8,000 per year. Craig replied this line item starts the budget year at zero since it is an unknown how much

the state is going to give to the city in this regard. Chief Allen mentioned there are very specific requirements on what the funds can be used for. Typically the funds are used to purchase body cameras, dash cameras and pay for DUI (Driving Under the Influence) overtime shifts.

Mayor Barnes asked how the rooms will be made soundproof? Chief Allen replied by shooting insulation down into the walls from the roof. Boards will be added to the walls as well.

Craig mentioned each department has budgeted for a 2% increase in wages for a cost of living increase. Right now the city is advertising for two public works employees. In two weeks, only one application has been submitted and it was by a student. The city is not paying enough right now to entice anyone to apply.

RECREATION CENTER

Recreation Center Director Brett Daniels presented the rec center budget.

Revenue is projected to increase \$20,115.

Expenses are projected to increase \$2,781.

REVENUE

The rate schedule is being reviewed for the entire department.

The department is busy but having a hard time growing as there are not enough gyms or fields for all of the teams to play on.

Combo passes are the swimming/rec center combo passes for the Sky View High School pool and the rec center which is managed by the center.

The trend is specialty programs such as dance, tumbling and martial arts are all increasing.

Team sports are staying flat or decreasing.

Group fitness is increasing.

Programs cannot be added as there is not enough space for additional programs to use or be held in.

The only projected decrease is for adult sports. Softball participation is decreasing nationwide for both youth and adult participation. Young adults are now more focused on one sport than playing multiple sports. This is the first time the center has projected a decrease in adult sports.

EXPENSE

There is a \$1,000 increase to Utilities.

Payments to subcontractors are up for martial arts, dance, tumbling and other specialty programs. Revenue is up on these programs and so are expenses paid to the subcontractors overseeing the program.

Mayor Barnes asked where there is an increase in the revenue side for fun runs? Brett replied he would double check but the city had done fewer races than in the past and planned to do a couple more in the new budget year.

Wade asked why the amount paid to the school district is decreasing \$2,000? Brett replied the school district had not finalized their budget for the current fiscal year so the estimate was included at \$103,500. The actual number they budgeted for is \$101,500 which is also for the new fiscal year.

Highlights: completion of the splash pad, construction of the skate park and the eventual expansion of Forrester Acres.

Challenges: The youth sports coordinator has changed four times in four years. All of the employees who left this position got better opportunities elsewhere. Typically the learning curve is one year for this position.

The center is starting to age now it is 18 years old. The Civic Center and Youth Center buildings are both aging. There will be significant maintenance and repair costs in the future on the buildings.

Mayor Barnes asked where in the budget the young musician's contest is included? Brett replied in the Health Days Celebration line item.

Mayor Barnes asked how much of the Health Days line item is dedicated to the young musician's contest as Heather Overly is asking? Brett replied he did not have the specific line item breakdown with him but it would be the same amount as last year.

Mayor Barnes mentioned he was concerned there will be more expenses this year for the competition as now a rental fee and sound and light fee has to be paid to Sky View High School as well as a cleaning fee. Brett said the rec department works with the school on programs like this and he would see what he could do in regards to the fees being charged.

Curtis asked Brett to talk about the award the department recently received. Brett replied there will actually be an award presentation to the city council at the council meeting on May 9th. The department was awarded the outstanding department in the state award.

Curtis mentioned there is a concern at the department about how much the programs at Green Canyon High School will affect the center. The new Real Salt Lake soccer training facility is open. The North Logan rec department will take participants away from the Smithfield rec center but how many and the dollar amount change is an unknown at this time.

Bart thanked Brett for running a great center with so many different programs for different people in the city and surrounding area.

SENIOR CENTER

Craig mentioned there is an increase to building maintenance so the carpets can be cleaned.

Utilities are increasing in all departments because of the recent increase to the monthly water and storm water fees.

Senior center meals are proposed to increase \$8,640 and entertainment \$600.

