

SMITHFIELD CITY COUNCIL

FEBRUARY 27, 2019

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, February 27, 2019. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Bart Caley.

The following council members were in attendance: Deon Hunsaker, Jamie Anderson, Bart Caley, Wade Campbell and Curtis Wall.

City Manager Craig Giles, Police Chief Travis Allen, Fire Chief Jay Downs, City Engineer Clay Bodily and City Recorder Justin Lewis were also in attendance.

VISITORS: Glade Smith, Deb Smith, Greg Gardner, Michelle Anderson, Dustin Smith, Steven Parkinson, Olivia Johnson, Jeffrey Greathouse, Matt Walters, Gabby Walters, Ben Walters, Jacob Walters, Ida Walters, Lyle Coleman, Joseph Gittins, Jeff Jackson, Marty Spicer, Richmond City Mayor Jeff Young, Cache County Fire Chief Rod Hammer, Brian Potts, Jeremy Hunt, Michelle Downs

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JANUARY 23, 2019.

A motion to approve the city council meeting minutes from January 23, 2019 was made by Wade, seconded by Curtis and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

RESIDENT INPUT

Youth Council Mayor Olivia Johnson mentioned several youth council members attended a Day at the Legislature event. The youth council met with Representative Val Potter and Senator Lyle Hillyard. The youth council got to go on the house floor and were recognized for attending.

A thank you project was done for the Lion's Club and the card was presented to Lion's Club President Chad Downs.

A leadership retreat will be held with the North Logan Youth Council on March 27th.

The youth council will help to clean up around the concession stand at the Blue Sox diamond and will help during the games this year.

Mayor Barnes invited Jake Walters to come before the council. Jake is currently a senior at Sky View High School.

Mayor Barnes explained how impressed he is with Jake's integrity and character. Jake not only cheers for his team but cheers for everyone who is participating.

Jake is on the swim team and swims in two relays and four individual events. Jake holds the school record in three of the individual events he swims in as well as one state record.

Mayor Barnes asked Jake to explain what it means to be an All-American swimmer. Jake replied his time in a specific event has to be in the top 100 times in the country for the year.

Deon mentioned a local swimmer made the Olympic team about 15 to 18 years ago. Curtis replied it was in diving. Wade stated it was Justin Wilcox.

Mayor Barnes explained Jake broke some of Jake Taylor's records. Jake Taylor went to Mountain Crest several years ago and is considered one of the best swimmers from the state.

Jake Walters mentioned Jake Taylor graduated from Brigham Young University and is now his private swimming coach.

Jake plans to attend Brigham Young University for one year on a swimming scholarship, serve a church mission for two years and then swim for three more years at Brigham Young University.

Debra Smith mentioned she sent a letter to the council regarding the proposed rezone north of the Birch Creek Elementary School.

Debra expressed concern regarding more traffic on Saddleback Road and 300 North from future development in the area.

Debra mentioned traffic on 400 West and 500 West will also be affected. High density zoning will make the traffic in the area much worse which is a safety issue.

DISCUSSION AND POSSIBLE VOTE ON APPOINTING GREG GARDNER AS A MEMBER OF THE SMITHFIELD CITY PLANNING COMMISSION.
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Curtis introduced Greg Gardner. There is a vacancy on the planning commission since Mason Niederhauser resigned due to a change in his work commitments. Greg was asked to serve on the planning commission starting as an alternate and has accepted pending approval by the city council. Greg resides in the northwest part of town.

A motion to appoint Greg Gardner as a commissioner on the Smithfield City Planning Commission was made by Curtis, seconded by Bart and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

Mayor Barnes thanked Greg for his willingness to serve and be involved with the city.

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY STEVEN PARKINSON FOR APPROVAL OF THE FINAL PLAT FOR RED HAWK ESTATES, A 14 LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 450 SOUTH FROM 700 TO 800 EAST. ZONED R-1-10.

Steve Parkinson mentioned the proposed subdivision is in the heart of the city. All of the land around the parcel has already been developed.

Jamie asked how long the parcel had been zoned R-1-10? Steve replied he was not sure but he had mowed the weeds on the parcel for at least the last 10 to 12 years and thought the zoning was changed before then.

Mayor Barnes mentioned a good thing occurred in that Steve was able to purchase a small sliver of land from Jack Nixon which allowed the road to go all the way through. Before the sliver of land was purchased the proposal included a cul-de-sac.

Mayor Barnes mentioned he was happy a cul-de-sac was avoided. Steve concurred.

Mayor Barnes asked where the retention pond would be located? Steve replied west of Lot 14.

Clay mentioned a water model was completed and submitted to the Division of Drinking Water as part of the subdivision process. The division requested an inlet box be moved away from a fire hydrant in the subdivision so the plat will be adjusted accordingly.

Steve mentioned he was not aware of anyone opposing the proposal. The area has been used for the disposal of lawn clippings, concrete and other debris for several years and will now be cleaned up.

