

SMITHFIELD CITY COUNCIL

JANUARY 9, 2019

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, January 9, 2019. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Curtis Wall.

The following council members were in attendance: Deon Hunsaker, Jamie Anderson, Wade Campbell and Curtis Wall.

Bart Caley was excused.

City Manager Craig Giles, Fire Chief Jay Downs, Police Chief Travis Allen, Golf Pro Eric Kleven, Golf Superintendent Chad Daniels and City Recorder Justin Lewis were also in attendance.

VISITORS: Jeffry R. Gittins, Jeff Jackson, Dianne Campbell, Jasilyn Heaps, Jake Young, Marty Spicer, David Anderson, Quinn Bagley

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM DECEMBER 12, 2018.

A motion to approve the city council meeting minutes from December 12, 2018 was made by Curtis, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Campbell, Wall

No Vote: None

Absent: Caley

RESIDENT INPUT

JEFFRY R GITTINS: We have something good going on. Last night the Historical Society met to identify photos which have been piling up over many years. They were sorted and identified. We want to make them available for people to view. I have brought a sample of the pictures for the council to review. One item is a post card with a picture of the tabernacle printed by E.R. Miles. We also have a photo of the tabernacle not seen before. The tabernacle was finished around 1902 and the red brick school was built around 1902 as well. There are various pictures of people as well as of Main Street. We are making good progress. There were eleven members who attended the meeting and helped. Over five boxes of pictures were sorted. The initial sorting is to put the pictures into categories. The second sorting will be to put the pictures in order by date. We are ordering some archival boxes for the pictures. After they are scanned they can be properly stored. The first group of pictures is from 1860 to 1920. There is a picture of a train as well as a local school. There were several small schools in the city a long time ago. One of the schools was a church as well. It was the First Presbyterian Church and school. There were several little neighborhood schools before Summit School was built. I am happy we have good people willing to volunteer and help. There is also a picture of the Kiwanis Club from 1947. The Kiwanis Club building is now the Senior Citizen Center.

DISCUSSION AND UPDATE WITH REPRESENTATIVES OF THE SMITHFIELD CHAMBER OF COMMERCE.

Nicole Zollinger came before the council to provide an update on the Smithfield Chamber of Commerce.

Eric Kleven is the president.

Wayne Elwood is the president elect.

Terrie Stapley is the accountant.

Nicole thanked the council for supporting and attending chamber events.

In 2018, the following events were hosted by the chamber.

In April there was an Easter egg hunt at Mack Park. The youth council helped stuff 277 plastic eggs. Twenty-five businesses donated prizes as well. This year the event will be held on Saturday, April 20th.

In May, the annual golf tournament was held. The event was full in 2018 and had a waiting list of those wanting to participate. The proceeds of the tournament go to the local elementary schools. Each school was given \$5,000 in 2018. In years past each of the three elementary schools was given \$5,000 once every three years. Ace Hardware and Lee's Marketplace were sponsors. There were 36 teams that participated. This year the event will be held on Wednesday, May 8th.

A scholarship is provided each year. In 2018, two scholarships were awarded. The deadline for the application this year is April 30th. A committee reviews and votes on the applications.

Mayor Barnes asked what the criteria are on the scholarships? Nicole replied the funds are to be used for future schooling. The application asks the student what they have accomplished in the past and what they want to accomplish in the future. Each application is ranked on a point system. The scholarship is advertised through the city and at Sky View High School. Two scholarships were awarded in 2018 in the amount of \$300 each.

The Night of Giving was held in December. There were 179 children who were helped by the proceeds from the event. Some families had assistance on their city utility bills from the proceeds as well. The event in 2019 will be held on Saturday, December 7th.

Nicole asked the council to provide contact information for the chamber if asked what can be done to help in the city. If new businesses can be informed about the chamber it would be appreciated.

The chamber meets the first Thursday of each month at a local business. In February, the luncheon is being held at Alpine Cleaning & Restoration.

The chamber membership costs \$100 per year for a store front business and \$25 per year for a home based business.

Curtis asked Nicole if she knew what the funds donated to the local schools were spent on? Nicole replied Chrome books and laptops were purchased at Summit Creek Elementary. Library items and technology upgrades were completed at Sunrise Elementary. Birch Creek Elementary used the funds for construction and remodeling of the library and computer lab.

