

**SMITHFIELD CITY COUNCIL**

**FEBRUARY 8, 2017**

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, February 8, 2017. The meeting began at 6:00 P.M. and Mayor Darrell G. Simmons was in the chair. Deon turned the opening remarks over to Dennis Spraggins from the Valley Baptist Church.

The following council members were in attendance: Deon Hunsaker, Barbara Kent, Jeff Barnes and Curtis Wall. Kris Monson was excused.

City Manager Craig Giles, Police Chief Travis Allen and City Recorder Justin Lewis were also in attendance.

**VISITORS:** Jaxin Trappett, Jeric Anderson, Ethan Franciamore, Tara Wabel, Brooke Trappett, Dennis Spraggins, Ashley Monson, Robert Funk, Tyler Funk, Jeffrey R. Gittins, Tayla Crossley, Krista Crossley, Erica Harper, Abby Harper

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JANUARY 11, 2017.**

\*\*\*A motion to approve the city council meeting minutes from January 11, 2017 was made by Barbara, seconded by Curtis and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Kent, Barnes, Wall

No Vote: None

Absent: Monson

**RESIDENT INPUT**

JEFFRY R. GITTINS: I have some good news. We heard from the Office of State History. The tabernacle/youth center has been accepted to be listed on the National List of Historic Places. This is a big deal for the residents of the city. We have been congratulated by residents, people in the state and throughout the nation. In the next city newsletter, I would like to put a review of the history of the building and include this special announcement. As well as provide a brief historical overview of the building. A historic marker will be ordered for the building similar to the one on the Carnegie library. The construction of the tabernacle started in 1884 and the building started to be used in 1902. The building was dedicated in 1905. The building has been used for religious and community events for 115 years. The building was started when gothic architecture was becoming more prominent. The building was built by one small LDS ward where most other similar buildings were built by an entire stake. No labor was paid for during the construction of the building. In 1955 the building was renovated into a recreation center by the LDS church.

Mayor Simmons asked who is in charge of the next newsletter? Barbara remarked she is and information must be provided by February 20<sup>th</sup> to be included.

**INTRODUCTION OF NEW SMITHFIELD CITY POLICE OFFICER STEVEN DOWNEY.**

Chief Allen reminded the council Officer Trent Currie accepted employment with another agency and left the department at the end of December. The position was advertised and seven applicants applied. An interview board was formed and five applicants were interviewed.

Steven Downey was selected by the committee. Steven has experience with Perry City and the Box Elder County Sheriff's Office.

Mayor Simmons welcomed Steven to the city and thanked him wanting to be part of the city and involved in the city.

Jeff asked Steven if he was from Tremonton? Steven replied that was correct and he currently resides in Hyrum City.

Barbara asked Steven how long he had wanted to be a police officer? Steven replied as long as he could remember.

Steven informed the council he started off in law enforcement with Perry City and then moved onto the Box Elder County Sheriff's Office. Safety and security are his highest priority for the community.

Obtaining a job in the valley is a blessing to Steven and his wife and son.

Steven wants to be a good asset to the city and the department and make the city a better place to live.

**DISCUSSION AND POSSIBLE APPROVAL OF SPONSORING A CDBG APPLICATION FOR "THE FAMILY PLACE".**

Craig reminded the council that in 2016 the council supported a CDBG application that was submitted by The Family Place. The 2016 application was to renovate and remodel their building.

Some of the items included in the new application are a fire alarm system, security system, computers, telephone system, copier and drinking fountain.

The grant application is in the amount of \$62,280 with The Family Place contributing \$6,819 for a total project cost of \$69,099.

The city has to support the grant application request in order for The Family Place to apply as they cannot apply on their own.

There is no cost to the city on the project or with the grant request.

Jeff asked when the current project would be completed? Craig replied the renovation and remodel project are projected to be completed by the end of March. The current application period closes the end of March and normally the applicants are notified around May if they have been approved. The current application/project, if approved, would start later in this year or next year.

Jeff asked how much the first application was for? Justin stated The Family Place applied for \$200,000 in grant funding and was approved for \$138,000.

Barbara mentioned The Family Place is a great addition to the city as many residents can benefit from the services they provide.

\*\*\*A motion to support the CDBG application by The Family Place for grant funding in the amount of \$62,280 was made by Jeff, seconded by Curtis and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Kent, Barnes, Wall

No Vote: None

Absent: Monson

<p><b>DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 17-02, A RESOLUTION APPOINTING A NEW TRUSTEE FOR THE CITY ON THE CACHE MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES.</b></p>
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Justin informed the council the term on the Cache Mosquito Abatement District of city representative Robert Mather expired on December 31, 2016.

A term lasts for four years.

An advertisement seeking someone to fill the position was put out in December. Roger Lincoln was the only person that expressed interest in the position and visited with Kris about serving on the board for the city.

