

**SMITHFIELD CITY COUNCIL**

**FEBRUARY 12, 2020**

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, February 12, 2020. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Wade Campbell.

The following council members were in attendance: Curtis Wall, Jamie Anderson, Deon Hunsaker, Jon Wells and Wade Campbell

City Manager Craig Giles, Police Chief Travis Allen, Fire Chief Jay Downs and City Recorder Justin Lewis were also in attendance.

**VISITORS:** Ronnie Hill, Braeden Hill, Ben Buchanan, Jenny Buchanan, Haedyn Buchanan, Stuart Reis, Gary Hale, Casey McCammon, Polly McCammon, Max McCammon, Juli Weber, Kelly Luthi, Jeff Jackson, Kevin King

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JANUARY 22, 2020.**

\*\*\*A motion to approve the January 22, 2020 city council meeting minutes was made by Wade, seconded by Jon and the vote was unanimous.\*\*\*

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell  
No Vote: None

**RECOGNITION OF CASEY MCCAMMON AND KELLY LUTHI FOR YEARS OF DEDICATED SERVICE ON THE PLANNING COMMISSION.**

Mayor Barnes thanked Kelly and Casey for their years of service on the planning commission.

Kelly served from December 2015 through January 2020.

Casey served from November 2015 through January 2020.

Curtis mentioned he worked with Casey and Kelly when he was the council member who worked with the planning commission for the last four years.

Curtis thanked Casey, Kelly and their spouses for the time spent serving the city.

Curtis presented Casey and Kelly with a plaque of appreciation for their years of service.

**RECOGNITION OF RESIDENT BRAEDIN HILL.**

Mayor Barnes mentioned he was informed about a special young man from the city who has excelled in shooting skeets and sporting clays.

Jeff Ahlstrom is Braedin's head coach.

Jeff informed the council of the following about Braedin and his local team.

The team is based out of the local public shooting range in Logan.

Braedin has been shooting competitively for five years.

After year one, Braedin wanted to excel and do better so he started a continuous routine of practice, practice, practice.

In 2019, Braedin was on the podium in all of the events he attended.

Braedin won nationals two years in a row.

Braedin took second overall in the Western Regionals as well as at Nationals which were held in Tucson and San Antonio.

In San Antonio, there were 250 shooters and only two points separated places one through three.

Braedin does trap, skeet and sporting clays competitions.

Braedin took third in the Browning six club shoot which was a sporting clay competition with over 250 participants of all ages.

Braedin is an exceptional athlete who is modest, has a good attitude, is not arrogant and will be successful in life.

Braedin is an ambassador for the sport and the local club.

Braedin is a team player who elected to do team events rather than individual events with more accolades.

The local team has earned the top team award the last two years.

The team consists of five members at each competition.

During 2019, Braedin attended events in Nevada, Colorado, Texas, Arizona, Idaho and Utah. Over 15,000 miles were traveled attending these events.

Mayor Barnes thanked Braedin for being a great example of someone who is following his dreams and being a good example to those around him.

Braedin graduated from Sky View High School and is currently attending Utah State University.

Mayor Barnes presented Braedin with a plaque congratulating him on his recent success at the events he attended.

**RESIDENT INPUT**

There were not any comments or questions.

**APPROVAL OF JULI WEBER, STUART REIS AND BROOKE FRIEDENBERGER AS COMMISSIONERS ON THE SMITHFIELD CITY PLANNING COMMISSION**

Jon mentioned there are three commissioners which have left the planning commission recently.

Jackie Hancock left last month.

Casey McCammon and Kelly Luthi's terms both expire at the end of January.

Jon contacted three residents and they are willing to serve on the planning commission.

Juli and Stuart were in attendance at this council meeting.

Brooke is also on the trails committee but feels she has enough time for both commitments.

\*\*\*A motion to approve Juli Weber, Stuart Reis and Brooke Friedenberger as Commissioners on the Smithfield City Planning Commission was made by Wade, seconded by Jamie and the vote was unanimous.\*\*\*

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell

No Vote: None

Jon mentioned the three new commissioners will be sworn in before the start of the February 19<sup>th</sup> planning commission meeting.

**CITY MANAGER REPORT**

Craig mentioned Monday, February 17<sup>th</sup>, is President's Day and the city office will be closed.

Craig asked the council to review HB273 and HB265 of the current legislative session. If either of the bills are adopted there will be major implications to the city.