Deon mentioned he helped his wife deliver some of the gifts to the families and to see the look on their faces was priceless. The families were surprised they were helped out. Nicole replied it is a neat experience to help someone in need. Curtis mentioned some local church leaders helped out as well. The young ladies who helped deliver the gifts were surprised to see what other families do not have. Those who helped were more appreciative of what they have after helping out. It was a good experience for everyone involved.

Nicole mentioned \$75 was spent on each child. In previous years \$100 had been spent. This year several gift cards were received and the gift card could be used for the entire family not just one person so the amount spent on gifts was a little bit less.

Curtis mentioned Rhonda Wright needs to be thanked as well as Nicole for their service to the chamber and the community. Rhonda lives in Hyde Park and donates countless hours in the city. Rhonda and Nicole do all of the behind the scenes work for the chamber.

Nicole mentioned there are several chamber members who are not from the city. Businesses from Hyde Park, North Logan and other places are members.

Jamie thanked Nicole for her dedication to the chamber and city.

Mayor Barnes mentioned the Night of Giving is amazing and other local cities should learn from the chamber on how to help out the local community.

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY JEFF JACKSON, AGENT FOR VISIONARY HOMES 2018, LLC FOR APPROVAL OF THE FINAL PLAT FOR NORTH CREEK MEADOWS SUBDIVISION, PHASE 3, (12) UNITS/LOTS LOCATED AT 980 EAST 270 SOUTH. 5.90 ACRES. ZONED R-1-12.

Mayor Barnes mentioned the proposed subdivision is on the north side of 300 South 1000 East.

Wade asked if any issues with the canal company had been resolved? Clay replied the developer is working with the canal company on a box which must be installed where runoff water will enter the canal. The box will be included on the construction drawings. Setbacks, lots sizes and other standards have been met.

Mayor Barnes asked how much spacing there is between the canal and the building lots? Jeff Jackson replied the canal company wants a 30 foot right-of-way included.

Mayor Barnes asked if the right-of-way is on the west side of the canal? Jeff replied that is correct.

Wade asked if there will be a fence along the canal side of the building lots? Jeff replied most of the homeowners in Phase 1 installed a fence but the developer is not installing a fence.

Wade stated most property owners along a canal think they own the land to the canal. Jeff replied his company had been very open and clear to the buyers in Phases 1 and 2 they did not own to the canal.

Mayor Barnes asked if Phase 2 is located directly north of Phase 3? Jeff replied that is correct. The kink in the road on 1000 East will be aligned as part of this project.

Clay mentioned the storm water from this phase will dump into the irrigation canal. Phase 1 and 2 each have a retention pond included. One pond is on each side of the canal.

A motion to approve the Final Plat for North Creek Meadows Subdivision, Phase 3, (12) lots/units located at 980 East 270 South was made by Jamie, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Campbell, Wall

No Vote: None

Absent: Caley

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 18-13, A RESOLUTION AMENDING THE SMITHFIELD CITY CONSTRUCTION STANDARDS & DESIGN AMENDMENTS TO PART I “DESIGN STANDARDS”, CHAPTER 2.0 “STREET DESIGNS”, SECTION 2.1 “GENERAL”, ADDING PARAGRAPH “L”, SECTION 2.3 “STREET SECTIONS”, PARAGRAPH “C” AND CHAPTER 5.0 CULINARY WATER SYSTEM DESIGN, SECTION 5.2 METERS, PARAGRAPH “E”.

Mayor Barnes asked if the planning commission had reviewed this resolution? Clay replied the planning commission had reviewed, approved and forwarded to the city council for consideration.

Clay mentioned currently asphalt patches and repairs are allowed. There is an issue in the seams after the repair is completed and water gets in them. The cost of overlaying the road is almost the same as repairing. Overlaying makes the road much better and is being recommended for all future repairs.

Clay mentioned alleys would be added to the mixed-use zone. Right now alleys are not allowed. The width of an alley is clearly defined. Mayor Barnes mentioned there was extensive discussion regarding alleys at several planning commission meetings on this subject.

Clay mentioned alleys had been discussed by the planning commission multiple times and one time a road trip was taken to Logan and North Logan to review existing alleys in those cities.

Mayor Barnes mentioned alleys are proposed at 26 feet wide and this does not include the sidewalk.

Clay mentioned another item included in the resolution is that each culinary water hookup must have its own individual shutoff. There has been an issue in a local retirement community because this was not required. Some parcels only have one meter which serves several units. Each unit needs its own shutoff so the neighbors are not affected if one unit has a problem.

Mayor Barnes asked if the apartments on the Cantwell Lumber parcel are fed by one meter? Clay replied two water meters feed those units.