Mayor Barnes mentioned the parcel is landlocked by other developments and will be a good addition to the area and the city.

A motion to approve the Final Plat for the Red Hawk Estates Subdivision, a 14 lot/unit subdivision located at approximately 450 South from 700 to 800 East was made by Jamie, seconded by Bart and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

Steve mentioned a couple of the building lots are already spoken for and there will be signs placed at both ends of the parcel advertising the building lots for sale.

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 19-02, AN ORDINANCE REZONING PARCEL NUMBERS 08-042-0008 (3.80 ACRES), 08-079-0001 (12.83 ACRES) AND 08-079-0018 (15.58 ACRES) FROM A-10 (AGRICULTURAL 10-ACRE) TO R-1-10 (SINGLE FAMILY RESIDENTIAL 10,000 SQUARE FEET). THE PARCELS ARE LOCATED NORTH OF BIRCH CREEK ELEMENTARY AT APPROXIMATELY 260 TO 400 NORTH 800 WEST.

Mayor Barnes mentioned the rezone request was reviewed and approved by the planning commission. The request is now before the city council for consideration.

Jeff Jackson asked for some time to review questions and comments made by residents during the public hearing at the planning commission meeting.

Some of the concerns were creating a buffer between the dairy to the north and new homes. Safety on Saddleback Road was a major concern for the majority of those who spoke.

Jeff asked if any portion of Saddleback Road was improved when the development to the south was built? Clay replied a path/sidewalk was installed but no curb and gutter was installed because of the lack of a place for the runoff water to go at that time.

Mayor Barnes asked if the old subdivision only borders Saddleback Road on one building lot? Clay replied that is correct.

Jeff mentioned he knew, as the developer, he is responsible to improve the road in the areas where his development touches the road.

Jeff stated he wants to resolve the issues mentioned to the planning commission and cannot do so until we know what the zoning will be for the parcel. The first step in the process is rezoning the parcel so it is known what size building lots will be allowed. A plan of how building lots will layout cannot be created until the size of the building lots is known. The first step in the process is to rezone the parcel.

Mayor Barnes asked for clarification on what improvements will be done to the road. Clay explained as the area is developed the developer must install curb, gutter, sidewalk and widen and improve the road to city construction standards.

Mayor Barnes asked if the road will be widened and improved in most areas? Jeff replied improvements are required everywhere the new development touches 800 West or Saddleback Road. The Gittins dairy is not part of the subdivision so the road will not be improved in that area.

Jeff explained as a developer he is responsible for water, sewer, storm water, curb, gutter, sidewalk and road improvements as the subdivision is developed.

Deon stated his concern is 300 North. Deon showed the council a plat of 300 North which showed where the homes were built in relation to the road. Some of the homes were built as long ago as 1885. Most of the homes were built in the early 1900's and are close to the road.

Deon stated his concern is 300 North cannot be widened where Saddleback Road can be widened and improved.

Deon suggested not allowing the Park Place Subdivision to access 300 North.

Deon mentioned the long term intent was 400 North would be extended to 600 West. This new road may never be installed because the parcel on the northwest end of Saddleback Road is being developed in the county not the city. More people living in this area will create more traffic problems on 300 North.

Deon mentioned he received a letter from a resident concerned about an increase in traffic in the area if the rezone is approved. Deon stated over 40 homes have been built in the area in the county in the last 25 years so an increase in traffic has been from growth outside of the city not inside the city.

Jeff stated in his opinion the main roads which will be used for future development will be 600 West and 800 West. They both offer the quickest access to 100 North which is a higher speed road.

Jeff mentioned the new development does not have to connect to Saddleback Road but usually cities want more connectivity not less.

Mayor Barnes asked if 800 West in front of this parcel was in the city? Craig replied that is correct.

Mayor Barnes mentioned there are not any issues connecting future development onto 800 West in this area. Clay concurred.

Mayor Barnes stated the logical thing for people to do is to go to 800 West and then back to 100 North as that will be the quickest route to get where they are going.

Wade mentioned he talked to several people who have a concern about Saddleback Road. Farmers are concerned about safety in the area. The road is currently so narrow people have to stop and wait for farm equipment or trucks and trailers to pass by. The road in front of the dairy will not be improved as part of this project.

Wade stated he was not against development on this parcel but is concerned about Saddleback Road as well as the portion of 800 West south of these parcels which is not currently being developed. The road south of this will not be improved to 100 North until those parcels are developed.

Jeff asked about the possibility of abandoning Saddleback Road on the north side of the dairy and routing the road on the south side of the dairy as another possible option. Wade replied it should certainly be considered as the council is looking for suggestions and input on how to make Saddleback Road and 300 North safer.

Jeff mentioned the city cannot afford to repair the road so until development occurs the issue cannot be dealt with. When development happens, even though people don't want to believe it or understand it, some problems can be solved. Wade agreed but also said new problems will be created as well.