The board meets on the fourth Thursday of each month in Logan. The board oversees the operation of the district throughout the areas the district serves as well as approves the budget and works on state requirements of the district. If approved, Roger would serve until December 31, 2020.

Curtis asked if Roger would report to the council in the future the happenings of the district? Mayor Simmons stated he would like Roger to report in a few months like the department heads do on a yearly basis. Roger would come before the council and take ten to fifteen minutes to give an update.

Curtis stated most likely spring will be very wet and the board will be very busy monitoring stagnant water and mosquito numbers.

\*\*\*A motion to approve Resolution 17-02, a Resolution for the appointment of a representative to the Cache Mosquito Abatement District was made by Curtis, seconded by Deon and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Kent, Barnes, Wall

No Vote: None

Absent: Monson

Mayor Simmons mentioned Kris had been working with Roger on this and would follow up with him in the future as needs arise.

## **CITY MANAGER REPORT**

Craig informed the council the city received a TAP award from the insurance provider of the city in the amount of \$4,198.95. The grant proceeds are used for the purchase of safety supplies such as steel toed boots, safety glasses, gloves and vests for the public works department. The public works department has been involved with this program for many years and moving forward all departments in the city will be included.

Two police department vehicles have been involved in accidents during the winter. One car was damaged beyond repair and the other vehicle has minor damage.

Chief Allen had priced some different options and the cheapest and most logical option is to purchase a new Dodge Durango SUV. Fully outfitted the vehicle will cost \$35,424. This is not an item that is currently budgeted for and will be included in the budget adjustments in June. If approved by the council the new vehicle will be ordered but it won't be put into operation for around two months as it is modified for police department use.

Mayor Simmons mentioned there were not any serious injuries in either accident and neither accident was caused by a city staff member.

Jeff asked what is happening with the vehicle with minor damage? Craig stated it will be repaired. Chief Allen mentioned it is still drivable and the auto body repair facility has ordered the parts and will complete the repair within a couple of weeks.

Jeff asked if the city vehicles are fully insured? Craig stated that is correct. Chief Allen mentioned the city will receive a payment of \$6,400 for the car that was totaled out. It is a 2008 Chevrolet Impala.

Curtis asked how many miles were on the totaled out car? Chief Allen stated around 93,000 miles.

The consensus of the council was for the police department to order a new Dodge Durango at a cost of \$35,424.

Craig updated the council on the new Logan City wastewater expansion project.

Three options are being considered: conventional, MBR Plant and BioMag Plant.

The conventional plant had an estimated cost of one hundred sixteen million dollars but because of some geotechnical issues the cost has risen to one hundred sixty four million dollars.

The MBR plant has an estimated cost of one hundred thirty eight million dollars.

The BioMag plant has an estimated cost of one hundred sixteen million dollars. The BioMag plant will leave a smaller footprint on the ground and is the cheapest option that is being considered.

If the MBR plant is selected the project would be delayed by two years in order to have the membranes built and ready for the new system.

The BioMag plant is new technology and the closest plant with this technology is located in Texas.

The rate committee will be reviewing and discussing the financial obligation options and meet at the end of the month. The rate committee needs to know from each of the seven city councils which of the two rate increase options they prefer.

The treatment rate charged to each city using the system will increase 55% based on the results of the rate study that was recently conducted by an independent firm.

Option 1 is to increase the rate 10% per year for the first four years and 15% the fifth year.

Option 2 is to increase the rate 35% on year one and 20% on year two.

Having a larger increase will allow more money to be collected before the project starts so the loan for the project will be less and the amount of interest paid will be less.

Public hearings on the rate increase will be held by each city at a future time.

Deon asked if each city would implement the same increase? Craig stated that is the case and the new rate will start being charged to the outlying cities by Logan City on July 1, 2017.

Mayor Simmons asked Craig to provide the council a detailed summary showing what the new rates will be in the future based on the two options.

Justin reminded the council the current residential monthly fee is \$24.00.

Curtis mentioned the rate will increase at a minimum \$2.40 per month starting in July. Craig mentioned if the two year increase is approved the monthly rate will increase \$8.40 per month.

Craig reminded the council the rate increase is only in regards to the treatment of the waste by Logan City and does not include the collection system portion of the system which Smithfield

City manages and operates. The collection fee will need to be reviewed and possibly be increased in the future.

Barbara asked Craig if he is the city representative on the rate committee? Craig stated that is correct and the council and mayor are welcome to attend the committee meetings.

Justin stated in Richmond the residents pay a monthly base fee of \$49.00 per month in comparison to what Smithfield is currently paying \$24.00 per month for.

Curtis asked what other cities preferred choice is? Craig stated each committee member is reaching out to their respective city councils this month for that answer.