Mayor Barnes asked if each of those units has its own shutoff? Clay replied that is correct.

Curtis mentioned significant time and due diligence had been spent on this resolution by the planning commission over the period of a few months.

A motion to adopt Resolution 18-13, a Resolution amending the Smithfield City Construction Standards & Designs amendments to Part I “Design Standards”, Chapter 2.0 “Street Designs”, Section 2.1 “General”, adding paragraph “L”, Section 2.3 “Street Sections”, Paragraph “C” and Chapter 5.0 Culinary Water System Design, Section 5.2 Meters, Paragraph “E” was made by Curtis, seconded by Deon and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Campbell, Wall

No Vote: None

Absent: Caley

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 18-16, AN ORDINANCE WHICH AMENDS THE SMITHFIELD CITY MUNICIPAL CODE TITLE 16 “SUBDIVISION REGULATIONS”; AMENDING CHAPTER 16.12 “FINAL PLATS” IN PARTICULAR; SECTION 16.12.030 “PREPARATION AND REQUIRED INFORMATION”, ADDING PARAGRAPH “G” AND TITLE 17 “ZONING REGULATIONS”; AMENDING CHAPTER 17.89 “MIXED-USE OVERLAY ZONE” IN PARTICULAR; SECTION 17.89.030 “DEFINITIONS”; SECTION 17.89.080 “SETBACKS, YARDS AND OTHER REQUIREMENTS”, PARAGRAPHS “B”, “C” AND “D”, #1 AND #2 AND SECTION 17.89.100 “LIGHTING”, PARAGRAPH “A” AND 17.89.130 “SITE PLAN REQUIRED”, PARAGRAPH “B”, #2.

Clay mentioned the staff would like a block on the final plat for the location of garbage receptacles but it is not allowed. A letter can be required from the Logan City Environmental department. Large dumpsters or garbage cans can be allowed. Logan City Environmental can help determine which option is best for a proposed development.

Mayor Barnes asked if only a letter is required? Clay stated that is correct. A developer can include the location of the dumpsters or garbage cans on the final plat but it cannot be a city requirement.

Jamie stated the ordinance states it shall be required. Craig replied the letter shall be required but it cannot be required on the final plat document itself.

Clay mentioned another item in the proposed ordinance is allowing houses to face away from the road. The front of homes could face a park or common area and would not be required to face the road. Homes/units could face a grassy area and have the back of the home/unit facing the road.

Jamie asked if this proposed change would cause problems in multi-family housing areas long term? Clay replied he was not sure how that would be an issue as the orientation of the buildings/units is the only thing being considered.

Clay mentioned in a couple of sections of the code the word "guidelines" is being replaced with "standards" so the code is consistent.

Vehicle and driveway access in the mixed-use area is included. The mixed-use section of the code is fairly new so it is reviewed extensively when new requests are made. A developer made some suggestions and the planning commission came up with the proposed code. Some developers try and give private streets to the city and this is not allowed. The streets are required to be maintained by the H.O.A. (Homeowner's Association).

Jamie mentioned the mixed-use area was intended to go from 800 South Main to 200 North Main. A request is being made at about 450 North Main. Will the property owner own the alley? Developers should pay to maintain the roads they own. Clay mentioned alleys and developer owned roads should never be turned over to the city. The developer or H.O.A. should pay the maintenance and upkeep costs.

Jamie asked how the city can enforce having the H.O.A. pay for maintenance and upkeep on a private road? Clay replied the city cannot control what is done to a private road. The H.O.A. members would need to make sure the road is maintained.

Clay mentioned an alleyway is separate from the sidewalk by the alleyway.

Jamie asked if the traffic in an alley can be made one-way? Curtis asked how it would be enforced? Jamie replied with proper signage.

Jamie expressed concern two delivery trucks could be going in opposite directions down an alley and it could be a problem. Curtis replied 26 feet would allow for the vehicles to pass each other without problem.

Curtis mentioned any signage in the development would be an H.O.A. requirement not a city requirement since it is private property.

Jamie mentioned he attended a planning commission meeting and read the meeting minutes from other meetings. This ordinance is being driven by a proposal on the north end of town.

Clay mentioned the proposed ordinance included a new section in regards to street lighting. Street lighting has specific requirements whether on private or public property.

Mayor Barnes mentioned the majority of the ordinance has to do with alley information.

Wade asked if wording should be included in the ordinance suggesting one-way traffic? Curtis replied no since the layout of each H.O.A will be different.