Wade stated his biggest concern on the roads was not the areas which will be improved but the areas which will not be improved but see an increase in traffic.

Bart mentioned issues with the road will be dealt with when a plan is presented.

Bart mentioned the General Plan calls for the area to be zoned R-1-10 and he usually supports the General Plan.

Bart expressed concern for the farm located north of this parcel. Having a mandatory buffer is hard. Long term there will be issues with the dairy owner and new homeowners if they build on the south side of the dairy.

Wade expressed concern for horse and cow operations in the area as well. Some people are raising animals as a livelihood and new homeowners will want to touch and pet the animals which can be problematic in some cases.

Jeff reminded everyone he grew up with a farming background so he understands the concern about the dairy. One option is to put some nice landscaping or a possible tree line along the edge of the dairy. A plan cannot be made until the zoning is known.

Deon mentioned residents he talked to would prefer varying lot sizes. Possibly some lifecycle housing which includes different age demographics such as 55 and older. The area right now mostly contains the same age demographic. The neighbors of the area would like to see a variety. Jeff mentioned he reviewed the minutes from the planning commission meetings and saw where the planning commission is working on a lifecycle zone.

Jeff mentioned there is a challenge with sewer in the area. Only a small portion of the area can be developed without the addition of a lift station. A lift station requires a substantial investment.

Jeff mentioned the only area which can be developed without installing a lift station is the area east of 600 West on the parcel considered for rezone.

Deon mentioned the city does not have a lifecycle zone in place right now.

Curtis mentioned he understood some development must be done to help recoup the cost of the land so he understood the need to do at least one phase now.

Curtis mentioned he was fine if access was not allowed onto Saddleback Road.

Curtis asked if the parcel north of Saddleback Road is for sure being developed in the county? Deon replied the parcel owner has submitted the subdivision report to the county and the request will appear on a future meeting agenda for consideration.

Curtis mentioned the planning commission is currently reviewing North Ogden's lifecycle zone. Two planning commission members, two city council members and some members of the staff are working on a new zone. The name could be different than lifecycle.

Curtis stated he did not think anyone would purchase a building lot next to the dairy.

Curtis mentioned the road and other infrastructure improvements will be done in the area as part of the development and this road is not up to current city standard. Jeff mentioned most of the roads in the county are only a double chip seal and not asphalt. Asphalt will be installed, where required, as part of the development process.

Deon mentioned he has concern about 400 North not being built to help alleviate pressure off of 300 North.

Deon suggested possibly making Saddleback Road a one-way road.

Deon stated most roads in the county have not been maintained or replaced in a long time and upkeep is needed.

Curtis mentioned Jeff informed the planning commission he would consider submitting two proposals for consideration if the rezone is granted. One proposal would be the traditional lot size and subdivision layout. A second proposal would be a lifecycle housing concept plan. Jeff replied he would consider lifecycle housing for this area as it would help to cluster homes away from the dairy and leave open space in that area.

Jeff mentioned he cannot address specific concerns or submit concept plans until he knows what the zoning is for the parcel.

Curtis informed the council the intent is to have a lifecycle zone concept reviewed and ready for consideration by the council in two months.

Jeff asked Curtis if there is currently a written document to review in regards to lifecycle housing? Curtis replied there is not yet.

Curtis mentioned the working group is going to use North Ogden City's ordinance as a place to start.

Jeff mentioned if a lifecycle zone ordinance will be in place in a couple of months he might consider delaying the start of this project to consider incorporating this new zoning concept.

Curtis asked how many homes would be in Phase 1? Jeff replied around 12 to 15.

Curtis mentioned the road for Phase 1 could go back into the existing subdivision to the south or north onto Saddleback Road.

Jamie asked how many phases there would be for the entire project? Jeff replied around five as typically each phase is around eight acres.

Jamie asked if there are more phases in a lifecycle zone plan? Jeff replied there are not as it is usually based on acreage and eight acres is a good size per phase.

Curtis asked Jeff to consider having a walking path to Birch Creek Elementary from the new homes. Jeff replied he would have to see where or if the school district would allow access to their property on the north side.

Mayor Barnes mentioned most of the council attended the planning commission meeting and heard the comments of the residents. Emails, letters and phone calls were received by the council with concerns as well. The council has heard the issues and concerns and is going to work with the developer to resolve them. Just because land is rezoned does not mean it is out of the city's control to decide what happens with it. Comments, questions and concerns will be addressed with each proposed phase including issues with the roads; 800 West and Saddleback Road.

Deon mentioned just because a subdivision is zoned with a minimum sized lot of 10,000 square feet does not mean all of the lots will be small. Red Hawk Estates only had two or three lots smaller than 11,000 square feet out of fourteen.

Mayor Barnes mentioned rezoning land from agricultural to a residential zoning classification allowing for homes is quite common throughout the city. Bart agreed and mentioned the mayor, council, planning commission and city staff will review any proposed plan multiple times before it is approved.