Currently there are 85 bills being considered in regards to law enforcement and another 145 for other areas.

Craig asked the council to reach out to the local legislators and ask them to vote no on HB273 and HB265.

Curtis asked if either bill had a local sponsor? Craig replied they do not. The bills are sponsored by representatives from the Wasatch Front.

Mayor Barnes asked who should be contacted about the bills? Craig replied Representative Val Potter and Senator Lyle Hillyard.

Mayor Barnes asked what the bills are in regards too. Craig replied one of the bills adds many more layers to GRAMA (Government Records and Management Act). The main departments which would be effected would be the police department, fire department, rec center and city office. It is anticipated the city would be required to hire an additional two or three full-time staff members which would only work on keeping the city in compliance on this bill.

Right now, the Saint George police department has four GRAMA request employees. If the bill is adopted it is anticipated they will be required to hire another four full-time employees just for that department because of the proposed legislative bill.

The bill makes it so a city must report to the state what is done with the information on every single person who provides their personal information to the city.

Jamie asked if this is in regards to privacy? Craig replied that is correct. Information is collected by the city on thousands of people per year.

Curtis asked for an update on the Zoning Administrator job opening. Craig replied the job opening has been posted. The staff is looking for the right mix of experience, being able to fit in and work with the staff and developers for the new hire.

Curtis asked if anyone had applied yet? Craig replied three so far.

Jon asked if the applicants were local? Craig replied one was from Smithfield, one from Layton and the other from New York.

Mayor Barnes asked how long the job had been posted for? Craig replied approximately three weeks.

Mayor Barnes asked if the applicants are qualified for the job. Craig replied all but one is.

## **COUNCIL MEMBER REPORTS**

Wade mentioned the library board meets next week on February 19th.

There are not any new updates from the fire department other than the department is busy responding to calls for service.

Jon mentioned the three new board members for the planning commission will participate in this month's meeting which will be held on February 19th.

Due to a very large agenda the proposed MPC (Master Planned Community) Ordinance and Animal Ordinance will not be reviewed by the planning commission until the March 18<sup>th</sup> meeting.

The Historical Society is working on finalizing some grants and putting together a bid package for a couple of projects.

Jon visited with two contractors about the work which needs to be done and will visit with two more as well.

The project needs to be completed in this fiscal year to utilize the funds which have been approved for the projects.

Curtis asked how much the grant is for? Jon replied there is \$5,000 in grant funding and \$5,000 required as a grant match from the city.

Project 1 would be to use funding to stabilize the Douglass Mercantile Store building.

Project 2 would be to use funding to hire an engineering firm to assess if the center tower of the Youth Center could handle a steeple being installed on it.

Jon mentioned he visited with a local engineering firm which specializes in this type of work as they do a significant amount of this type of work for the LDS Church.

Craig mentioned the budget includes \$2,500 for each project.

Jon mentioned the grant is for up to \$10,000 in funding.

Craig mentioned the budget numbers the city have are based on the information provided during the creation of the current budget at about this time last year.

Mayor Barnes mentioned there is only enough funding for one project. The funding should be used on the Douglass Mercantile building.

Jon stated where there is not as much funding as the Historical Society thought the assessment of the Youth Center will most likely not be possible at this time.

Mayor Barnes asked if the grant was really for \$10,000 or if it was \$5,000 for the grant and a \$5,000 match from the city. Jon replied his understanding was the grant was in the amount of \$10,000 with a \$10,000 match from the city.

Mayor Barnes mentioned the current budget is what the Historical Society asked for last year and they will need to stay within budget.

Deon mentioned he attended the weekly senior center luncheon. The senior center committee is very concerned about the condition of the building. The exterior on the south and west sides is deteriorating quickly.

The annual Lion's Club dinner is Thursday, February 13<sup>th</sup>.

Next month the Boy Scouts of America are honoring some of the local Lions Clubs for their willingness to sponsor a troop or pack.

The local Lion's Club will receive the Whitney Young service award.

The Smithfield Lion's Club sponsors a pack. A few other local cities sponsor troops or packs as well.

On April 9<sup>th</sup>, the Lion's Club will hold their annual spaghetti dinner fundraiser.

The Lion's Club will hold a blood drive in May.

Mayor Barnes mentioned there are new chairs at the Lion's Club Lodge and they are very nice. Deon replied new tables and chairs were purchased.