Jamie expressed concern the upcoming mixed-use request is not in an area where mixed-use was proposed. Only adding one small shop to the development was not the intent of a mixed-use area. Clay mentioned mixed-use areas were designed for the middle of town.

A motion to adopt Ordinance 18-16, an Ordinance which amends the Smithfield City Municipal Code Title 16 "Subdivision Regulations"; amending Chapter 16.12 "Final Plats" in particular; Section 16.12.030 "Preparation and Required Information", adding Paragraph "G" and Title 17 "Zoning Regulations"; amending Chapter 17.89 "Mixed-Use Overlay Zone" in particular; Section 17.89.030 "Definitions"; Section 17.89.080 "Setbacks, Yards and other Requirements", Paragraphs "B", "C" and "D", #1 and #2 and Section 17.89.100 "Lighting", Paragraph "A" and 17.89.130 "Site Plan Required", Paragraph "B", #2 was made by Curtis, seconded by Wade and the vote was unanimous.

Yes Vote: Hunsaker, Anderson, Campbell, Wall

No Vote: None

Absent: Caley

Mayor Barnes mentioned alleys and the included width were studied extensively by the planning commission.

SELECTION OF MAYOR PRO TEMPORE

Mayor Barnes mentioned a mayor pro tempore is selected yearly on a private vote of the council. Each council member and the mayor votes.

After voting, Justin announced Jamie had been selected as mayor pro tempore

Mayor Barnes mentioned the mayor pro tempore oversees city council meetings and attends other meetings in behalf of the mayor when the mayor cannot attend. The mayor pro tempore can still vote as he is still considered a council member but has been assigned to oversee the meeting if needed.

Justin stated the mayor pro tempore is selected on a calendar year basis so Jamie will serve for calendar year 2019.

PUBLIC HEARING, NO SOONER THAN 7:00 P.M., FOR THE PURPOSE OF DISCUSSING RESOLUTION 19-01, A RESOLUTION AMENDING THE BUDGET FOR FISCAL YEAR 2019.

Dave Anderson suggested the proposed adjustments be posted online in the future so they can be reviewed by the residents before the council meeting. Justin stated in the past draft documents have not typically been posted on the website. Only officially approved items have been posted. Mayor Barnes asked for items relating to the budget be posted on the website in the future even if in draft form.

Craig mentioned this is the mid-year budget adjustment. Items include changes to the correct amount for property tax as well as grant proceeds which are an unknown at the start of the fiscal year.

Craig reviewed several of the larger proposed increases and decreases to the budget.

Property tax revenue is decreased by \$250,000 since the entire amount of the property tax increase was not approved. Property tax revenue is \$750,000.

Wildfire revenue and expense of \$207,744 is included.

The 1000 South Main road grant in the amount of \$165,234 has been included.

A safety sidewalk grant in the amount of \$26,841 has been added.

The total proposed increase to General Fund Revenue is \$289,909.

The vast majority of the expense increase is for wage and benefit increases in the fire department, police department, public works, cemetery, parks and streets.

Wildfire expense of \$207,744 has been added.

Administrative fund changes for legal notices, \$300, office supplies, \$2,000 and building maintenance and repair, \$7,000 have been included.

The building and maintenance line item is being increased to replace the main heating and air conditioning control unit for the city office building at a cost of \$5,600. The old unit no longer functions and must be replaced. On the second floor of the city office building there is not any hot water to the men's restroom. This is a health code violation and must be fixed. A one gallon water heater will be installed.

Curtis asked if the building was originally not equipped with hot water to this restroom? Craig replied that is correct.

The insurance line item in several funds was decreased. An annual insurance payment is made in July of each year and this year it was slightly less than budgeted for.

The historical society received a grant in the amount of \$1,000 so it was added to revenue and expense.

Jamie asked Craig for an update on the justice court audit and the cost associated with the audit. Craig replied he was not sure of the cost as it will not be determined until approximately 300 court cases are resolved. The court clerk is working on these cases. The intent is to have the audit completed no later than June 30th.

Planning Commission travel and training is being increased \$344. Several of the planning commission members attended the Cache Summit.

The library budget is increasing \$3,709 for new shelving. A resident made a donation to pay for the shelving. Building payment principal is being increased by \$1,000 and interest decreased by \$576.

Several fire department line items are being adjusted due to the revenue received from fighting wildfires. No revenue or expense is budgeted at the start of the fiscal year for wildfire response since it is an unknown if the department will be participating in fighting wildfires.