Bart stated he hopes a buffer is created between the dairy and any new development around the dairy.

Jeff thanked the council and planning commission for considering a lifecycle zoning option.

Curtis asked for clarification on what happens to the road around the dairy, if anything, as part of this project. Jeff replied nothing would happen with that section of road because it is not part of the project.

Wade suggested waiting to vote on the rezone request until the council could review Saddleback Road and options for the road for the future. Many residents are concerned with that road and future traffic in the area.

Curtis mentioned Jeff can only work on one phase until the sewer lift station issue is worked on and resolved. If Phase 1 is approved it gives the developer something to work on while the city

council considers options for the road as well as lifecycle housing. Wade replied he is not concerned with the roads which are being upgraded as part of the development but is concerned with the roads which are not being improved in the area.

Wade asked the council to review the concerns about Saddleback Road at a future council meeting whether the rezone request is voted on or not.

Curtis replied at this time he would prefer there is not additional access onto Saddleback Road. Wade concurred.

Curtis felt future access should go west onto 800 West.

Jamie stated the General Plan shows this area being developed in the future. After the parcel is rezoned and a plat created concerns and issues can be worked on. The plat process will start the process of resolving issues and concerns about Saddleback Road. Ingress and egress concerns can be discussed at that time.

A motion to adopt Ordinance 19-02, an Ordinance rezoning Parcel Numbers 08-042-0008, 08-079-0001 and 08-079-0018 from A-10 (Agricultural 10-Acre) to R-1-10 (Single Family Residential 10,000 Square Feet) was made by Jamie, seconded by Curtis and the motion passed by a vote of 4-1

Yes Vote: Hunsaker, Anderson, Caley, Wall

No Vote: Campbell

Mayor Barnes mentioned the work is just beginning and issues and concerns of the residents of the area will be addressed with the developer as the project moves forward.

<p>DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 19-03, A RESOLUTION UPDATING THE PREVAILING FEE SCHEDULE OF THE CITY.</p>
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Craig mentioned there are some minor changes to the prevailing fee schedule and almost all of them were in regards to the golf course.

With the purchase of some new golf carts the rental fee would increase from \$14 to \$16 for 18 Holes and from \$7 to \$8 for 9 Holes.

The outside caterer fee would increase from \$100 to \$200.

The golf course has several promotional sales throughout the year but the dates have not been included in the past in the fee schedule. The dates of these activities would now be listed.

Curtis asked for clarification on the outsider caterer fee. Craig explained the golf course rents the café to a local private eatery. If someone wants to rent the facility and utilize a caterer other than the one operating the café they pay a fee. The intent is to have those who rent the facility utilize the preferred caterer who rents the building on a continuous basis.

The Beehive Grill will start overseeing the café in April.

Deon asked if there are any changes to impact fees? Craig replied there are not any changes proposed to impact fees.

A motion to adopt Resolution 19-03, a Resolution updating the Smithfield City Prevailing Fee Schedule was made by Bart, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

DISCUSSION AND POSSIBLE VOTE ON A CONTINUOUS FIRE PROTECTION SERVICES AGREEMENT BETWEEN SMITHFIELD CITY CORPORATION AND RICHMOND CITY CORPORATION.

Chief Downs mentioned Richmond City approached Smithfield City in approximately October 2017 about issues they were having with daytime fire coverage. At that time Richmond contracted with Smithfield for daytime fire coverage Monday through Friday. Around September 2018, Richmond City approached Smithfield City about amending the existing contract and changing it to 24/7 continuous fire coverage.

After some discussion it was determined Richmond City would like to keep their fire station open. The intent would be for the Smithfield Fire Department to govern and oversee the Richmond Fire Department.

The proposed contract has been reviewed and approved by the Richmond City council.

The contract is now before the council to review, amend, adopt or change as needed.

The contract states the Richmond Fire Station will now be a satellite station of the Smithfield Fire Department.

Chief Downs suggested the following changes be added to the proposed contract.

Equipment and building maintenance need to be added and included in the contract. A section needs to be added to the contract stating Richmond City will maintain and repair the Richmond City Fire Station and equipment in that building at their expense.

Any cost of living or market wage adjustments would increase the per capita cost of the contract.

Mayor Barnes asked Chief Downs what Smithfield City would pay for if Richmond is paying to maintain the building and equipment. Chief Downs replied the eight volunteers working for the Richmond Fire Department would now become part of the Smithfield Fire Department and be paid by Smithfield City.

A battalion chief would be assigned to oversee the Richmond Fire Department volunteers.

The contract includes Richmond City will pay Smithfield City \$19.00 per person per year for continuous fire coverage.

The Richmond Fire Department volunteers will continue to respond out of their building and utilize the equipment from that building.

Mayor Barnes asked if the suggested additions to the contract need to be added and then brought back to the council for consideration? Chief Downs replied the council can include those items in a motion to adopt the contract and then the Richmond City council will need to review and adopt the proposed changes. Wade replied he felt the proposed additions to the contract are appropriate.