Justin explained he had been working with the five ladies who oversee the meals and program at the center. For Fiscal Year 2018 the budget was for only one meal per month. The five ladies had taken over and offered two meals per month the city pays for. Firehouse Pizzeria out of Logan has donated two meals per month since July 2017. The request for the increase in the budget is to allow the center to continue to offer 32 to 34 meals a month like in the current budget year and in previous budget years. If Firehouse Pizzeria discontinues their donation the number of meals offered at the center will have to be reevaluated. The ladies are not paid for the time it takes to prepare the meals. They have done that for free. The cost to the city is to pay for food and supplies such as forks, plates and table cloths and all other associated costs of having a meal.

Mayor Barnes mentioned there is also \$6,700 in revenue associated with the center. Each person attending is asked to pay \$3 towards the cost of the meal.

FIRE DEPARTMENT

Fire Chief Jay Downs reviewed the fire department budget.

In the current fiscal year the city has taken over the hospital patient transfers. Six new employees have been hired. The department now has 11 full-time employees.

The city pays approximately \$160,000 for the wages and benefits of the 11 full-time employees and CCEMS (Cache County Emergency Medical Services) pays the rest of the cost. The fire department is staffed with three full-time employees, 24 hours per day, 7 days per week, 365 days per year.

The wildland fire program has continued to be good to the city and substantial revenue has been earned and new equipment purchased. The trucks have been purchased in the past with these funds are now being rotated out every two years. The 2016 Ford F550 is being replaced for a cost of \$12,000. The public works department is purchasing the used truck for \$38,000 which is the amount allowed on the trade-in of the truck. By rotating trucks every two years the staff is always taking reliable vehicles to the fires which are thousands of miles away. If there is a problem it is covered under warranty at no cost to the city. The command truck is rotated every two years, as well, at a cost of \$6,000.

EMS training is paid for by the county not the city.

Grant funding is decreasing nationwide.

The department consists of full-time and part-time employees as well as volunteers.

Wade asked how employee turnover is in the department? Chief Downs replied he is bracing to lose some employees as Logan City is in the process of hiring new employees. Two employees have left the department in the last year and gone to work for the Idaho Falls Fire Department.

The wage difference between the Smithfield fire department and the Logan fire department is substantial. Logan City starts their employees at \$3,000 to \$4,000 more per year. The chief makes approximately \$20,000 more per year. The assistant chief in Smithfield makes about \$30,000 less than in Logan. Captains in Smithfield make about \$20,000 less than in Logan.

Jamie asked how old the fire station is? Chief Downs replied it was built in 2003.

Jamie asked if the building is paid for? Chief Down replied it is. The city paid it off when the police station was built.

Jamie asked what kind of condition the building is in? Chief Downs replied profit from the wildland fire program has allowed the staff to make improvements to the building such as installing some new dorms. New sheds have been built outside of the building to store supplies. The building is in good shape.

Bart asked for an update on what is happening with the radios used by the department. Chief Downs replied in 2020 all of the radios in each department in the state will need to be replaced to go to the same standard radio throughout the state. The cost of each radio is around \$3,500 to \$4,000. The Smithfield department has 25 radios. The central dispatch fee paid by the residents was increased a couple of years ago to start collecting funds to pay for this transition in 2020.

Bart mentioned the wildland fire program has been very good for the city. Substantial profit has been made and helped the department grow and purchase new equipment. Chief Downs replied right now there is a need to hire an engine boss. The certification to become an engine boss is hard to obtain. Once the certification is obtained the employee should be rewarded by receiving a salary increase. The city generates more revenue when an engine boss is onsite during wildland fires. Employees make significant money during a wildland fire callout. On average a firefighter will make \$4,500 in two weeks at a wildland fire response.

Craig informed the council in the fire and police budgets there is a line item titled "Line of Duty Death Premium". This is from a new legislative bill passed in 2017. The fire and police departments each pay \$100 per year for each full-time employee. If one of these employees is killed while working for the city their family will still receive their benefits in the future. If the city does not contribute to this fund then the city will pay 100% of the cost of the benefits as they still must be offered to the family of the deceased. The premium is similar to an insurance policy in the case of the death of a full-time benefited employee in either of these departments.