Public Works Sundry is being increased \$873 for the purchase of some safety equipment and supplies.

Cemetery Sundry is being increased \$1,699 for the purchase and installation on the flagpole in the cemetery grounds.

RAPZ Tax revenue received was \$32,190 and the expense of \$32,190 was spent on the splash pad and skate park project.

Sidewalk repair in the Streets Department was increased \$26,841 for the sidewalk grant.

The "Streets – Projects" line item was increased \$165,234 for the 1000 South Main project.

Mayor Barnes asked if the 1000 South Main project was a CMPO (Cache Metropolitan Planning Organization) project? Craig replied that is correct.

After adding in the new revenue and expenses the end result is \$78,069 will still be transferred to the General Capital Improvement Fund for future projects.

Interest revenue is increasing in all funds. The city changed banking entities about a year ago. The interest rate at the state and on a local level has increased significantly since the start of the budget year so interest received has increased.

Water dedication payments total \$110,000.

The "Water – Distribution Maintenance" expense line item is being increased \$5,000. Water Sundry revenue is also increasing. The insurance provider of the city paid \$5,000 towards the

Birch Creek well lawsuit project and settlement. A vibration dampening trench is being installed as part of the lawsuit settlement.

Telemetry expense is proposed to increase \$24,000. The current system is older and parts that are part of the system are starting to malfunction. The system keeps malfunctioning and having issues as well as setting off system alarms.

Jamie asked if the telemetry expense is part of the improvements plans needed for the water system long term? Craig replied that is correct. Each year there have been funds allocated for telemetry but there was not enough and the system needs more funds than originally allocated in this fiscal year.

Curtis asked if a bid was received on the new telemetry parts? Craig replied the telemetry system is a sole source system so the current supplier submitted a bid for the project.

Sewer revenue is up in regards to interest received.

The main sewer expense increases were for an increase in wages, office supplies and utilities. Decreases in the sewer fund were for audit services and insurance.

Rental fee revenue in the golf fund is down \$5,000 and pro shop sales are up \$11,000.

Wage increases for the seasonal golf staff in the amount of \$10,000 has been included to try and incentivize getting and keeping employees. Right now wages offered are not competitive and employees are not retained.

The fuel expense line item is up \$13,000.

The biggest proposed increase is for the purchase of 15 new golf carts. All options have been considered from leasing to purchasing, getting an entire new fleet versus doing nothing as well as just purchasing a few new golf carts.

Jamie mentioned the golf cart rental fee is being increased to pay for the cost of the new golf carts. Craig mentioned the fees charged at the golf course are included in the prevailing fee schedule.

Jamie asked for an update on the mowing equipment needed to mow the greens and course. Chad Daniels mentioned mowers can cost anywhere from \$32,000 to \$55,000. Payment plans are offered over a period of five years. All bids received are based off of the state contract for pricing. Nothing has been budgeted for new lawnmowers in the current fiscal year.

Jamie asked what will happen to the old golf carts which are being replaced by the new ones? Chad replied most of them are a 1996 model and have a value of around \$1,000. They can be sold or traded-in on the new golf carts.

Mayor Barnes mentioned one of the furnaces at the youth center was going out. Could it be included in the current budget adjustments? Craig replied it could be by decreasing the amount transferred to the General Capital Improvement Fund. The bid was around \$3,500.

Mayor Barnes mentioned the upstairs room in the west end of the youth center is freezing cold because there is not any heat. Craig mentioned the furnace for the west end of the building is not working. The gym is still being properly heated.

Curtis suggested reviewing the bid and then getting the work completed. Craig replied the staff received a bid for a new furnace but was not sure if any work needed to be done to the duct work leading to the upstairs room. Mayor Barnes suggested replacing the furnace unit as soon as possible. Curtis asked for the duct work to be checked out as well. Craig suggested getting a current bid for a new furnace and having the duct work checked out. The council could then decide how they want to proceed. Adjustments could be made to the budget at yearend if needed for this item.

****The public hearing opened at 7:50 P.M.****

Dave Anderson stated in the future he would like to see more precise information on the budget. For example, Dave would like to see a precise breakdown of exactly where all of the funding from the property tax increase was allocated.

Dave expressed concern from his limited review of the budget adjustments, only 1 in 6 dollars was going to salary increases for the police department. The police department needs to be properly funded. Mayor Barnes replied with wages and benefits approximately 60% of the property tax increase is going to the police department. Craig replied approximately \$205,000 of the \$250,000 increase in property tax was for wages and benefits.