Wade asked if the name of the Richmond Fire Station will change as that is the number one question he had been asked by residents of Richmond City. Chief Downs replied his main concern had been working on the logistics of providing adequate coverage to both cities so a change to the name had not yet been considered and most likely will not be considered.

Richmond City Mayor Jeff Young said there are still some minor details such as the name which need to be worked out.

Mayor Young explained he met with the volunteers of the Richmond Fire Department and had several candid conversations with them. Richmond does not have enough daytime volunteers. Those who are helping out are being overworked because their numbers are so small.

Mayor Young mentioned the Richmond volunteers had concerns about the name, history, morale and would they be included in the future if a contract was signed.

Mayor Young explained through the mutual aid contract the Smithfield Fire Department still responds if a contract is in place or not. The Richmond City council was not comfortable continuing to see the Smithfield Fire Department working all the time in Richmond and Richmond not paying their fair share. The intent of the agreement is to finalize calls for service and who will respond as well as make it financially viable for the Smithfield Fire Department to respond.

Mayor Young mentioned the current group of Richmond fire department volunteers are committed and they want to train and be part of the Smithfield Fire department. They are already working together with members of the Smithfield Fire Department.

Mayor Young informed the council the Richmond volunteers had reviewed the contract and signed off on it unanimously. Two new people are ready to participate once the agreement is finalized. There is excitement in the department and they look forward to working with another department.

Bart felt the agreement is a benefit to both cities.

Jamie asked Mayor Young how he felt about the proposed additions to the contract. Mayor Young replied he was comfortable with the proposed additions to the contract and would take them before the Richmond City council for approval at the March 19th city council meeting.

Jamie asked the population of Richmond? Mayor Young replied over 2,700 and will be approaching 3,000 quite soon.

A motion to approve the continuous fire services agreement between Smithfield City Corporation and Richmond City Corporation amending the contract to include Richmond City will be responsible for expenses related to the Richmond Fire Station building as well as the maintenance and repair of the equipment housed in the Richmond City Fire Station and if market adjustments are made to employee wages they will be passed through at the new cost to Richmond City with the contract starting upon approval by the Richmond City council, was made by Bart, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Caley, Campbell, Wall

No Vote: None

DISCUSSION WITH FIRE CHIEF JAY DOWNS ON FIRE COVERAGE AND CONTRACTS.

Chief Downs explained he met with Craig about two months ago to discuss the current state of the fire department. The department is always changing as the contracts the department oversees are always changing.

Chief Downs met with Cache County Executive Craig Buttars and Cache County Fire Chief Rod Hammer to discuss the ambulance services agreement. In 2017, the contract changed when the Smithfield Fire Department took on transfers. Transfers are when a patient needs to be transferred from one hospital to another.

Five new employees were hired when Smithfield took over transfers. Previous to the new hires; the department had staff on-call from 10:00 P.M. to 7:00 A.M. and the department only had four full-time employees. The new employees work on a 53 hour work schedule. Wages for the department are paid 30% by the city and 70% by the county for certain employees. The transfer employees are paid 100% by the county. The amount Smithfield City has been paying has not increased for a long period of time even though new employees and resources have been added to the system. It is now time to address this issue and have the city pay their fair share. The city continues to grow and calls for service in the city continue to increase.

A current issue in the department is wages. Right now another local department pays a wage of \$42,000 per year and the Smithfield department is paying \$36,000 per year for the exact same job.

In the last year; three full-time department members have accepted employment elsewhere because of wages. Two went to the Logan City department and one went to the Blackfoot, Idaho department.

The majority of the funding for the ambulance program is paid by CCEMS (Cache County Emergency Medical Services).

The city needs to review the wage scale in the department and be competitive with other local departments so employees do not leave.

An example was given where a member of the department over the last two years worked to become a paramedic and immediately was hired by Logan City after obtaining this certification. The employee left the department because of the difference in wages between the two departments.

Mayor Barnes asked how much funding is needed to adjust the salaries of the fire department members to be competitive with other local departments? Craig replied a market analysis was done in 2018 and approximately \$130,000 is needed for wage/benefit adjustments in the fire department. When the city council did not adopt the full amount of the proposed property tax increase some departments did not receive wage adjustments. No adjustments were made to fire department wages at that time.

Craig informed the council the Logan City Fire Department has increased their wages across the entire department so the market analysis from 2018 would be low. Mayor Barnes replied approximately \$150,000 is needed in salary adjustments for the fire department.

Chief Downs mentioned the amount paid by the city in the CCEMS contract needs to be adjusted. When the contract was created in 2005 it was based off of operations. Since then call volume has increased substantially and one possible option is to go to a fee per call type system.

Chief Downs informed the council the city can be charged up to \$475 per call to have a paramedic on a call if one is not available from the current department. The current county contract includes funds for training as well as a wage increase when an employee becomes a paramedic.