GOLF COURSE

Golf Professional Eric Kleven and Golf Superintendent Chad Daniels presented the golf course budget.

REVENUE

Green fees are approximately 50% of the revenue collected.

Justin Hamilton, owner of Café Sabor and Off Premise Catering, rents the café from April through October.

Clubhouse rentals are for weddings, missionary farewells and Christmas parties.

Driving range fees are slightly increasing as people can still use the driving range even when the weather is poor and the course is not open. Driving range mats are put out for people to use during poor weather.

Golf cart rental is flat and driven by the weather. Carts are not allowed on the course when it is muddy or covered with frost.

Pro shop sales show a small increase over last year.

Advertising is done for the granite tee signs on a bi-yearly basis and generates \$10,000 every other year for the department. The contract signed for the advertising is for a two year period but the funds are collected in year one of the agreement. So \$10,000 will be collected in Fiscal Year 2019 and nothing will be collected in Fiscal Year 2020.

Over the last five years the golf course has generated over \$60,000 in sales tax collected.

EXPENSES

Full-time employee wages are increasing and seasonal wages are decreasing. Larry Hatch retired in the current fiscal year and the intent is to fill his position in the new fiscal year.

Currently, there are three full-time employees at the golf course: Eric Kleven, Chad Daniels and Dustin Luthi.

The advertising line item is mainly for radio advertisements.

Credit card fees will be decreasing. The pro shop has changed credit card processing companies. The new company charges a flat 2.5% fee no matter what type of credit or debit card is used.

Curtis asked if an ATM would be good to have at the pro shop? Justin replied Eric asked him to look into the cost of an ATM machine and from a budgetary perspective it is not feasible. The city would have to purchase an ATM machine, install a video camera system to monitor the

ATM and sign a contract with a company to service the ATM. Local banks do not supply ATM's for businesses to utilize. Two local banks were contacted in this regard and neither of them own the ATM's they utilize at their own facility.

Tee times can now be scheduled online.

Wages are a challenge. A new employee with thirty years of experience was just hired for \$11.00 per hour as he wanted to live closer to home. Finding employees to open early in the morning and stay to close late at night is a challenge. Another challenge is finding employees willing to work Saturday and especially Sunday.

The pro shop has been fortunate to keep Denice Spring as an employee as another local course offered her more money but she is from town and elected to stay.

The clubhouse is starting to age and there is a need for additional funds in maintenance and repair for all of the buildings at the course. There are lighting, carpet and exterior wall issues at the clubhouse. The building is 14 years old. Some of the rocks on the exterior are falling off and the stucco, in places, is in disrepair.

An increase of \$6,000 in the course maintenance line item is for tree trimming along Hole 1. The poplar trees in this area were planted around 1960. They are dying and decaying. There is a substantial amount of deadwood in the trees. They are a hazard for the neighbors and those utilizing the course. The intent would be to hire a private company to come in and trim all of the trees in this area. The trees are 80 feet tall in some places. They cannot be accessed with a boom truck so the trimmer has to climb the tree and trim them by hand. An arborist from Utah State University looked at the trees and they are relatively healthy but are declining in health. They are a fast growing tree but don't have a long life span. The trees help to shelter the homes on Hole 1 from getting hit by errant golf balls.

Bart asked what the intent would be long term with the trees along Hole 1? Chad replied to continue to thin and maintain them over time. The spruce trees in the area will never get big enough the poplars can be removed. They are different types of trees which get different heights. Long term, netting will need to be installed along the homes on Hole 1 as the trees die and are removed. Netting has been installed on other courses and will do the job when there are not any trees to shelter the homes.

Mayor Barnes mentioned he would be sponsoring Hole 18 at the upcoming Angelman Foundation fundraiser tournament.

Curtis asked if the trees along Hole 18 have ever been trimmed or maintained? Chad replied nothing had been done with these trees in the past.