Dave thanked the mayor for the clarification and asked if other salaries were increased as well. Mayor Barnes said each police officer received a wage increase with some receiving as much as a \$10,000 yearly raise. Craig replied the police department wages line item is increasing \$93,408 and the benefits line item \$45,704. Mayor Barnes mentioned the largest wage increases were in the police department.

Dave asked the council if they can be contacted outside of the council meeting with questions? Curtis replied the council, mayor and city staff can be contacted at any time.

Mayor Barnes asked if the budget is available online? Craig replied the preliminary budget was posted on the website and if the proposed changes are approved the approved budget will be amended. The adopted budget is posted on the state website.

Dave mentioned he attended the public hearing on the property tax increase in August.

Dave wants to be better informed and involved so he understands what is going on and happening in the city so he has started to attend city council meetings. Jamie thanked Dave for

his willingness to attend, be involved and ask questions. Some council members have only been serving for a year and are still learning.

Dave thanked the council for their service and mentioned he feels city employees deserve a better wage and he supports increasing their wages to keep them employed with the city. Craig thanked Dave for his comments and mentioned the city staff is always trying to find ways to make the budget more user friendly so he appreciated Dave's comments.

Jamie mentioned not only does the council review and approve of the budget but the financials of the city are audited on a yearly basis.

Marty Spicer stated the city is a great place to live.

Marty appreciates transparency and would like to see the budget information posted in advance of a council meeting so it can be reviewed and questions prepared before the meeting.

Marty mentioned the residents need to be involved if they want a great place to live and shop.

Marty thanked Eric Kleven and Chad Daniels for their work at the golf course in keeping it a great place to play golf.

****The public hearing was closed at 8:00 P.M.****

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 19-01.

Wade asked if the adjustments should include funds for a new furnace at the youth center? Craig replied he would get a quote for the council to review and approve. The expense can be accounted for in the next budget adjustment later this year.

****A motion to approve Resolution 19-01, a Resolution amending the Fiscal Year 2019 budget was made by Jamie, seconded by Curtis and the vote was unanimous.****

Yes Vote: Hunsaker, Anderson, Campbell, Wall

No Vote: None

Absent: Caley

CITY MANAGER REPORT

Craig informed the council the pre-bid meeting had been held on the vibration dampening trench project. There were around twelve contractors who turned out for the meeting. The project was explained in a meeting at the city office and then the site was toured with the contractors. Bids are due by January 17th.

The city office is closed on Monday, January 21st in observance of the Martin Luther King Jr. holiday.

The 2019 legislative session will start later this month. There are several bills which have been proposed that would have a significant financial impact on the city budget if adopted. The amount paid by the city for firefighter and police officer retirement could increase substantially. There are many bills regarding water. Two to monitor are on metering irrigation water and another one requiring a meter for every culinary water connection.

Mayor Barnes asked Craig to supply the council information on any bill with significant impact on the city.

Curtis mentioned one of the North Logan City Council Members works with the Utah League of Cities and Towns and is willing to meet with the council and offer a legislative update. The city pays a yearly fee to the Utah League of Cities and Towns and should utilize their services when possible. Representative Val Potter could be asked to attend a city council meeting and offer a legislative update if needed.

Craig informed the council he participates in the committee meetings. Most of them are broadcast. The next meeting will be on Monday, February 4th. A meeting is held every Monday during the legislative session. The impact on cities is discussed. The Utah League of Cities and Towns website also contains a bill tracker so specific bills can be followed and monitored.

COUNCIL MEMBER REPORTS

Deon mentioned several residents asked him if the city office was going to stay with a four day workweek as they thought it was temporary and only for the summer. Craig replied it was never mentioned it was temporary. It was mentioned it would be monitored and adjusted as needed. The intended purpose is being met as some people cannot come during the hours of 9:00 A.M. to 5:00 P.M. The city staff is seeing more traffic at 7:00 A.M. all the time. Mayor Barnes mentioned there is traffic at all hours of the day.

Craig mentioned he was not aware of any complaints. Deon replied he was told people keep stopping by on Friday as they are not used to the office being closed on Friday. Jamie and Mayor Barnes both stated they had not heard any negative comments.

Craig mentioned the intent was to offer better service at hours people could not normally come during. Curtis mentioned he preferred the new hours as it is very convenient to meet with the staff early in the morning before regular work hours.

Curtis was not aware of any concerns with the city office hours.

Deon mentioned the irrigation company approved the use of irrigation water on Sunset Park. Clay attended the board meeting in behalf of the city and the request was approved.