Chief Downs mentioned the existing contracts with Hyde Park and Amalga need to be reviewed as well. They have not been updated since the 1990's. New rates and market adjustments need to be included in the contracts.

Mayor Barnes asked how old those contracts are? Chief Downs replied they were signed in either 1997 or 1998. The Hyde Park contract needs to be consolidated into one contract. Right now there is a fire contract and a separate code enforcement contract.

Mayor Barnes asked Chief Downs to review the two contracts and come back before the city council with new proposed contracts which can be reviewed.

Chief Downs also mentioned a potential issue is not having people to go on fire calls if the ambulance staff is currently out on a call. One option being considered is paid on-call personnel or part-time personnel. The department needs people readily available.

Mayor Barnes asked Chief Downs to explain the transfer program. Chief Downs replied in conjunction with the Logan City Fire Department the two departments transfer patients from one hospital to another. Brian Potts mentioned 50% of the patients are transferred to the Ogden Valley Hospital.

Mayor Barnes asked if EMT's are the employees doing the transfers? Chief Downs replied that is correct.

Mayor Barnes asked if the fire station is empty when transfers are being done? Chief Downs replied there would be at least two employees at the fire station able to respond to calls even when other department members are doing transfers.

Chief Downs mentioned transfers have been done as far as a mental health treatment facility in Provo Canyon.

In 2012, there were 67 transfers. Now there are approximately 500 transfers per year.

The Logan City Fire Department needed help on transfers because of the substantial increase in calls over the last few years.

Bart asked if the \$130,000 increase in wages included management of the fire department or other workers? Craig replied it was for the entire department.

Chief Downs mentioned employee wages will be reviewed as part of the new budget process.

Mayor Barnes asked if changes to the Hyde Park contract have to be approved by the council? Chief Downs replied any change to the contract has to be approved by both the Smithfield City council as well as the Hyde Park City council.

Chief Downs replied Smithfield has had a contract with Hyde Park since around 1972.

Bart expressed concern about employees leaving after they are trained because of wage discrepancies between local cities.

Chief Downs mentioned paramedic wages are determined as part of the CCEMS contract.

Bart asked if the employee who recently left was offered a higher wage to stay now he is a paramedic? Chief Downs replied he was offered a higher wage but still chose to leave as he already accepted the position.

Mayor Barnes asked if wage was the issue or something else for the newly trained paramedic who left? Chief Downs replied wage was an issue and the employee did not want to back out of his word after accepting the position.

Mayor Barnes asked if each entity has its own contract? Chief Downs replied that is correct. Each city has their own contract and there is also another contract with the county.

Mayor Barnes thanked Chief Downs and the entire fire department for their service on the cabinet shop fire as it was a large fire and several neighboring buildings were saved.

DISCUSSION ON RAPZ TAX APPLICATIONS.

Mayor Barnes mentioned the city is submitting a RAPZ Tax proposal this year for financial assistance on the Forrester Acres expansion project.

Mayor Barnes asked how much grant funding the city had received on this project already? Craig replied the city has a grant from the Land & Water Conservation Fund for about \$370,000.

Mayor Barnes mentioned the project includes a new parking lot, pickle ball courts, expansion of the trail system and a new sports field.

Curtis asked why a soccer field was not listed in the application? Craig replied it is listed as sports and playfields since the field can be used for more than one sport.

Mayor Barnes mentioned the city is requesting \$113,817 in RAPZ Tax funding to help towards the completion of this project.

CITY MANAGER REPORT

Craig showed the council pictures of the decorative rock which is attached to the exterior of the clubhouse. The rock is falling off or crumbling. In the past most of the problems were aesthetic but now there are safety problems. The rock is falling off of the building from high places. The intent is to get a bid to remove the rock and stucco from the entire area. The problem needs to be resolved quickly as one of the major problem areas is above the area where the golf carts are stored. Depending on the project cost the repair will be made in this budget year or the next budget year.

The concrete mow strip is pulling away from the building as well. The area continually freezing and thawing has led to a long term problem.

Bart asked which parts of the building are effected? Craig replied the north side of the building is in the best shape and the south side has the most problems. There are problems on all sides of the building.

Craig showed the council pictures of ice on the greens at the golf course. The ice has been three to four inches thick. Most of the ice has melted off now. The golf course staff used a snow

blower to blow the snow off the greens. Then black sand is applied to the greens to make the ice melt faster.

Curtis asked if the ice will kill the greens? Craig replied it will as there will be some dead spots on the greens. Bart asked if there is a solution to this problem. Craig replied some trees have been removed to get more sunlight to the greens and the greens need to have better drainage.

Craig informed the council the first discussion on the new budget for Fiscal Year 2020 will be held at the March 27th council meeting. All of the department heads will be in attendance to present their budgets. New projects and equipment purchases will be specifically talked about and reviewed.