Mayor Simmons mentioned each city has different scenarios happening and Smithfield has not raised the monthly sewer utility rate for many years. The EPA is mandating Logan and those on the Logan system make this change.

Craig mentioned he needs to know from the council their preferred option for the upcoming meeting. Mayor Simmons mentioned he needs to be able to review a fee schedule before making a recommendation. Craig remarked he will provide the council with additional information to review but needs a consensus from the council no later than February 26<sup>th</sup>.

Jeff asked if the current system is not adequate for the future? Craig mentioned a conventional system is the most costly and has higher operation and maintenance costs than the BioMag plant that is being considered.

Mayor Simmons reminded the council that Smithfield, Hyde Park and North Logan had done a study to see the feasibility of creating their own treatment facility. The cost to build such a facility would be much more than staying on the new Logan system. There was also the possibility the state would not allow the three cities a new discharge point as well which would not allow the system to be created even if it was a cheaper option.

Mayor Simmons asked if any thought was given to implementing the entire increase all at once? Craig stated that was not an option. The only two options were the two year increase or the five year increase.

Mayor Simmons asked how much money would be saved long term by doing the two year increase instead of the five year increase? Craig stated all of that information is included in the rate study that was completed. Craig suggested the council review the entire rate study document before stating their preference of a two year increase or a five year increase.

Craig reminded the council an ordinance had been recently adopted where the maintenance and upkeep of the park strip area is the responsibility of the property owner not the city. A copy of the ordinance, map and letter explaining the ordinance is being mailed by the city staff to those that are effected.

Craig asked the council to review all of the provided information as the council will be contacted by residents not supporting the ordinance and change.

Jeff asked what areas the city will maintain? Craig stated the city will only maintain city owned property like Mack Park.

Barbara asked if a park strip area will be divided by property owners? Craig stated that is correct. A property owner is only required to maintain the area as wide as the frontage of their property.

Mayor Simmons mentioned the ordinance is in place and everyone needs to abide by it even if they don't agree with it. Calls will be made to the council and mayor and explanation and education need to be provided to the residents on why this change was made.

Mayor Simmons asked for an update on the disaster committee that had been formed at the request of the council. Craig mentioned the police chief, fire chief, city engineer, himself, public works director and city recorder were working on creating a document that will inform the residents what their responsibility is during a natural disaster such as a flood and what the responsibilities of the city staff will be. Once the document is completed it will be sent to the council for review and then put out to the public. The first document being created is in regards to flooding.

#### **COUNCIL MEMBER REPORTS**

Deon mentioned the current snowpack level is at 162% of normal but is decreasing daily because of the warm temperatures.

Deon asked if the city is prepared for flooding and has sand and sand bags available? Craig mentioned the city has sand and sand bags to help protect waterways and the infrastructure of the city but does not have sand and sand bags for the residents.

Deon suggested putting out a notification through the city communication system informing residents they need to prepare on their own and not count on the city to supply sand and sand bags.

Craig mentioned the city had been able to obtain sand bags for free in the past but now they have to be purchased for \$0.25 each.

Mayor Simmons asked the cost of the last minor flooding incident in town. Craig stated the cost of the sand was over \$1,500 and with overtime wages paid to the staff and equipment used the total cost was over \$2,000. Approximately 2,000 sand bags were filled in a ninety minute period during the last flooding concern.

Craig asked the council if they had determined what they wanted the role of the city to be in emergency situations such as flooding? Barbara asked what the county does? Craig replied the county has an emergency manager and flood trailer but each city is responsible to deal with their city on their own.

Barbara asked if the local waterways had been cleaned out? Craig replied the city is monitoring and cleaning out the local waterways as needed. The city will use the sand and sand bags on hand for these areas and around bridges. The city staff will be focusing on using backhoes to keep the waterways open during a flooding event.

Barbara suggested notifying the residents about what the city will be doing if there is flooding. Craig mentioned the city staff is working on some information which will be sent out to the residents to educate and inform them of what the city will do and what they need to do. Mayor Simmons remarked the city staff and residents need to think smart and not let hysteria takeover like in the last flooding event.

Deon asked where the snow that is being hauled away by the city staff is being moved to? Deon expressed concern for the salt the city uses being absorbed into the ground water supply. Deon then mentioned he talked to Public Works Director Doug Petersen and there will not be any groundwater issues where the snow has been put to melt.

Deon informed the council he had ridden with staff member Josh Wright during a recent snowstorm and the city staff does a great job trying to keep the roads clear.

Deon asked if a snowplow truck driver can legally run a stop sign at any time or specifically in the middle of the night? Chief Allen responded a stop sign cannot be run legally at any time. Craig mentioned there are times when the drivers will slow down and not stop if the intersection is clear. The weight of the snow makes it hard for the plow trucks to stop and restart.