Mayor Barnes asked if a pump would be installed? Clay replied a pump and filter assembly would be installed.

Mayor Barnes asked where the pump and filter would be installed? Clay replied on the east side of the canal. Deon mentioned the irrigation company grants very few approvals for the east side of the canal but this request was approved.

Deon mentioned he attended the Cache County Planning Commission meeting where the proposed Schumann Subdivision on 800 West was discussed. The request was approved without any discussion. Deon and those in attendance were confused on what happened as it was not clear during the meeting. Mayor Barnes mentioned what the county is calling Lot #3 in the Schumann subdivision will have its own access to 800 West and not off of a private driveway. This requirement was part of the approval process of the county.

Mayor Barnes mentioned the subdivision is not part of the city but must follow city standards on the road and for curb, gutter and sidewalk since the road is in the city.

Justin mentioned since the subdivision is in the county and not the city it does not come before the city council for approval.

Deon mentioned the subdivision is four lots and they are one acre, one acre, 1.9 acres and 6.22 acres in size. Three of the four lots are smaller than the city allows in that area of town if the parcels were in the city limits.

Deon informed the council he was contacted by some residents who complained about snowplowing during the most recent storm. Some areas were not plowed until around 4:00 P.M. Craig mentioned two public works employees are not working due to surgery, one position has yet to be filled and one of the snowplow trucks caught on fire and was inoperable.

Mayor Barnes asked the cause of the fire? Craig mentioned the truck is the oldest in the fleet and the battery and battery cables caught on fire.

Craig mentioned all snowplow drivers were plowing from early in the morning until all roads were complete. It takes many hours and multiple trucks to cover the entire city. Mayor Barnes stated people expect their roads to be first after a storm but it takes time. The main roads will always be done first.

Jamie mentioned the golf course is closed but the staff has been notifying season pass holders of the change in fee structure for golf cart rentals.

The ambassador program is getting ready to start. An email was sent out to the residents explaining the program and deadline to apply.

The library board meets next week. Shelving in the children's library will be discussed.

The United States Forest Service wants to shut down the Birch Canyon trail unless a trailhead is created. The trailhead can be on city or private property. Bridges in the area have been removed by the Forest Service.

Jamie asked the council if it would be appropriate to establish a trail committee to help on this project.

Jamie asked to have a discussion at the next city council meeting regarding trails in the city.

Mayor Barnes asked if there had been a trail committee in the past? Craig replied Scott Datwyler had worked with the city on trails. Mayor Barnes replied Scott recently passed away.

Mayor Barnes asked if there is an ordinance in place establishing a trail committee? Justin replied there is not. Craig replied an official committee could be created or a volunteer committee formed to work on this specific project or goals.

Jamie mentioned the city is part of the Cache County Trails group. If a committee is created one of those members could attend meetings if Jamie is not available. Curtis mentioned Kris Monson had been involved in the past and is willing to help on the Birch Creek Trail.

Jamie mentioned until a trailhead is formed the Forest Service will not consider any options. Craig mentioned Kris talked to a property owner in the area about a trailhead. There were concerns from some of the residents in the area about parking. Some residents were okay with the idea and others were not.

Mayor Barnes informed Jamie he was willing to attend any meetings Jamie was not able to be too.

Wade thanked the police and fire departments for how they responded to the large fire at the cabinet shop on the north end of town. Residents of the area are thankful. Those living in the area are thankful the fire was stopped before reaching the townhomes. A tremendous job was done by those who responded.

The city staff does a good job plowing snow. Not everyone will be happy with the job done or what time the snow is pushed.

The city is taken care of better than other areas of the county or local cities. The public works employees should be thanked for the job they do. Not everyone will be appeased.

The youth council and senior center are moving along now the New Year has started. Justin mentioned there was a scheduling conflict at the Senior Center because the seniors had never met on January 1st so the building was reserved by a private group. The issue has been resolved for the future.

Mayor Barnes informed the council he met with the majority of the full-time employees in a group setting. The employees were praised for the work they do for the city. Chief Downs and the fire and police department handled the emergency at the cabinet shop quickly. Chief Downs did an amazing job analyzing the situation and making decisions of what needed to be done. There were many things going on from fighting the fire to dealing with traffic control. These

services are definitely needed in the city and are important to the city. Having these services in the city allowed for both departments to respond immediately to the community.

Curtis mentioned the fence had been removed on the west side of Forrester Acres.