Craig asked the council what they would like to see presented for the new budget. Curtis replied he would like to hear about any new project. Bart asked for a breakdown of any new line items. Mayor Barnes mentioned wages and health insurance do not need to be reviewed individually. Curtis concurred.

Mayor Barnes mentioned the council will have to discuss what they want to do in regards to the property tax rate as the fire department has wage issues which need to be resolved. Craig reminded the council only half of the city staff received raises in the current fiscal year. The fire department was not the only department not to receive wage increases.

Mayor Barnes mentioned he did not want to review the budget line item by line item as it is not needed.

Craig informed the council he would be out of town and not able to attend the March 13th council meeting.

COUNCIL MEMBER REPORTS

Deon mentioned the Lion's Club was invited to attend a Cub Scout Pack meeting. It is the one year anniversary since the Lion's Club started sponsorship of the scout troop.

Deon informed the council the Lion's Club is holding an all clubs social on March 28th at the local Lion's Club lodge. Members from Richmond to Paradise will be attending.

Mayor Barnes asked what the social consists of? Deon replied it is a dinner for all local Lion's Club members.

Deon mentioned he paid attention to the items he saw blowing in the wind after the letter was received from a Providence resident asking the city to ban plastic bags. Deon stated plastic bags were quite a ways down the list as he noticed cardboard boxes, fast food containers, miscellaneous types of boxes, Styrofoam, plastic water bottles and soda pop cans. Deon mentioned Logan City is stating 40% of the plastic bags in the valley are from Logan City but Deon felt it is closer to 60% if the calculation is based on sales not on population.

Mayor Barnes mentioned the trail article in *The Herald Journal* had solicited quite a response. Jamie replied around 50 people replied to the call for service after it was advertised on Facebook and through Parlant. Around ten responses were received in the first hour. The intent will be to hold a meeting in the next couple of weeks where anyone who is interested in helping can attend.

Jamie stated he would like to hold the first meeting in the city council room on Thursday, March 7th at 6:30 P.M. The intent is to have Dayton Crites, Cache County Trails Coordinator, a representative from the Forest Service and a representative from BRAG (Bear River Association of Governments) in attendance as well.

The meeting will be held to start to organize the trail committee and see exactly where help is needed in the city and the area in the county surrounding the city. All city trails and the trails master plan will be reviewed. The long term goal is to have the Bonneville Shoreline Trail extend from Hyrum to Smithfield.

Jamie informed the council he spoke with Logan City Mayor Holly Daines after their city council meetings about whether the city will continue to manage the golf course or if a private entity would take over the operation of the course. Logan City has chosen to continue to operate the golf course as an enterprise fund and not as part of the general fund of the city. Residents of Logan voted against building the Logan River Golf Course a couple of decades ago but the city council still chose to proceed and build it. Based on the vote of the residents approximately 25 years ago it was decided the golf course would stay an enterprise fund so it would remain autonomous and on its own. Logan City subsidizes the golf course approximately \$150,000 per year and paid for the clubhouse as well.

The library board met last week and will be hosting an event which starts on March 2nd and goes for five weeks.

A CLEF Grant in the amount of \$5,300 was received for the library.

Fees for interlibrary loans were discussed and a small fee will be charged in the future for this service.

The library board and staff would like more funding in the new budget for book purchases.

The shelving project which is being paid for with donated funds has not yet started. The project must be completed by the end of the fiscal year since the funds were received in this fiscal year.

Curtis mentioned he would help to assemble and install the cabinets/shelving if the library staff needs help.

Jamie mentioned the interviews for the ambassador program would be held on Saturday, March 9th. A list of questions to ask the applicants will be provided.

MAYOR'S REPORT

Mayor Barnes mentioned only Sunrise Elementary will participate in the Arbor Day poster contest this year.

The historical society applied for a \$10,000 grant which would be used for engineering and evaluation if a steeple could be put back on the Youth Center.

Curtis asked if the historical society or historical preservation commission applied for the grant? Mayor Barnes replied it was the historical preservation commission.

Mayor Barnes mentioned some people in town have asked about donating funds to the city to help pay for future renovation projects to the Youth Center. Justin and Craig spoke with the auditing staff and a restricted cash account would be created for this purpose and tracked as an individual line item if people donate to this cause. The funds would be kept and tracked individually for this purpose.

Curtis asked if the historical preservation commission had met as he had not seen an agenda or meeting minutes. After some discussion Mayor Barnes determined the historical preservation commission had not yet met but would be having an official meeting sometime in March.

Curtis reminded the council the historical preservation commission is an official city board so the agenda, meeting minutes and other items needs to be advertised like other boards in the city.

COUNCIL MEMBER REPORTS

Bart mentioned every Smithfield Chamber of Commerce member who has paid their dues for 2019 is given a sticker they can use to advertise they are a member.

The annual Easter egg hunt will be held on Saturday, April 20th. The youth council will help the chamber to stuff the Easter eggs.

The annual tri-school Health Days golf tournament will be held on Wednesday, May 8th.