Jamie expressed concern about the clubhouse. One of the reasons Jamie moved to the city was to be close to a golf course. The course has a good reputation but if the building continues to deteriorate people will go to other local courses. Customers look at the building and have concerns why it is not being repaired and maintained.

Craig mentioned the golf course is an enterprise fund which can make a profit or loss. The course has been losing money for many years. One option is to move the golf course from an enterprise fund into the general fund. By making this change depreciation is not accounted for and the deficit payment is no longer owed. If these two items are not included the golf course would make a profit. The golf course will never be in a position to cover depreciation expense. If the council wants to consider this option a public hearing would be held and then the council could vote on the option.

Craig is working with the auditor of the city on how this would happen if approved by the council for the current fiscal year financials.

Curtis asked how this change would affect transparency as the reputation of the golf course has been that it loses money each year? Craig replied the residents can express any concern they have during the public hearing. The rec center fund was brought into the general fund a couple of years ago. Several other cities have done this as well. It is not uncommon.

Curtis asked how Logan's golf course is setup? Craig replied it is an enterprise fund and receives a substantial transfer each year from their general fund.

Chad replied in all of his years working for the city the golf course has never been in a position to budget for depreciation. It is an expense on the income statement but will never be covered as there is not enough revenue.

Curtis mentioned he would like to know what the residents think about this as he thinks they will be concerned. Jamie replied he reviewed the rec center budget and it is still accounted for line by line just like all other budgets. The biggest factor for Jamie is cash flow. Actual cash flow is shown when depreciation is not included.

Jamie was in favor of moving the golf course into the general fund. Curtis said he would consider the request but wanted to know the thoughts of the residents first. Jamie replied he would prefer the consistency of both of the rec center and golf course funds being in the general fund as they are similar in nature.

Wade stated he heard from many residents they don't like the fact the golf course loses money every year. What is really happening from an accounting perspective if this change is approved? Craig replied nothing goes away with the exception of depreciation expense and the deficit expense. The budget will look exactly as presented with the same line items and expenses. The golf course will never be in a position to budget for depreciation expense and cover that amount in the budget. Jamie mentioned all auditing requirements would still be met as required by the city auditor as well as the State of Utah Auditor's office. Wade felt it would be appropriate to consider this option as the residents are concerned the golf course is losing money.

Wade, Jamie and Curtis felt it would be appropriate to consider this option. Deon concurred and mentioned if depreciation expense was included in the general fund for parks and other items the city would never catch up and always run a deficit.

Craig asked the council to review the long term capital projects and improvements list. It shows more than what is needed over the next twelve months.

Craig mentioned the value the golf course brings to the city cannot be quantified. People utilizing the course also stop and buy gas and eat at local eateries. Local businesses would be impacted negatively if the city did not have the golf course. Deon mentioned property tax values around the golf course are higher as well.

Curtis expressed concern with the pro shop having almost \$166,000 in inventory. In today's market items can be brought in quickly when needed in just a day or two. Jamie replied the women's and men's association members are given credit in the pro shop when they win. Their winnings must be spent in the pro shop. Curtis replied why not only have \$100,000 worth of merchandise instead? Eric replied revenue is approximately \$235,000 and the cost of the merchandise is \$166,000 so the profit is just under \$70,000 for a year from the merchandise sold

Eric explained inventory is always the highest in the spring and right now it is around \$101,000. In the winter months inventory will decrease to around \$45,000.

Craig informed the council impact fees for water, sewer and storm water are being accounted for separately not in the funds main enterprise fund categories. This will allow the revenue and expense associated with impact fees to be better tracked easier. The only difference is moving forward they will show up on their own budget sheet.

Wade asked when a possible public hearing would be held on the golf course possibly moving into the general fund? Craig replied at the May 9th council meeting when the public hearing is held on the budget. They would be separate public hearings but held the same evening.