Curtis asked for an update on the Forrester Acres expansion project. Craig replied the design phase should be completed in February. The project will then be put out to bid. The city staff will be able to do some of the work. The pickle ball courts and parking lot will be completed first. The entire project should be completed in August or September. A sewer line will also be stubbed into the parcel for a future restroom facility.

Curtis mentioned all of the winter sports leagues are full. The rec center employees continue to do an amazing job.

Curtis has been contacted by a couple of residents who are willing to serve on the planning commission when there is an opening.

Before the December planning commission meeting, Curtis and Deon prepared a meal for the commissioners as a thank you for the time they donate to the community.

At the next council meeting Jackie Hancock and Stephen Teuscher will be approved for a new term on the planning commission.

The recycling zone paperwork has been approved. Mortimer Pallet, Privacy Link, Lee's Marketplace, Metal Vision and Heritage Glass have been met with.

The recycling program does not cost the city anything financially. The agreement is good through 2022.

Brown Monument hopes to move into their new building at approximately 50 West 800 South sometime in February. Other than using a few pallets they don't have very much they could recycle.

MAYOR'S REPORT

Mayor Barnes mentioned Local Officials Day at the Legislature is on Tuesday, January 30th. The council is invited to attend.

Curtis asked if the agenda has been posted? Craig replied it has been posted.

Craig asked if members of the youth council were attending as it is more geared towards them. Mayor Barnes replied usually some of them attend.

Deon mentioned this training was very informative last year for council members as well.

Mayor Barnes mentioned he sat in court for a couple of hours to observe the proceedings. Judge Moore was cordial, compassionate and nice to people. Judge Moore did an excellent job. Mayor Barnes hoped court was like this each session.

Mayor Barnes mentioned he was working with the Logan Rotary Club on getting some trees for the city. The Logan Rotary Club is donating trees to local Tree City USA cities. It is unknown how many trees the city will receive. The tree committee will pick the variety the city wants and right now the intent is to plant some of them in the retention pond located just south of 680 North Main Street.

Curtis asked if some trees could be planted on the east side of the cemetery? Craig asked Curtis if he was referring to the undeveloped area? Curtis replied that is correct.

Curtis asked if there is water in that area? Craig replied there is not and the undeveloped section has not been mapped out yet.

Mayor Barnes mentioned no more trees will be planted on the interior of the developed cemetery grounds. There is the possibility of planting some trees along the edge of the grounds but nothing inside.

****Jamie made a motion to adjourn at 8:33 P.M.****

SMITHFIELD CITY CORPORATION

Jeffrey H. Barnes, Mayor

ATTEST:

Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, January 9, 2019**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Curtis Wall

1. Approval of the city council meeting minutes from December 12, 2018
2. Resident Input
3. Discussion and update with representatives of the Smithfield Chamber of Commerce.
4. Discussion and possible vote on the request by Jeff Jackson, agent for Visionary Homes 2018, LLC, for approval of the Final Plat for North Creek Meadows Subdivision, Phase 3, (12) units/lots located at 980 East 270 South. 5.90 Acres. Zoned R-1-12.
5. Discussion and possible vote on Resolution 18-13, a Resolution amending the Smithfield City Construction Standards & Designs amendments to Part I “Design Standards”, Chapter 2.0 “Street Designs”, Section 2.1 “General”, adding paragraph “L”, Section 2.3 “Street Sections”, Paragraph “C” and Chapter 5.0 Culinary Water System Design, Section 5.2 Meters, Paragraph “E”.
6. Discussion and possible vote on Ordinance 18-16, an Ordinance which amends the Smithfield City Municipal Code Title 16 “Subdivision Regulations”; amending Chapter 16.12 “Final Plats” in particular; Section 16.12.030 “Preparation and Required Information”, adding Paragraph “G” and Title 17 “Zoning Regulations”; amending Chapter 17.89 “Mixed-Use Overlay Zone” in particular; Section 17.89.030 “Definitions”; Section 17.89.080 “Setbacks, Yards and other Requirements”, Paragraphs “B”, “C” and “D”, #1 and #2 and Section 17.89.100 “Lighting”, Paragraph “A” and 17.89.130 “Site Plan Required”, Paragraph “B”, #2.
7. Selection of Mayor Pro Tempore
8. Public Hearing, no sooner than 7:00 P.M., for the purpose of discussing Resolution 19-01, a Resolution amending the budget for Fiscal Year 2019.
9. Discussion and possible vote on Resolution 19-01.
10. City Manager Report
11. Council Member Reports
12. Mayor’s Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.