Jamie mentioned the youth council has several upcoming activities.

A youth council retreat with other local youth councils will be held in March.

A service project of helping the Smithfield Chamber of Commerce stuff Easter eggs will be completed.

Brooke Friedenberger is the Chairperson of the Trails Committee. Possibly some grants will be applied. The focus will be on trails in the city not trails in the county.

A trailhead for the Birch Canyon trail might be established at Mack Park.

Jamie will be out of town and not available to attend the February 26<sup>th</sup> council meeting.

Curtis mentioned the monthly Smithfield Chamber of Commerce meeting was held at Sky View High School. The Texas Roadhouse catered the event. The manager, Beau Baker, grew up in the city.

The chamber is currently working on the Night of Giving and Health Days golf tournament.

Youth sports participation at the rec center is down slightly compared to recent years. With Green Canyon High School developing a rec program it was anticipated this would happen. Changes to the programs at the local rec center are being considered.

The rec center is working on the upcoming Health Days celebration.

## **MAYOR'S REPORT**

Mayor Barnes mentioned ambulance service was discussed at the last city council meeting. Since then a few things have happened.

Cache County Executive Craig Buttars sent a letter to the local mayors regarding the study which is being commissioned for CCEMS (Cache County Emergency Medical Services).

Mayor Barnes read some of the items included in the letter.

There were five proposals submitted regarding the study.

After review it was narrowed down to two companies.

The contract for the study will be awarded by February 18<sup>th</sup>.

Cache County is going to ask for the December 31<sup>st</sup> agreement termination deadline to be extended for a period of six months.

Mayor Barnes mentioned former Smithfield City Manager Jim Gass is opposed to the city applying for an ambulance license at this time. Jim feels the city should not apply until after the results of the study are presented.

Mayor Barnes mentioned the staff is going to continue to move forward in applying for a license for the city. Curtis agreed the process should continue.

Mayor Barnes mentioned the application can be amended as needed but the process needs to start now.

Jamie mentioned it is a minimal amount of money to start the process. The city should continue applying for the license. The city needs to make sure there is coverage for the residents.

Jamie stated he was surprised Jim would not support the application.

Mayor Barnes mentioned Mayor Holly Daines of Logan City is considering the request for an extension on the contract but will not give a formal answer until later in the year when she sees how things are progressing. If an extension is granted it will most likely be for three months not the requested six months.

Chief Downs mentioned a consultant had been hired on February 12<sup>th</sup> to complete the study.

Mayor Barnes asked if the cost would be under the allocated amount of \$50,000? Chief Downs replied he thought the cost was around \$48,000.

Mayor Barnes asked when the contract must be completed by? Chief Downs replied May 20<sup>th</sup>.

Jamie mentioned time will be needed to review the results the consultant comes up with. The city needs to continue to pursuing getting a license at this time.

Jamie asked how long an ambulance license is good for? Chief Downs replied for four years.

Chief Downs mentioned the CCEMS license expires on December 31<sup>st</sup>.

Jamie asked what happens if CCEMS stays intact? Chief Downs said CCEMS would submit a relicense application which is easier than starting from scratch. CCEMS could apply as late as October or November and have their license renewed for the start of the year.

Jon asked what happens in regards to licensing if Logan still wants to pull out of CCEMS but is willing to grant an extension of time to do so? Chief Downs replied a license extension would be applied for.

Chief Downs mentioned the agreement between the city and CCEMS expires on December 31<sup>st</sup> as well.

*\*\*\*Wade made a motion to adjourn at 7:15 P.M.\*\*\**

**SMITHFIELD CITY CORPORATION**

---

Jeffrey H. Barnes, Mayor

**ATTEST:**

---

Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION**  
**96 South Main**  
**Smithfield, UT 84335**

**AGENDA**

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, February 12, 2020**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Wade Campbell

1. Approval of the city council meeting minutes from January 22, 2020.
2. Recognition of Casey McCammon & Kelly Luthi for years of dedicated service on the planning commission.
3. Resident Input
4. Approval of Juli Weber, Stuart Reis and Brooke Friedenberger as Commissioners on the Smithfield City Planning Commission.
5. City Manager Report
6. Council Member Reports
7. Mayor's Report

Adjournment

**\*\*\*Items on the agenda may be considered earlier than shown on the agenda.\*\*\***

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.