Craig mentioned the budget will be discussed again at the April 11th council meeting. The public hearing on the budget will be at the May 9th council meeting and the council will vote on the new budget at the May 23rd council meeting. Mayor Barnes mentioned the budget will be reviewed for two more months before it is approved. Some items will be updated and changed and the council informed of any changes or new proposals.

COUNCIL MEMBER REPORTS

Curtis informed the council Mike Kennedy would be holding a town hall meeting at the golf course in the future. Mike is running against Mitt Romney in the upcoming Senate race.

Mindy Spackman is resigning from being a commissioner on the planning commission. Mindy enjoyed her time on the commission but is dealing with some life events at this time.

Curtis was hopeful to find more females willing to serve on the planning commission as it is good to have a male and female voice on all topics and discussions.

Wade mentioned the youth council will be helping with the upcoming Lion's Club annual spaghetti dinner fundraiser.

Mayor Barnes asked if the youth council is helping with the Easter egg hunt? Justin replied he talked with Nicole Zollinger from the Smithfield Chamber of Commerce and the youth council is helping to stuff the Easter eggs on Thursday, March 29th.

Bart mentioned he attended a Cache County Economic Development meeting. Bart is in the process of putting together an economic development plan for the city.

Jamie mentioned the ambassadors (Health Days Royalty) had raised approximately \$250 for the library during their little princess fundraiser. The ambassador pageant has been completed and the young ladies selected for the year. Mayor Barnes mentioned he received some thank you cards from the young ladies thanking the council for their support of the ambassador program.

Deon mentioned the annual Scouting for Food program had been a success again this year. Mayor Barnes mentioned at a future council meeting he would like to thank Tom Karren and those who help each year to make this program a success.

CITY MANAGER REPORT

Craig mentioned the staff has received multiple requests from developers asking for building lots in the 6,000 to 7,000 square feet range. Right now the city does not allow a building lot of this size. A development group presented some information to the staff about this size of building lot and would like to present this information to the planning commission and city council for consideration.

Craig asked the council if they would be willing to attend a discussion at the Wednesday, April 18th planning commission meeting as a joint meeting with the commission and council? Jamie replied he would like to hear what they have to say.

Jamie asked who is driving the request for this size of building lot? Craig replied both buyers and builders. The city has been approached by five different entities in this regard in the last year. The city staff has spent extensive time researching this issue. Several local communities allow for this size of building lot. Deputy Recorder Char Izatt is putting together information on this topic. A builder and developer would present some information to the council and commission. The meeting would be a workshop and the commission and council can ask questions. No votes or decisions would be made. This would be an initial discussion to see if this is something the commission and council would like to consider for the future. Jamie asked for the meeting to be 7:30 P.M. or later so he could attend another city meeting which is planned at 7:00 P.M. that evening.

Craig mentioned the city has lost two employees in the last month who accepted employment elsewhere. Brad Hulsey was the parks supervisor. Mallori Hawkins worked in the parks department. It is spring time and there is a lot of work which needs to be done. Temporary employees will be utilized until new full-time employees are hired. There is extensive work needing to be done in the parks and at the cemetery grounds.

Jamie asked if students from Utah State University could be utilized? Craig replied the city advertises all city job postings there. The issue is college students can find higher paying jobs than \$9.00 per hour right now.

Craig mentioned the parks department consists of four employees and some seasonal employees in the summer. The full-time employees are Brad Hulsey, Mallori Davis, Hayden Downs and Dallas Thurston. Right now half of the full-time employees have left; Brad and Mallori.

Craig thanked the council for approving security cameras to be installed over the last two years at various places in the city. On Saturday, March 24th from approximately 11:00 A.M. to 12:27 P.M. a young man ran around the public works department area cutting tires, houses and slashing several other items. The cameras captured video footage of the person committing the damage. The police department is working to locate and arrest the young man. Without the video cameras this would not be possible. All of the doors to the buildings were locked and the perpetrator was not able to get into any building. The gates were closed and locked as well. All of the damage was done outside of the buildings.