The annual Night of Giving will be held on Saturday, December 7th.

An RFP (Request for Proposal) had been made to the city but there is not any commercial space in town available for rent, lease or purchase. Several businesses want to be located in Cache Valley but there is not very much space available right now for them to rent or purchase.

Wade mentioned he was happy to hear about the turnout the youth council had for the annual Day at the Legislature. Wade previously worked as an intern at the capitol building.

Wade asked for an update on the senior center program. Justin replied the senior center committee is looking at having a couple of catered meals before the fiscal year ends. The committee does a great job in overseeing a meal and entertainment on Tuesday of each week.

Wade mentioned he had been contacted by Dave Lillywhite regarding adding an additional home/building lot to an existing subdivision but had not spoken with him about it since it is not an official request. Mayor Barnes mentioned he drove through the area and did not see how a new home would fit in the area David wants to build one more home in. Wade agreed. Curtis replied David is not even sure the neighbors will sell him the land to expand the building lot to make it buildable. David wants the council to unofficially approve the new building lot before he asks the neighbors to sell him some property.

Curtis mentioned Health Days will be held from May 6th through the 11th. The dates are the same as in the past. The booths will be open from 11:00 A.M. to 8:00 P.M. on the 11th. All of the regular events such as the parade, bicycle ride, golf tournament, fireworks and baseball games will still be held.

Deon mentioned the Red Cross is going to have the mobile blood van in the parade asking for people to donate blood.

Curtis mentioned new planning commission member Greg Gardner lives by Forrester Acres so he has a good feel for what is happening and the thought process of the residents in that part of town.

Curtis asked how many council members can be involved in working to develop a lifecycle zone? Craig replied three council members in attendance is considered a public meeting so having three there should be avoided. Once the group creates a proposal it can be brought before the city council for consideration.

Curtis mentioned himself, planning commissioners Scott Gibbons and Jackie Hancock, Deputy City Recorder Char Izatt, planning commission chairman Andrew Soelberg and one additional council member would be involved in creating a lifecycle zone proposal.

Wade and Deon both stated they would like to participate in the discussion.

Curtis mentioned the number one request he receives is residents wanting pickle ball courts in town. As part of the Forrester Acres expansion project eight new pickle ball courts will be created. Craig replied the plans are currently being finalized and the plan is for the project to start in May.

Bart asked if the intent was to hold off installing lighting for the project? Craig replied that is correct.

Mayor Barnes asked if the pickle ball courts and parking lot would be finished this year? Craig replied the intent is to have the entire project completed by this fall. The issues which are being dealt with right now are drainage and irrigation water.

Bart asked if there is power in the area for new lights? Craig replied three phase power is available at the pump house a short distance away. The plan is to install conduit for future lights as part of the project. A restroom will need to be installed long term as well.

Bart asked if lighting could be installed as part of the project? Craig replied a ballpark price on lighting was \$200,000 to \$300,000 and is not part of the project as there are not enough funds available.

Bart mentioned people are excited to play but during the summer. When it is hot they won't be able to play until the sun goes down so there is only a small period of time the courts will be utilized.

Mayor Barnes asked if any of the pickle ball courts in the valley are lighted? Curtis replied they are not. The closest lighted courts are in Brigham City.

Deon asked where the restroom facility would be installed in the future? Craig replied behind the little league field tower east of the pickle ball courts.

Bart asked if there are lights on the little league field? Craig replied the closest field lights are on the Blue Sox diamond to the east of the little league field.

****Jamie made a motion to adjourn at 8:52 P.M.****

SMITHFIELD CITY CORPORATION

Jeffrey H. Barnes, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, February 27, 2019**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Bart Caley

1. Approval of the city council meeting minutes from January 23, 2019
2. Resident Input
3. Discussion and possible vote on the request by Steven Parkinson for approval of the Final Plat for Red Hawk Estates, a 14 Lot/Unit Subdivision located at approximately 450 South from 700 to 800 East. Zoned R-1-10.
4. Discussion and possible vote on Ordinance 19-02, an Ordinance rezoning Parcel Numbers 08-042-0008 (3.80 Acres), 08-079-0001 (12.83 Acres) and 08-079-0018 (15.58 Acres) from A-10 (Agricultural 10-Acre) to R-1-10 (Single Family Residential 10,000 Square Feet). The parcels are located north of Birch Creek Elementary at approximately 260 to 400 North 800 West.
5. Discussion and possible vote on Resolution 19-03, a Resolution updating the prevailing fee schedule of the city.
6. Discussion and possible vote on appointing Greg Gardner as a member of the Smithfield City Planning Commission.
7. Discussion and possible vote on a continuous fire protection services agreement between Smithfield City Corporation and Richmond City Corporation.
8. Discussion with Fire Chief Jay Downs on fire coverage and contracts.
9. Discussion on RAPZ Tax applications.
10. City Manager Report
11. Council Member Reports
12. Mayor's Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.