Deon expressed concern for residents pushing snow out into the road. The issue is the snow will freeze to the road and it can damage the plow trucks and cause issues for automobiles as well.

Deon mentioned the Three Creeks Subdivision is an area where the snow is hard to push as there is not a park strip area to push the snow onto.

Craig informed the council there is a city ordinance that does not allow for snow to be pushed into the road by the residents but it is hard to enforce. Mayor Simmons replied some residents are not aware of this ordinance and this year has been an unusual year for snow accumulation and is not a normal winter. Curtis stated locally there were 62 inches of snow from the start of December to the start of February and that set a record.

Curtis mentioned one complaint he had heard repeatedly was mail personnel could not access mailboxes on the side of the road because they were blocked in by snow.

Barbara mentioned the youth council is busy and doing a Valentine's activity. There will be a leadership conference in April. The youth council teams up with the Smithfield Chamber of Commerce for the annual Easter egg hunt as well.

Mayor Simmons asked for an update on the historical society. Barbara stated she had been communicating with them and felt the society, residents and staff need to know what has been

archived by the society. Having an active catalog listing the items would be a benefit to the entire city.

Mayor Simmons asked Barbara if she had been contacted by Comcast about the annual Comcast Cares Day of Service? Barbara replied she had not been contacted. Mayor Simmons replied he would make contact with Comcast.

Barbara asked who is in charge of the fair booth for this fall? Mayor Simmons mentioned he attended a meeting where several cities were chastised for not having a booth completed at the fair. Barbara mentioned she thought the fair booth was being handled by the historical society as they had done it one year but nobody did it last year. Mayor Simmons mentioned he would ask some of the local faith based groups to work together on the fair booth this year.

Jeff asked for an update on the request by the historical society to utilize the room on the west side of the youth center exclusively for their use? Barbara mentioned she thought they were talking about the attic area on the east side. Jeff stated that was incorrect, the east side does not have any available rooms or usable space. The request is for the room on the west side. Mayor Simmons asked Barbara to contact Brett Daniels to determine who uses the room and how often so a determination could be made.

Jeff informed the council that he and Craig met with Ben Harris about the tree inventory Ben recently completed for the city. A tree management plan would be presented to the Tree Committee at their next board meeting.

Curtis mentioned the chamber had not met since the last council meeting but they would continue to focus on the Easter egg hunt, golf tournament and annual Night of Giving.

Curtis informed the council planning commission members Wade Campbell and Jackie Hancock would be on the historical society committee that is being formed to review some options for the museum/historical cabin.

Curtis reminded the council he has been trying to find two alternates willing to serve on the planning commission. There would be two residents attending the February planning commission meeting to observe the meeting and see if they have an interest in serving.

## **MAYOR'S REPORT**

Mayor Simmons mentioned information regarding the listing of the youth center in the national historic register had been discussed earlier in the meeting. Newsletter assignments for the year had been posted and are due by the 20<sup>th</sup> of the month before they are printed.

**EXECUTIVE SESSION TO DISCUSS REASONABLY IMMINENT LITIGATION,  
UTAH CODE 52-4-205 (1) (c).**

\*\*\*A motion to close the regular council meeting and open the executive session was made by Jeff, seconded by Curtis and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Kent, Barnes, Wall

No Vote: None

Absent: Monson

The executive session opened at 7:13 P.M.

\*\*\*A motion to close the executive session and reopen the regular council meeting was made by Jeff, seconded by Barbara and the vote was unanimous.\*\*\*

Yes Vote: Hunsaker, Kent, Barnes, Wall

No Vote: None

Absent: Monson

The executive session closed at 8:25 P.M.

\*\*\**Barbara made a motion to adjourn at 8:26 P.M.*\*\*\*

**SMITHFIELD CITY CORPORATION**

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Darrell G. Simmons, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION**  
**96 South Main**  
**Smithfield, UT 84335**

**AGENDA**

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, February 8, 2017**. The meeting will begin at 6:00 P.M.

Welcome and Opening Ceremonies by Deon Hunsaker

1. Approval of the city council meeting minutes from January 11, 2017
2. Resident Input
3. Introduction of new Smithfield City Police Officer Steven Downey.
4. Discussion and possible approval of sponsoring a CDBG application for “The Family Place”.
5. Discussion and vote on Resolution 17-02, a Resolution appointing a new Trustee for the city on the Cache Mosquito Abatement District Board of Trustees.
6. City Manager Report
7. Council Member Reports
8. Mayor’s Report
9. Executive Session to discuss reasonably imminent litigation, Utah Code 52-4-205 (1) (c).

Adjournment

**\*\*\*Items on the agenda may be considered earlier than shown on the agenda.\*\*\***

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.