Currently, there are video cameras at the public works building area, Civic Center, splash pad and city office. In the future, there will be video cameras at the skate park.

MAYOR'S REPORT

Mayor Barnes asked Craig to find a staff member to go to the Tree City USA meeting on April 10th. Brad Hulsey has done this in the past but he no longer works for the city.

Some members of the historical society attended a Bear River Heritage meeting. They are working on planning the preservation workshop in the city on Friday, May 18th and Saturday, May 19th.

Mayor Barnes asked if information on this event could be included in the next newsletter? Justin replied he needed the information by April 20th for it to be included. Curtis mentioned there is going to be a booth at Health Days providing information on the event. Flyers will be handed out during the Health Days parade as well.

Mayor Barnes informed the council he had been contacted by Brad Schumann. Brad owns Parcel Number 08-091-0015 which is located outside of the city boundary on 800 West. Brad wants to rezone the parcel to allow for the addition of a new home on the parcel. The county is requiring a letter of approval of the rezone request from the city since the parcel is adjacent to a city owned street.

Mayor Barnes asked how the city should respond to Brad's request? Craig replied the council can support or oppose the request.

Bart asked if curb, gutter and sidewalk would be required for the new home? Craig replied if the home has access to 800 West that would be correct. Brad's intent is to have the new home access

100 North (SR-218) so there would not be a city requirement in this regard as the city does not own 100 North in this area.

Mayor Barnes stated he could send a letter stating the city has no requirements on this project since no access is being granted onto 800 West.

Bart asked if this same access point onto 100 North is what Duane Williams was talking about so he could avoid accessing 800 North from part of Parcel Number 08-091-0008? Craig replied that is correct.

Jamie asked if the new home would be on a well? Craig replied that is correct. The city would protest the well but the state determines whether or not to grant a well permit. The reason the city protests the well is just to the east at Forrester Acres the city has a large well servicing the city. What could happen is the city will utilize this well more in the future which could lead to this new well drying up and then the city would be blamed by the homeowner. Mayor Barnes replied he agreed with protesting the well so the city is on record.

Mayor Barnes asked why the county would require a letter from the city since the access is off 100 North but outside of the city? Deon replied since the parcel is in the future annexation boundary the city has been contacted. Craig replied the county has been asking for letters on recent projects just outside of the city plus this parcel borders a city street.

Mayor Barnes read Item 5 of the checklist provided to Brad by the county which requires a letter from the city stating whether the city has any issues, comments, concerns or requirements regarding the rezone request.

Chief Downs replied this issue is happening more frequently. There is not enough water supply in these areas outside of the city to provide adequate fire protection. There are not any fire hydrants in the area. There is pressure put on the local fire department to fight fires in these areas but there is not any water. Chief Downs suggested including in the letter the concern regarding the lack of adequate fire protection.

Mayor Barnes asked Chief Downs to provide some information for the letter regarding fire protection.

The consensus of the council was to submit a letter to the county on the rezone request with the concern about fire protection as well as access onto 800 West would not be allowed.

****Curtis made a motion to adjourn at 9:57 P.M.****

SMITHFIELD CITY CORPORATION

Jeffrey H. Barnes, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, March 28, 2018**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Deon Hunsaker

1. Approval of the city council meeting minutes from March 14, 2018
2. Resident Input
3. Discussion and possible vote on the request by Duane Williams, agent for the Creekside Estates Subdivision, to waive the requirement for curb, gutter and sidewalk on a minor subdivision to be located at approximately 150 South 800 West outside of the city boundary. Parcel Numbers 08-091-0008 and 08-091-0013.
4. Approval of Kilby Jensen, Devin Overly, Jess Daines and Rebecca Beale as members on the Smithfield City Tree Committee.
5. Discussion and possible vote on amending a section of Ordinance 17-22, specifically the Storm Water Impact Fee amount.
6. Initial discussion and presentation on the Fiscal Year 2019 budget. The budget period of July 1, 2018 through June 30, 2019.
7. City Manager Report
8. Council Member Reports
9. Mayor's Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.